## Application for Building Permit

**PERMIT REQUESTED:** (Choose One)  
- O Building  
- O Chimney  
- O Demolition  
- O Fence  
- O Roofing  
- O Siding  
- O Sign  
- O Swimming Pool  
- O Foundation Only

**WORK CLASS:** (Choose those that apply)  
- O Abandonment  
- O Demolition  
- O Remodel  
- O Disconnection  
- O Removal  
- O Tenant Fit-out  
- O Alteration  
- O Install  
- O Repair  
- O Change of Use  
- O New  
- O Tenant Improvement  
- O Conversion  
- O Relocation  
- O Temporary Service

**ADDRESS (where work is being done):**

<table>
<thead>
<tr>
<th>Applicant's Name</th>
<th>Contractor's Name</th>
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<tbody>
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<td>Address:</td>
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<td>City/State/Zip:</td>
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<td>Email:</td>
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<thead>
<tr>
<th>Property Owner</th>
<th>Certificate of Insurance?</th>
<th>O Yes O No</th>
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<table>
<thead>
<tr>
<th>Business Owner or Tenant</th>
<th>License #</th>
<th>Certificate of Insurance?</th>
<th>O Yes O No</th>
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**BUILDING TYPE:** (Choose One)  
- O Residential  
- O Commercial  
- O IBC  
- O IRC  
- O Industrial  
- O IEBC  
- O Other

**CODE TYPE:**
- O IBC  
- O IRC

**# Units:** _______

**REQUIRES:**  
- O Certificate of Occupancy (CO)  
- O Certificate of Approval (CA)

**CHANGE OF USE:**  
- O YES  
- O NO

**BUILDING SPRINKLED:**  
- O YES  
- O NO

**ENTERPRISE ZONE:**  
- O YES  
- O NO

**CONSTRUCTION TYPE:**
- O Single Family - New  
- O Single Family - Addition / Remodel  
- O Telecommunication Tower  
- O Temporary Structure / TENT  
- O Two Family - New  
- O Two Family - Addition / Remodel  
- O Wheelchair Ramp - Residential

**DESCRIPTION OF WORK:**

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**“WORK ITEMS” - check all that apply to this application:**  
- O Accessibility Ramp  
- O Awning  
- O Commercial - New / Addition / Remodel  
- O Commercial - Façade Improvement  
- O Conversion (change # families)  
- O Deck - New / Addition / Replacement  
- O Elevator  
- O Foundation Only  
- O Garage - New / Addition / Remodel  
- O Move Building  
- O Multi Family - New  
- O Multi Family - Addition / Remodel  
- O Retaining Wall  
- O Shed  
- O Single Family - New  
- O Single Family - Addition / Remodel  
- O Telecommunication Tower  
- O Temporary Structure / TENT  
- O Two Family - New  
- O Two Family - Addition / Remodel  
- O Wheelchair Ramp - Residential
FOUNDATION ONLY

“WORK ITEMS” - check all that apply to this application:
O Commercial - Foundation Only
O Garage - Commercial - Foundation Only
O Garage - Residential - Foundation Only

SWIMMING POOL - please answer the following:
# Families ____________________ Setback:
Size of Pool ____________________ Front
Attached decks O YES O NO Rear
Type of Pool: O Above Ground Side ____________________
O In-ground
O Spa
Protection Provided: O Safety Gate O Alarm O Fence

SIDING - please answer the following:
Structure Size:
Connected to ____________________ Front
Fastener Type ____________________ Rear
# Stories ____________________ Width
Material Beneath Siding ____________________
Size Ground Connector ____________________
Type of Siding ____________________

SIGN - please answer the following:
Name on Sign ____________________
Sign Manufacturer ____________________
Sign License # ____________________
UL Listed? Company O YES O NO Sign O YES O NO
UL Number ____________________

“WORK ITEMS” - check all that apply to this application:
O Billboard O Canopy (letters)
O Wall Sign O Directional Signs
O Ground/Pylon Sign O Replace Existing

APPLICANT’S NAME (please print): ____________________
OWNER’S NAME (please print): ____________________
(Required for demolition permits)

For Inspector’s Use Only - Do Not Write Below This Line:

<table>
<thead>
<tr>
<th>Reviews Required?</th>
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<tbody>
<tr>
<td>Water O YES O No</td>
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<td>W.P.C. O YES O No</td>
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<td>Traffic (City) O YES O No</td>
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<td>Traffic (State) O YES O No</td>
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<td>Health O YES O No</td>
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Application Reviewed - OK to Issue Permit:
Permit Fee: $ ____________
State Fee: $ ____________
CO Fee: $ ____________
Penalty Fee: $ ____________
Zoning Fee: $ ____________
Fire Marshal Fee: $ ____________
WPC Fee: $ ____________
Total Fee: $ ____________

Cash/Check # ____________________

rvsd. 9/04/13