

Editor:
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The Town Clerk at Work

The Town Clerk at Work is dedicated to keeping Waterbury residents in the loop about what’s going on at their local Town Clerk’s Office. Explore the many jobs this office performs with every new issue. You may be surprised by how many hats we wear!

Absentee ballots now available at our office



The Town Clerk is now accepting applications for absentee ballots for the local election taking place on November 5th.

If you are going to be unavailable on the day of the election because of your:

- Active service in the Armed Forces
- Absence from town during all the hours of voting
- Religion forbidding secular activity on the day of the election
- Illness or physical disability
- Duties as an official at a polling place other than your own

make sure you apply before it's too

late.

You can come into our office and fill out an application or print one out at waterburyct.org/absenteeballot and mail it in to us. Either way, we will get an absentee ballot to you.

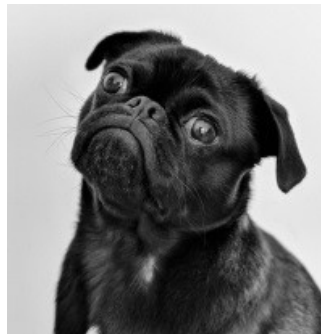
Make sure that your voice is heard in this election. Your vote can make a huge difference.

Dogs Need a License Too!

Dogs must be licensed each year in the month of June.

since June as a late fee.

It's not too late to do it if you haven't yet! A dog license costs \$19 for a non-spayed or non-neutered dog and \$8 for a dog that is spayed or neutered, plus \$1 per month



Waterbury
Town Clerk's
Office

Antoinette
"Chick"
Spinelli

Contact Us:

- > 235 Grand Street
Waterbury, CT
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- > Office hours: Monday - Friday, 8:30 A.M. - 4:30 P.M.
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- > waterburyct.org/townclerk
- > townclerk
@waterburyct.org

Inside this issue:

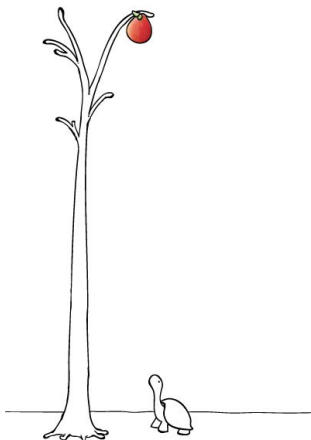
How to get a birth certificate	2
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Fun fact: in 2018,
we issued 1,371
absentee ballots.

How to Get Your Birth Certificate



“If you do not have a government issued photo ID, you must have at least 2 of the items on this list in order to get your birth certificate.”



One of the most frequently asked questions we get from our customers is how they can get a birth certificate for themselves or a loved one.

A certified copy of a birth certificate is needed in order to get certain documents, like a passport or a driver’s license. The process can be confusing depending on your situation, so we’ll lay out the ins and outs

of getting a birth certificate.

The Waterbury Town Clerk has birth records for all those born in Waterbury, those who had one parent living in Waterbury at the time of the birth, and access to the records of those born anywhere in the state after 2003. If none of these statements apply to your birth, then you must contact the city, town, or state

that you were born in to get your birth certificate.

Contrary to popular belief, a birth certificate does not follow you as you move around the country. For example, we will not have the birth records of someone who was born in New York and later moved to Waterbury.

How do I get it?

In Connecticut, access to birth records less than 100 years old is restricted.

A person is able to get their own birth certificate from the time they turn 18 if they have a proper form of identification. This is done so that we can prove that you are the person on the birth certificate.

Identification is most commonly a

government-issued photo ID or driver’s license.

However, if you do not have one of these forms of identification, we have a list of acceptable replacements. You must have at least 2 of the items on this list in order to get your birth certificate.

Please visit waterburyct.org/vitalstatistics, scroll

down, and click on “Birth Certificate Identification Requirements” for a full list of documents that we will accept.

Fun fact: in 2018, the Town Clerk provided 10,134 birth certificates to our customers.

Can anyone else get it for me?

The only people who can obtain your birth certificate for you are your spouse, parent, grandparent, child, or grandchild. Siblings cannot get birth certificates for one another. Neither can aunts, uncles, or cousins.

For those without a sufficient way to prove identity or under the age of 18, this is the next step.

Any parent listed on the certificate has access to it and can request it so long as

they have proper identification. If you have any children over the age of 18, they can also obtain it so long as they can prove relationship to you.

Proof of relationship is usually done through birth certificates. For example, in order to obtain your parent's birth certificate, you will have to present your birth certificate with your parent's name on it in order to prove that you are their child.

If your spouse has proper ID and can provide a copy of your marriage certificate, then they can also get your birth certificate for you. If your marriage occurred in Waterbury, then you do not have to bring a copy of the marriage certificate with you.

"The only people who can obtain your birth certificate for you are your spouse, parent, grandparent, child, or grandchild."

What can I do without family help?

If you do not have someone who can get the birth certificate for you, then an attorney-at-law or an agent of a state or federal agency as approved by the CT Department of Public Health may obtain it for you.

