

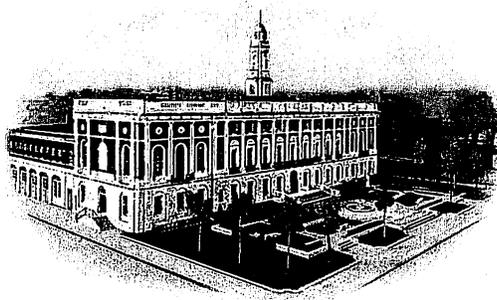
# **Annual Action Plan**

Program Year 45  
October 1, 2019 – September 30, 2020



City of Waterbury  
Neil M. O'Leary, Mayor

City of Waterbury  
Community Development Program  
235 Grand Street, Room C29  
Waterbury, CT 06702  
[www.waterburyct.org](http://www.waterburyct.org)



OFFICE OF COMMUNITY DEVELOPMENT  
**THE CITY OF WATERBURY**  
CONNECTICUT

July 26, 2019

Ms. Alanna C. Kabel, Director  
Community Planning and Development  
U.S. Department of Housing and Urban Development  
Hartford Field Office  
One Corporate Center, 10<sup>th</sup> Floor  
Hartford, Connecticut 06103-3220

Attention: Mr. Craig J. Kleman, CPD Representative

Re: CD Year 45 (2019-2020) Annual Action Plan

Dear Ms. Kabel:

On behalf of the City of Waterbury, I am pleased to submit one (1) originally signed and one (1) copy of the City of Waterbury's SF-424 Forms and Certifications for the City's CD YR 45 (2019-2020) Annual Action Plan. The CD YR 45 Annual Action Plan has been entered electronically in the eCon Planning Suite in IDIS. The Annual Action Plan will be made available to the public on the City's website as well as at the Office of the City Clerk and the Silas Bronson Library. A public notice will be published in the Republican American stating that it has been submitted to HUD and where the public may review and access it.

The Annual Action Plan details how the City will use its entitlement allocation of \$2,126,160 in Community Development Block Grant funds; its \$827,794 in HOME funds and its \$182,111 in Emergency Solutions Grant funds. In addition, this year's process also included the reprogramming of \$61,173 in CDBG funds and the use of anticipated program income from both the CDBG and HOME programs. All of these funds are vital to meeting the needs of the City's low and moderate-income residents through the many public services, public improvements, housing, shelter operations, prevention, and rapid re-housing programs, which will be possible because of these formula allocation grants.

Should you have any questions on this submittal, please do not hesitate to call me. Thank you for your continued assistance to the City of Waterbury's Community Development Block Grant Program.

Very truly yours,

Diane C. Toolan  
Housing and Community Planning Program Director

Cc: Mayor Neil M. O'Leary  
Michael LeBlanc, Director of Finance

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# **SECTION I**

## **Annual Action Plan Narrative**

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The Five Year Consolidated Plan for Waterbury covers calendar years October 2013 to September 2018. In August 2017, HUD approved the City's request for a two-year extension to the Five Year Plan, so that the City could collaborate with the Waterbury Housing Authority. This allowed for a Year 6 and Year 7 Annual Action to be associated with the Consolidated Plan. As such, the Consolidated Plan now covers the period from 2013 to 2020. The following represents the Year Seven Annual Action Plan, which begins on October 1, 2019 and ends on September 30, 2020 (CD Year 45).

The intent of the Consolidated Plan is to meet three basic objectives: 1) Decent, affordable housing 2) a suitable living environment; and 3) provide economic opportunities. The outcomes of the Consolidated Plan are the provision of 1) availability/accessibility; 2) affordability; and 3) sustainability.

#### NEEDS ASSESSMENT

In order to establish the objectives and outcomes in this Consolidated Plan, the City of Waterbury completed an extensive needs assessment. This process included consultation with numerous agencies, organizations, and individuals as well as analysis of available reports and data. The needs analysis process identified a range of needs and gaps in resources and services to be addressed with Consolidated Plan resources over the Five Year Strategy Period and which are still relevant for the two-year extension period. The needs are described in detail in the NA-Needs Assessment and MA-Housing Market Analysis Sections of the Consolidated Plan.

#### 2. Summarize the objectives and outcomes identified in the Plan

#### OBJECTIVES AND OUTCOMES

In response to the needs summarized above, the Waterbury Consolidated Plan contains several goals and anticipated outcomes as described below.

#### Housing Affordability/Accessibility

- Increase the accessibility to housing resources through a program of rehabilitation, new construction, enforcement of housing codes, and abatement of lead paint hazards.
- Increase housing affordability by providing technical and financial resources to add decent housing units responsive to the income levels prevalent in Waterbury.
- Maintain and increase the availability of housing for the homeless with financial assistance and coordination by the Continuum of Care.
- Increase the supply of three- or more bedroom units for homeless families and supportive permanent housing.
- Provide support for programs and organizations that increase access to affordable goods and materials for a stable residential environment.

## Suitable Living Environment/Sustainability

- Support youth initiatives including mentoring to address daily issues as well as educational and life skills attainment in order to succeed in the 21st Century economy and society.
- Provide for the elderly to meet daily living needs as well as socialization within the community including affordable transportation.
- Support the provision of targeted social service programs to address conditions that impact individuals and families as well as the community as a whole.
- Support the improvement of housing conditions with an investment in infrastructure replacement and improvement in order to stabilize and revitalize neighborhoods.
- Continue the school investment program as both an educational and neighborhood improvement initiative.
- Provide basic medical and nutritional resources to sustain low and moderate income persons in the community.

## Economic Opportunity

- Make strategic investments in the abatement of hazardous environmental conditions to increase the amount of land and buildings available for economic development.
- Provide technical assistance and support for leveraging financial resources and marketing to assist the transition of Waterbury into a competitive 21st Century economy.

## OUTCOMES

The outcomes to address community needs as well as objectives will result from specific programs and investments over the term of the seven years now covered by this Consolidated Plan. The programs and investments selected for funding in year seven were reviewed for consistency with the needs and objectives contained in the original five-year plan.

### **3. Evaluation of past performance**

The City chooses its goals and projects in a manner that addresses identified community needs and gaps in services as established during its citizen participation and local consultation process. Programs and projects which are consistent with goals and objectives of the Consolidated Plan are chosen according to community need and an evaluation of the past performance and implementation capacity of the administering agency.

"Past performance" of sub- recipients is taken into consideration in the awarding of annual CDBG and ESG funds. Citizen Advisory Committee (CAC) members who are responsible for the review and evaluation of applications rely on past performance reports in deciding whether to award future funds. The Community Development staff provides CAC members with the status of all the agencies' expenditures as well as information related to their reporting history or any performance problems such as timeliness and accuracy of invoices and/or reporting documents if applicable.

At the close of each program year, the City of Waterbury prepares its Consolidated Annual Performance Evaluation Report (CAPER), which is submitted, to HUD within 90 days of the end of the Program Year. The CAPER analyzes the City's use of its annual CDBG, ESG and HOME fund allocations and serves as an evaluation of the City's performance. In general, the City has met its overall goals and timeliness standards with its Consolidated Plan programs.

In addition, the Community Development staff monitors performance of program/project sub-recipients. The staff has a monitoring plan which is made available to public service sub-recipients. The staff requires monthly, quarterly and close-out reports of all CDBG public service sub-recipients and performs visits once a year. ESG sub-recipients report quarterly and provide an end of the year close-out report. The staff also work with City departments and nonprofits receiving project funds to ensure timely processing of contracts, correct bidding procedures and compliance with all Federal regulations concerning Davis-Bacon wages. Projects are visited several times while they are underway to ensure program compliance.

#### **4. Summary of Citizen Participation Process and consultation process**

In order to establish the objectives and outcomes in this Annual Action Plan, the City of Waterbury has completed an extensive needs assessment. This process has included consultation with numerous agencies, organizations, and individuals as well as analysis of available reports and data. Citizen participation has been carried out under the leadership of the Citizens Advisory Committee (CAC) inclusive of public hearings, solicitation of proposed programs, and CAC meetings open to the public. Two public hearings, one on the needs of the community was held on February 6, 2019 and one on the Draft Annual Action Plan was held on April 9, 2019 during a 30-day public comment period. The draft plan was available on the City's website as well as on file at the Silas Bronson Library and the City Clerk's Office. The draft plan was also provided to the Hospitality Center for Homeless Persons for posting and was distributed to the Continuum of Care (COC) Steering Committee meeting for comment.

#### **5. Summary of public comments**

There was one (1) written comment submitted by the Executive Director of Brass City Harvest who could not attend the Public Hearing but wanted to thank the CAC for including them in the Draft Plan. There were thirteen (13) public speakers at the Public Hearing on the Draft Plan on April 9, 2019. Ten (10) of the speakers thanked the CAC for including them in the Draft Plan and three speakers asked the CAC to reconsider their requests (Mattatuck Museum, Mt. Olive Senior Center and PAL).

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

The CAC considered the comments received and made at the Public Hearing but decided not to make any changes to the requests that were not funded. The CAC did make changes to three programs that were not fully funded in order to do so (Center for Human Development-Hospitality Center; Manufacturing Alliance Services Corporation (MASC) and Shakesperience). The funds were deducted from the Senior Shuttle and the City of Waterbury will make up the difference.

#### **7. Summary**

See above narratives.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Since June 30, 2017, the City of Waterbury has been the administrator of the Community Development Block Grant Program. The Community Development Office was created and the programs are under the supervision of the City's Finance Director.

Agency Role	Name	Department/Agency
Lead Agency	WATERBURY	City of Waterbury, Finance Department
CDBG Administrator	WATERBURY	City of Waterbury, Finance Department
HOME Administrator	WATERBURY	City of Waterbury, Finance Department
ESG Administrator	WATERBURY	City of Waterbury, Finance Department

**Table 1-Responsible Agencies**

**Narrative (optional)**

Although the Waterbury Development Corporation (WDC) is no longer the lead agency for the preparation and administration of the Consolidated Plan inclusive of the CDBG, HOME and ESG programs; the staff who were responsible for these programs have been transferred to City employment and will continue under the supervision of the Finance Director. Specific activities/ programs funded by CDBG and ESG are administered by the appropriate organization through a sub-recipient agreement with the City. The City's Department of Public Works, Bureau of Parks and Bureau of Recreation administer construction projects on City owned properties.

**Consolidated Plan Public Contact Information**

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City of Waterbury  
235 Grand Street  
Waterbury, CT 06702  
Phone: (203) 574-6840 ext.7059

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The process for the preparation of this Consolidated Plan included consultation with the following individuals and organizations

- Continuum of Care Members and Emergency Solutions Grant subrecipients
- Waterbury Health Department Lead -based Paint - Francis Ford, Healthy Homes Program Manager
- Waterbury Housing Authority –Maureen Vogel, Executive Director
- Community Development Program Staff – Diane Toolan, Director of Housing and Community Development; Tina Lubus, HOME Manager; Nancy Allen, Monitoring Specialist
- Fair Housing – Mike Gilmore, Fair Housing Officer

In addition various publications and reports were reviewed to assess needs.

- The City of Waterbury Ten Year Plan to End Homelessness
- Waterbury Bridge to Success (Youth)
- Community Status Report- United Way
- Community Needs Assessment- New Opportunities Inc.
- Analysis of Impediments to Fair Housing Choice
- Central Naugatuck Valley Plan of Conservation and Development

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

These activities include: Agencies represented on the Citizens Advisory Committee (CAC), Housing and Community Planning Director is a member of the Steering Committee and consults with the Continuum of Care, the application process for Action Year funding results in staff review of activities to avoid duplication, monitoring of sub-recipient agencies, preparation of the CAPER, and oversight by the Finance Director.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Staff consults with the Continuum of Care. In addition, several agencies which are members of the Continuum of Care receive CDBG and/or ESG funding. This provides the opportunity for coordination during the funding application review and CAPER processes.

### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Staff consults with agencies and organizations who are members of the local Continuum of Care on an on-going basis throughout the program year including participating in needs analysis

and policy and procedure formulation; evaluation and review of applications for funding; development of performance standards and local program objectives; and analysis of annual outcomes and performance as part of the CAPER document.

Staff provides both administrative and coordination services to the Continuum of Care and its membership to ensure the goals and outcomes established for the Emergency Solutions Grant Program and other special needs housing programs meet the needs of the community.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Waterbury Development Corporation
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	While no longer the lead agency for CDBG, HOME and ESG, the WDC is however, Waterbury's designated economic development agency. This maximizes the coordination among programs.
2	<b>Agency/Group/Organization</b>	The Salvation Army
	<b>Agency/Group/Organization Type</b>	Services-homeless Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Salvation Army is a member of the Continuum of Care as well as a funding recipient of Consolidated Plan funding. The organization participates in HMIS, which improves coordination. The agency serves as one of the two Co-Coordinated Access Network (CAN) leads and is a key member of the CAN to end chronic homelessness.
3	<b>Agency/Group/Organization</b>	St. Vincent DePaul Mission
	<b>Agency/Group/Organization Type</b>	Services-homeless Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	St. Vincent DePaul is a member of the Continuum of Care as well as a funding recipient of Consolidated Plan funding. The organization participates in HMIS and is a key member of the effort to end chronic homelessness.
4	<b>Agency/Group/Organization</b>	Waterbury Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Waterbury Housing Authority is the primary agency to address housing issues within the City. This includes the administration of both public housing and vouchers.
5	<b>Agency/Group/Organization</b>	Greater Waterbury Continuum of Care Steering Committee
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Continuum of Care Steering Committee was consulted as part of the traditional budget planning process and was also directly consulted as part of a round table discussion group for the establishment of the housing needs overview and strategic planning for homeless and special needs housing and community services. The Continuum of Care Steering Committee represents housing and service provider agencies.
6	<b>Agency/Group/Organization</b>	Citizens Advisory Committee
	<b>Agency/Group/Organization Type</b>	Citizens Advisory and Review Committee Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Application Review and Planning
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Citizen Advisory Committee participates in the preparation of the draft Consolidated Plan and Annual Action Plan; represents the community in evaluating and programs and activities being considered for funding; and reviews applications from sub-recipient agencies along with staff. Recommendations of the CAC are then presented to City administration for review and formal approval.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City feels that it has consulted the agencies necessary to develop its Consolidated Plan in a manner that addresses its identified housing and community development needs with the resources provided.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Continuum of Care	The 10 Year Plan to End Homelessness. The goals for addressing homelessness are similar. CDBG and ESG funds assist in the implementation of programs to achieve goals set in the 10 Year Plan.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

There are numerous public entities, which Waterbury coordinates and cooperates with in the implementation of the Consolidated Plan. Among the state agencies, the Department of Economic and Community Development as well as the Department of Social Services are most often engaged. Adjacent communities participating the in the Naugatuck Valley Corridor CEDS as well as the State Department of Energy and Environmental Protection are partners in addressing site remediation projects.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

The citizen participation process for the preparation of the Year Seven Action Plan was conducted by the Citizens Advisory Committee (CAC) with assistance from the staff. This committee is comprised of Waterbury Residents representing various neighborhoods and organizations. The specific activities undertaken included:

- CAC Meeting discussion of Annual Plan process: 1/8/19
- Notice of Funding Availability Published: 1/22/19
- Solicited Applications Requesting Funding: 1/23/19
- Technical Assistance Workshops for Potential Applicants: 1/30 & 1/31/19
- Established Priorities for Public Service Based on Meeting Basic Needs
- Conducted a Needs Public Hearing: 2/6/19
- Application Deadline: 2/22/19
- Reviewed all Applications: 2/25-3/1/19
- CAC Meetings to Review and Evaluate Applications: 3/12 and 3/13/19
- CAC Selected Activities to Recommend for Funding: 3/13/19
- Draft Annual Action Plan Published, Posted on the City Website, 30-Day Public Comment Period: 3/26/19 – 4/25/19
- Conducted Public Hearing on the Draft Annual Action Plan: 4/9/19
- CAC Meeting to Review Comments and Finalize Annual Action Plan: 5/7/19
- Waterbury Board of Aldermen Approved Annual Action Plan: 6/10/19

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable )
1	Public Meeting	Non-targeted /broad community	See attached Citizen Participation Attachment which summarizes the citizen participation process.	See attached Citizen Participation attachment.		
2	Internet Outreach	Non-targeted /broad community	All public notices and Draft Plans were posted on the City website for public comment and review.	No comments were received from the on-line postings.		
3	Citizen Advisory Committee	Residents and Agencies	The attached Citizen Participation Attachment contains a summary of the citizen participation process including the outreach efforts of the Citizens Advisory Committee.	See attached Citizen Participation attachment.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable )
4	Citizen Advisory Committee	Agencies Serving Homeless & Special Needs Populations	The attached Appendices and Map Attachment contains a summary of the outreach and citizen participation process of the local Continuum of Care membership.	See Appendices and Map Attachment.		
5	Citizen Advisory Committee	Agencies/ Programs	The staff administers a comprehensive program to solicit needs and funding requests through a formal application process. This includes technical assistance for the preparation of applications.	See Executive Summary and Citizen Participation Attachment.		

**Table 4 – Citizen Participation Outreach**

**Expected Resources**

**AP-15 Expected Resources – 91.220(c) (1, 2)**

**Introduction**

The City of Waterbury receives federal funds through the U.S. Department of Housing and Urban Development on an annual basis. During the seventh program year of this extended Five Year Plan (2013-2020), the City will receive entitlement allocations in the following amounts:

CDBG: \$2,126,160

ESG: \$ 182,111

HOME: \$ 827,794

**Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 7				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$2,126,160	\$14,000	\$61,173	\$2,201,333	\$-0-	A new five-year Con Plan will be prepared for 2020-2025.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 7				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$827,794	\$2,500	\$0	\$830,294	\$-0-	A new five-year Con Plan will be prepared for 2020-2025.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	\$182,111	\$0	\$0	\$182,111	\$-0-	A new five-year Con Plan will be prepared for 2020-2025.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

**Matching Funds**

The implementation of the Year Seven Action Plan activities and those in subsequent years will generate matching funds for CDBG, HOME, and ESG activities from a variety of sources including the State of Connecticut, Low Income Tax Credits, and other forms of matches.

The FY 2019 HOME Match Reductions were published by HUD in July, 2019. The City met two of the distress criteria (family poverty rate and per capita income growth) and as such is determined to be in severe fiscal distress and receives a 100% reduction of match for FY 2019.

Match requirements for the ESG program are met by a combination of funding sources including federal, state, foundation, and private contributions funneled through each of the three (3) recipient agencies.

The Salvation Army allocation of \$51,992 was matched with flex assistance funds from the United Way of \$28,586; \$2,756 from the Savings Bank of Danbury; \$10,000 from ION and \$10,650 from New Opportunities.

Safe Haven's allocation of \$20,756 was matched with \$15,000 from the Connecticut Coalition against Domestic Violence and \$30,000 in funds from the United Way of Greater Waterbury.

St. Vincent DePaul's allocation of \$95,705 was matched with \$25,500 from the Buck Foundation; \$30,000 from the Archdiocese of Hartford; \$10,200 from the Connecticut Community Foundation; \$23,800 from the Emergency Food and Shelter Grant; \$5,500 from Ion Bank Foundation and \$2,000 from the Thomaston Savings Bank Foundation.

**Additional Resources**

Additional resources are also leveraged in support of local housing and community development efforts. Some of these projects and the resources available in the FY 2020-2024 Capital Budget Project Summary include:

Road/Infrastructure Improvements

Milling and Paving \$3,000,000

Prospect Street Surface Parking Lot \$2,000,000

Removal of Blight

Demolition of Blighted Properties \$1,000,000

Park Improvements

Park House HVAC Improvements \$300,000

Fulton Park Ponds \$700,000

Naugatuck River Greenway \$9,560,954

**if appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

In SP-25 of the consolidated plan remediation of hazardous environmental conditions was listed as a high priority and the goal of abatement continues to be a priority of the current administration. Waterbury is a dense urban center with limited land available for future development, as such, the cleanup and redevelopment of unused and underutilized brownfield properties is critical to Waterbury's strategy for economic development growth. The WDC, in partnership with the City, categorizes city-wide brownfields to determine the conditions that may have impeded the reuse of the sites; determines the human health and ecological health risks; estimates the cost of remediating individual sites; and when possible, acquires and remediates a site. The Brownfields Reinvestment Program has received significant funding in the past and continues to receive support from the State. Originally, up to \$1 million to acquire the long-underutilized Anamet site, a contaminated brownfield to enable both a new mixed-use development and the creation of the Naugatuck Valley Greenway, a significant new public open space amenity for downtown. Governor Malloy previously announced a \$2 million grant to fund the demolition and environmental remediation of the site. In April 2018, the City finalized the purchase of the site for \$650,000 and formed a company (698 South Main Street, Inc.) to accept the purchase on the City's behalf. The first phase of demolition of the targeted buildings at the 17-acre site and soil remediation began on April 11, 2019 and will be completed in 5 months. There is still a financial funding gap and the City has applied for an additional \$2 million, which is why the project is being phased. Developer interest in the first phase is a good sign of the overall redevelopment potential.

In December 2016, the final stages of the \$2million State funded clean- up of the polluted Nova Dye site on Mill Street was completed. In conjunction with that WDC used \$140,000 in State funding to develop a master plan for the site. That plan was completed in March 2018 and the City has moved forward with the recommendation to build a new community park at the site. The State has committed another \$3 million. In conjunction and directly across the street, the groundbreaking took place May 13, 2019 for the \$2.8 million Brass City Harvest Regional Food Hub. Funding sources include: DECD; HUD; and EPA. The ultimate build out of the facility will be a 6,000 sq.ft. facility with steel roof and steel

exterior with an interior frame structure with food grade epoxy finish. An estimated 24 full-time and 10 part-time/seasonal jobs will be created. NRWIB will work with BCH as the intake, screening and training agency. The jobs will be marketed to the South End residents first as part of the \$450,000 jobs grant award the City received in 2018 from the Working Cities Challenge, a three-year, \$1M effort to improve employment statistics in the depressed South End. Funds will be used to develop a variety of job training and educational programs and supports. In July 2015, DECD awarded a \$200,000 grant for investigating the extent of pollution on 11 acres on Freight and West Main Streets, for the potential for transit-oriented and mixed-use development. In early 2018, a developer expressed interest in renovating a former factory, Anaconda Brass into 100 luxury units. The Zoning Commission denied it in March 2018 for a special permit citing the age and lack of detail in the environmental studies used (Phase 1 and 2 were done in 1996 and 2006); lack of environmental solutions and the layout did not conform to the City's vision of transit-oriented development for the area. The same developer resubmitted in October 2018 with new energy facilities component, new access points, landscaping and more information on the environmental conditions. The application was denied in February 2019 for virtually the same reasons cited previously.

#### **Discussion**

See above narratives.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Housing Affordability	2013	2020	Affordable Housing Homeless	Citywide	Address Homelessness Reduce Cost Burden	ESG: \$30,600	Tenant-based rental assistance / Rapid Rehousing: 95 Households Assisted
2	Maintain and Increase Housing for Homeless	2013	2020	Affordable Housing Homeless	Citywide	Address Homelessness Reduce Cost Burden	ESG: \$137,853	Homeless Person Overnight Shelter: 1,132 Persons Assisted Homelessness Prevention: 75 Persons Assisted
3	Support Youth Initiatives	2013	2020	Non-Housing Community Development	Citywide	Provide Public and Supportive Services Provide or Improve Existing Community Facilities	CDBG: \$25,834	Public service activities other than Low/Moderate Income Housing Benefit: 398 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Provide for the Elderly	2013	2020	Non-Housing Community Development	Citywide	Provide Public and Supportive Services Provide or Improve Existing Community Facilities	CDBG: \$86,081	Public service activities other than Low/Moderate Income Housing Benefit: 1,400 Persons Assisted
5	Provide Targeted Social Service Programs	2013	2020	Non-Housing Community Development	Citywide	Provide Public and Supportive Services Provide or Improve Existing Community Facilities	CDBG: \$130,101	Public service activities other than Low/Moderate Income Housing Benefit: 1,569 Persons Assisted
6	Improve Housing Conditions & Eliminate Blight	2013	2020	Affordable Housing Non-Housing Community Development	Citywide CDBG Income-Eligible Target Neighborhoods	Provide Supportive Housing Reduce Lead Hazards Rehabilitate Existing Housing Stock Remediate Hazardous Environmental Conditions Remove Blight and Unsafe Conditions	HOME: \$745,015	Rental units rehabilitated: 6 Household Housing Units Homeowner Housing New Construction: 0 Household Housing Units

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Provide Infrastructure & Facility Improvements	2013	2020	Non-Housing Community Development	Citywide CDBG Income-Eligible Target Neighborhoods	Address Aging Infrastructure Provide or Improve Existing Community Facilities Remediate Hazardous Environmental Conditions Remove Blight and Unsafe Conditions	CDBG: \$1,443,177	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 16,150 Persons Assisted
8	Provide for Basic Medical and Nutritional Needs	2013	2020	Non-Housing Community Development	Citywide	Provide Public and Supportive Services	CDBG: \$76,908	Public service activities other than Low/Moderate Income Housing Benefit: 5,260 Persons Assisted

Table 6 – Goals Summary

**Goal Descriptions**

	<b>Goal Name</b>	Increase Housing Affordability
1	<b>Goal Description</b>	The rapid rehousing program of St. Vincent DePaul and Salvation Army addresses this goal.
	<b>Goal Name</b>	Maintain and Increase Housing for Homeless
2	<b>Goal Description</b>	All of the Emergency Solutions Grant (ESG) Programs address this goal.
	<b>Goal Name</b>	Support Youth Initiatives
3	<b>Goal Description</b>	The projects that address this goal during the program year include: Shakesperience, WOW Community Center Programs and the Waterbury Youth Services Program.
	<b>Goal Name</b>	Provide for the Elderly
4	<b>Goal Description</b>	Projects that address this goal for the program year include: Hispanic Coalition and the Waterbury Senior Shuttle.
	<b>Goal Name</b>	Provide Targeted Social Service Programs
5	<b>Goal Description</b>	Projects that address this goal for the program year include: Catholic Charities, Center for Human Development (Hospitality Center), CT Legal Services, Literacy Volunteers, Manufacturing Alliance Service Corp. and Safe Haven.
	<b>Goal Name</b>	Improve Housing Conditions & Eliminate Blight
6	<b>Goal Description</b>	The HOME Housing Development Program addresses this goal.

7	<b>Goal Name</b>	Provide Infrastructure & Facility Improvements
	<b>Goal Description</b>	Projects and programs that address this goal include: the Brass City Harvest equipment for the Regional Food Hub Project; the Library Park site improvements, and the acquisition of the Rose Hill Property by the YMCA to expand their school aged programs and school readiness programs.
8	<b>Goal Name</b>	Provide for Basic Medical and Nutritional Needs
	<b>Goal Description</b>	Programs that address these goals include: Brass City Harvest, Greater Waterbury Interfaith Ministries and the Salvation Army Food Pantry.

Table 7 – Goal Descriptions

## AP-35 Projects – 91.220(d)

### Introduction

Following an application, citizen participation and formal review process the City of Waterbury allocated its CDBG, HOME and ESG resources in a manner that addresses its identified housing and community development needs. The projects and programs selected for funding over the upcoming program year are described briefly in the following table.

	<b>Project Name</b>
1	CDBG - Administration
2	Brass City Harvest
3	Catholic Charities
4	Center for Human Development
5	Connecticut Legal Services
6	Greater Waterbury Interfaith Ministries (GWIM)
7	Hispanic Coalition
8	Literacy Volunteers Of America, Inc.
9	Manufacturing Alliance Service Corporation, Inc. (MASC)
10	Safe Haven
11	Salvation Army
12	Shakesperience Productions, Inc.
13	Walnut Orange Walsh WOW Community Center
14	Waterbury Senior Shuttle
15	Waterbury Youth Services
16	Economic Development-Brass City Harvest Food Hub Equipment
17	Park Improvements-Library Park Site Improvements
18	Neighborhood Facilities-YMCA Annex at Rose Hill Acquisition and Improvements
19	ESG19 Waterbury

	<b>Project Name</b>
20	HOME-Administration
21	HOME-CHDO Set Aside
22	HOME-Housing Development

**Table 1 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The projects were selected to meet identified needs in the community with the resources provided. Limited financial resources with which to finance programs and projects is the greatest obstacle to meeting the municipality's underserved needs.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

1	<b>Project Name</b>	CDBG - Administration
	<b>Funding</b>	\$425,232
	<b>Description</b>	Funds will be used for the Administration of the CDBG Program.
2	<b>Project Name</b>	Brass City Harvest
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide for Basic Medical and Nutritional Needs
	<b>Needs Addressed</b>	Provide Public and Supportive Services
	<b>Funding</b>	\$16,274
	<b>Description</b>	CDBG funds will be used for the utility and insurance expenses related to year-round food production and distribution, and the direct purchase of fresh food on behalf of income-eligible Waterbury senior citizens. 400 individuals and families are served.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	400
<b>Location Description</b>	324 Mill Street, Waterbury, CT	
3	<b>Project Name</b>	Catholic Charities
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Targeted Social Service Programs
	<b>Needs Addressed</b>	Provide Public and Supportive Services
	<b>Funding</b>	\$5,174
	<b>Description</b>	CDBG funds will be used to support the salary of the direct service staff providing case management and crisis resolution services as well as the building expenses (i.e. utilities) necessary to providing services. The program will serve up to 300 unduplicated persons.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300
<b>Location Description</b>	965 South Main Street, Waterbury, CT 06702	
4	<b>Project Name</b>	Center for Human Development
	<b>Target Area</b>	Citywide

	<b>Goals Supported</b>	Provide Targeted Social Service Programs
	<b>Needs Addressed</b>	Address Homelessness Provide Public and Supportive Services
	<b>Funding</b>	\$50,000
	<b>Description</b>	This program provides a drop-in center (Hospitality Center) for Homeless Persons. It currently operates weekdays from 7:30am to 3:30pm. Funds will be used for the salary of the community coordinator and to expand current programming into late evenings and weekends. An estimated 700 persons will be served annually.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	700
	<b>Location Description</b>	693 East Main Street, Waterbury, CT 06705
	5	<b>Project Name</b>
<b>Target Area</b>		Citywide
<b>Goals Supported</b>		Provide Targeted Social Service Programs
<b>Needs Addressed</b>		Provide Public and Supportive Services
<b>Funding</b>		\$9,874
<b>Description</b>		CDBG funds will be used for the salary and fringe of a local staff attorney who will provide legal representation and counsel to the target population under this project. The program will serve an estimated 56 persons.
<b>Estimate the number and type of families that will benefit from the proposed activities</b>		56
<b>Location Description</b>		85 Central Avenue, Waterbury, CT 06702
6	<b>Project Name</b>	Greater Waterbury Interfaith Ministries
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide for Basic Medical and Nutritional Needs
	<b>Needs Addressed</b>	Address Homelessness Provide Public and Supportive Services
	<b>Funding</b>	\$50,848
	<b>Description</b>	CDBG funding will be used for soup kitchen and food pantry food purchases, soup kitchen supplies, direct staff salaries and utilities. There will be 3,150 beneficiaries.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3,150

	<b>Location Description</b>	770 East Main Street, Waterbury, CT 06705
7	<b>Project Name</b>	Hispanic Coalition
	<b>Target Area</b>	Citywide - South End
	<b>Goals Supported</b>	Provide for the Elderly Provide Targeted Social Service Programs
	<b>Needs Addressed</b>	Provide Public and Supportive Services
	<b>Funding</b>	\$11,174
	<b>Description</b>	CDBG funds will be used for the salary of a full-time Case Manager. The program provides case management services to the Hispanic population in the City's South End neighborhood. The program serves 1,000 clients annually
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,000
	<b>Location Description</b>	135 East Liberty Street, Waterbury, CT 06706
8	<b>Project Name</b>	Literacy Volunteers of America, Inc.
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Targeted Social Service Programs
	<b>Needs Addressed</b>	Provide Public and Supportive Services
	<b>Funding</b>	\$4,786
	<b>Description</b>	CDBG funds will be used for salary support to train tutors, register students, provide on-going support to tutors and students, and to purchase educational materials. The program provides literacy tutoring to adults through the efforts of volunteers. The program will serve 200 persons annually.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200
<b>Location Description</b>	267 Grand Street, Waterbury, CT 06702	
9	<b>Project Name</b>	Manufacturing Alliance Service Corp., Inc. (MASC)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Job Training and Employment Opportunities
	<b>Needs Addressed</b>	Job Training and Employment Opportunities for low income persons.
	<b>Funding</b>	\$51,350

	<b>Description</b>	CDBG funds will be used to pay the tuition for 13 additional students to attend the manufacturing program. Tuition covers teacher salaries, equipment and materials.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	13
	<b>Location Description</b>	173 Interstate Lane, Waterbury, CT 06705
10	<b>Project Name</b>	Safe Haven
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Targeted Social Service Programs
	<b>Needs Addressed</b>	Provide Public and Supportive Services
	<b>Funding</b>	\$8,917
	<b>Description</b>	CDBG funds will be used to pay for utilities, office supplies and insurance. This program provides advocacy and counseling for victims of domestic violence and sexual assault including 24- hour intervention. The funds will be used to support program implementation. The program will assist 300 people annually.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300
	<b>Location Description</b>	29 Central Avenue, Waterbury, CT 06702
11	<b>Project Name</b>	Salvation Army
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide for Basic Medical and Nutritional Needs
	<b>Needs Addressed</b>	Provide Public and Supportive Services
	<b>Funding</b>	\$9,786
	<b>Description</b>	CDBG funds will be used to cover emergency food pantry salaries and food costs. The program will assist 1,710 people annually.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,710
	<b>Location Description</b>	74 Central Avenue, Waterbury, CT 06702
12	<b>Project Name</b>	Shakesperience Productions, Inc.
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support Youth Initiatives

	<b>Needs Addressed</b>	Provide Public and Supportive Services
	<b>Funding</b>	\$8,000
	<b>Description</b>	CDBG funds will be used to underwrite the salaries and housing of Resident Artists (2) and the Education Manager who trains and supervises the program, as well as the occupancy expenses for the Shakesperience Studio at the times that the program is conducted. The program will serve 30 youth.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30
	<b>Location Description</b>	117 Bank Street, Waterbury, CT 06702
13	<b>Project Name</b>	Walnut Orange Walsh WOW Community Center
	<b>Target Area</b>	Walnut Orange Walsh
	<b>Goals Supported</b>	Support Youth Initiatives
	<b>Needs Addressed</b>	Provide Public and Supportive Services
	<b>Funding</b>	\$8,917
	<b>Description</b>	CDBG funds will be used for utilities and insurance. This program serves neighborhood youth with afterschool activities and education in its learning center. It also provides information on social programs and housing issues to the general neighborhood population. The program will serve 35 youth annually.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	35
<b>Location Description</b>	308 Walnut Street, Waterbury, CT 06704	
14	<b>Project Name</b>	Waterbury Senior Shuttle
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide for the Elderly
	<b>Needs Addressed</b>	Provide Public and Supportive Services
	<b>Funding</b>	\$74,907
	<b>Description</b>	CDBG funds will be used for on demand response transportation for senior citizens. Trips are for medical appointments, grocery shopping and recreation. Funds will be used for transportation costs to provide up to 650 rides per month. This program provides curb to curb and door to door transportation service with medical appointments as a priority. The program serves 400 people annually. The City will provide \$50,093 to the program.

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	400
	<b>Location Description</b>	235 Grand Street, Waterbury, CT 06702
15	<b>Project Name</b>	Waterbury Youth Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support Youth Initiatives
	<b>Needs Addressed</b>	Provide Public and Supportive Services
	<b>Funding</b>	\$8,917
	<b>Description</b>	CDBG funds will be used to increase the capacity of case management services, including truancy prevention and counseling, by increasing the hours for a case manager and partnering with the Waterbury Department of Education to provide an out of school suspension program for middle school youth. The program will serve 333 youth.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	333
	<b>Location Description</b>	83 Prospect Street, Waterbury, CT 06702
16	<b>Project Name</b>	Economic Development - Brass City Harvest Food Hub
	<b>Target Area</b>	South End Neighborhood
	<b>Goals Supported</b>	Create economic opportunities for low and moderate income persons through job creation
	<b>Needs Addressed</b>	Make strategic investments in the abatement of hazardous environmental conditions to increase the amount of land and buildings available for economic development.
	<b>Funding</b>	\$236,154
	<b>Description</b>	CDBG funds will be used to purchase interior equipment to facilitate food processing and manufacturing as part of the operation of the Food Hub.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	750
	<b>Location Description</b>	359 Mill Street, Waterbury, CT 06706
17	<b>Project Name</b>	Park Improvements – Library Park
	<b>Target Area</b>	CDBG Income-Eligible Target Neighborhoods
	<b>Goals Supported</b>	Provide Infrastructure & Facility Improvements
	<b>Needs Addressed</b>	Provide or Improve Existing Community Facilities

	<b>Funding</b>	\$661,369
	<b>Description</b>	CDBG funds will be used to reconstruct the park promenade, interior pathways, overlook, brick wall, lighting and fixtures and WI-FI as part of the multi-year park improvements.*Program income if realized will be added to this project.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15,000
	<b>Location Description</b>	267 Grand Street, Waterbury, CT 06702
18	<b>Project Name</b>	Neighborhood Facilities – YMCA Annex at Rose Hill
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Infrastructure & Facility Improvements
	<b>Needs Addressed</b>	Provide or Improve Existing Community Facilities
	<b>Funding</b>	\$545,654
	<b>Description</b>	CDBG funds will be used to help acquire the Rose Hill property at 63 Prospect Street by purchase and/or lease for the purpose of expanding their School Aged Programs and School Readiness Programs and to create more childcare and administrative space. **Last year's allocation of \$300,000 was cancelled because the YMCA was not ready to move forward and the City needed the funds in order to cover the construction costs for Phase 1 of the Food Hub Project.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	400
	<b>Location Description</b>	63 Prospect Street, Waterbury, CT 06702
19	<b>Project Name</b>	ESG19 Waterbury
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase Housing Affordability Maintain and Increase Housing for Homeless
	<b>Needs Addressed</b>	Address Homelessness
	<b>Funding</b>	\$182,111
	<b>Description</b>	The 2019 Federal Fiscal Year allocation of ESG funds for the City of Waterbury.

	<b>Planned Activities</b>	With the use of its Emergency Solutions Grant funding the City of Waterbury will provide operational support to three (3) area shelters Safe Haven (\$20,756), Salvation Army (\$12,756) and St. Vincent DePaul (\$75,755). Funds will also be used to provide rapid re-housing activities through the Salvation Army (\$10,650) and St. Vincent DePaul facilities (\$19,950). The Salvation Army will also provide a homelessness prevention program (\$28,586). A portion of the funding will provide administrative support for the ESG program (\$13,658).
20	<b>Project Name</b>	HOME - Administration
	<b>Funding</b>	\$82,779
	<b>Description</b>	Funds will be used to cover administrative expenses associated with the HOME program.
21	<b>Project Name</b>	HOME - CHDO Set Aside
	<b>Goals Supported</b>	Increase Accessibility to Housing Resources Increase Housing Affordability
	<b>Needs Addressed</b>	Reduce Cost Burden Rehabilitate Existing Housing Stock
	<b>Funding</b>	\$124,169
	<b>Description</b>	Funds will be utilized to provide pre-development and development assistance to Community Housing Development Organizations (CHDOs). Funds will be allocated as sub-grants on an as-needed basis under a separate on-going application process.
22	<b>Project Name</b>	HOME - Housing Development
	<b>Target Area</b>	Citywide CDBG Income-Eligible Target Neighborhoods
	<b>Goals Supported</b>	Increase Accessibility to Housing Resources Improve Housing Conditions & Eliminate Blight
	<b>Needs Addressed</b>	Reduce Cost Burden Reduce Lead Hazards Rehabilitate Existing Housing Stock Provide Supportive Housing
	<b>Funding</b>	\$620,846

	<b>Description</b>	Funds will be used to provide loans and grants in support of housing development and redevelopment projects. Funds will be allocated as sub-grants in support of rehabilitation or new construction rental or homeownership projects under a separate on-going application process for projects of merit meeting HOME requirements. If realized during the Program Year, any anticipated Program Income (\$2,500) will be added to this account to be utilized to support housing projects.
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## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The activities proposed for funding in this Annual Action Plan have not been specifically distributed geographically.

### **Rationale for the priorities for allocating investments geographically**

The activities proposed for funding in this Annual Action Plan have not been specifically distributed geographically on a percentage basis. As discussed in the Strategic Plan there are six primary neighborhoods in Waterbury where physical and social services investments have been targeted over the last ten years. Discussion as to the funding of specific activities are based upon an evaluation of which ones best meet identified needs.

### **Discussion**

The funding of specific activities is based upon an evaluation of which ones best meet identified needs.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Over the upcoming Program Year, as shown in the tables below, the City of Waterbury has established housing goals to be met with its federal CDBG, HOME and ESG allocations. In terms of goals for households to be supported, homeless households include both single person and family households receiving emergency shelter, homelessness prevention and rapid re-housing services through the ESG program. Non-homeless households represent those benefitting from the HOME property rehabilitation program and new construction.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	1,280
Non-Homeless	0
Special-Needs	0
Total	

**Table 2 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	2
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	

**Table 3 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

In the tables above, the rental assistance figures reflect those households receiving rapid re-housing assistance under the Emergency Solutions Grant Program (ESG) and the rehabilitation of existing units reflects those units proposed under various HOME-funded programs and projects.

The Waterbury Housing Authority is the main provider of rental assistance to households in the City through the Public Housing and Housing Choice Voucher Programs. WHA owns and maintains 732 units of public housing on 18 campuses throughout the city; the voucher programs encompass a variety of targeted programs as indicated below:

<b>Program</b>	<b># of vouchers</b>
<b>Housing Choice Voucher Program</b>	<b>2237</b>
<b>Mainstream Program</b>	<b>75</b>
<b>Mod Rehab Program</b>	<b>140</b>
<b>Single Room Occupancy</b>	<b>12</b>

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Housing Authority of the City of Waterbury (WHA) is the primary provider of housing to low and very low income households in the City. The WHA receives funding on an annual basis from HUD to support the provision of housing and to maintain that housing.

### **Actions planned during the next year to address the needs to public housing**

The WHA's Annual Plan outlines actions to be taken over the upcoming program year. In summary, the 2018-2019 HUD Capital Fund allotment to the Housing Authority will be used to continue to improve and renovate existing public housing campuses. At the Oak Terrace campus, roofing, windows and siding will be replaced; at the Austin Road campus, roofing will be replaced. The last phase of renovations to complete upgrades required for ADA compliance is scheduled for the Berkeley Heights campus; 12 units will be upgraded. In 2018, WHA completed window replacement at the Austin Road campus. WHA is also implementing a capital needs assessment at the Truman campus to determine the extent nature of renovations necessary. The City has not directly allocated any of its Consolidated Plan funding to support improvements on public housing properties. However, many of the public facility improvements and social service programs benefit public housing residents along with other community residents.

WHA has also been awarded CDBG funds to demolish 10 blighted, abandoned properties in the West Grove Street neighborhood to make way for additional units of affordable housing.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

To promote self-sufficiency and asset development of assisted households the Waterbury Housing Authority operates an unfunded Family Self Sufficiency (FSS) program designed to ensure residents receive the support and services they need to succeed.

WHA is reviewing the threshold requirements to apply to HUD for funding for a designated FSS Coordinator to provide more concentrated efforts to participating families.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Public Housing Authorities are subject to various scoring criteria levels (PHAS) set by HUD, which look at management of its programs, financial indicators, physical property conditions, and the allocation of Capital Funds in a timely manner. The latest score received by the Waterbury Housing Authority in these areas was an 89, earning the agency "Standard Performer" designation by HUD.

### **Discussion**

WHA has acquired twenty-seven additional properties in the West Grove neighborhood for redevelopment purposes. As a first step, the agency has been awarded CDBG funds to demolish 10 vacant, abandoned buildings on these lots. Environmental assessment will begin in June 2019 after which an RFP will be issued for a demolition contractor. It is expected that demolition work will begin in October 2019. Concurrent with demolition activities, WHA will issue an RFP for a development partner to assist in the design and development of additional units of affordable housing.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Continuum of Care has prepared a Ten Year Plan (TYP) to end homelessness. This plan contains goals, outreach methods and how to address emergency shelter and transitional housing needs of the homeless. The Plan can be accessed at [www.waterbury10yearplan.net](http://www.waterbury10yearplan.net).

The Committee structure has changed and over the next year will concentrate on ending family and youth chronic homelessness by 2019, secure jobs and working cities.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City relies on the Homeless Outreach Team (HOT) of social workers from the Department of Mental Health and Addiction Services and Western CT Mental Health Network to identify the unsheltered homeless in the City. They have worked with this population and are very familiar with them.

The new Hospitality Center in the downtown on East Main Street which opened at the end of May 2012 provides the chronically homeless with a drop in center during the day where they can learn about programs, meet with social workers and use the free laundry facilities. This is also a location where the City can provide information. In this year's Annual Action Plan, the City has increased the funding for the Hospitality Center in order to increase their hours and staffing. During the past winter, the Center served as the City's Warming Center.

The City also relies on its network of providers who comprise the local Continuum of Care. As these are the agencies and organizations who work day to day with the homeless they are most capable of reaching out to the homeless population and assessing their individual needs.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City will address the emergency shelter needs of homeless persons during the Program Year through the continued funding of the three emergency shelters: St. Vincent DePaul, Salvation Army and Safe Haven. Safe Haven is the City's only shelter for victims of domestic violence and their children. In addition to the support it receives under ESG, it also receives program support under CDBG. Specific numbers of projected clients to be served are included on the individual project sheets. The City is also supporting a homeless day respite center (The Hospitality Center) and several medical and nutritional programs, which benefit the homeless as well as other low moderate income populations with CDBG resources.

There is no transitional housing in the City.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

City has been successful in receiving allocations of VASH vouchers through the Waterbury Housing Authority. To date, four allocations have been received totaling 126 vouchers. As of May 15, 2019, 99 are under lease and 27 are available. This program has assisted many

formerly chronically homeless Waterbury veterans with getting their lives back on track and securing decent housing. Members of the VA visit The Hospitality Center to make clients aware of the services they provide to veterans.

By funding the rapid rehousing program with ESG dollars, both the Salvation Army and St. Vincent DePaul can assist homeless individuals and families with the financial support, counseling and supportive services they need to have the best chance possible of ending their period of homelessness quickly and reducing recurrent homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The homelessness prevention program which the Salvation Army administers with ESG funds will help low income individuals and families avoid becoming homeless. As part of the program, the housing specialist will meet with potential clients to conduct an assessment for eligibility. Eligibility is determined through a screening process that first qualifies the household's current living situation. The household must be at imminent risk of becoming homeless, meeting two of the threshold criteria, including income below 30% AMI and having insufficient resources available to attain stability. In addition, one or more of the stated risk factors must be present, including a habit of frequent moving due to economic reasons, being doubled up, having been notified of pending termination of housing, currently living in a hotel or motel, in a severely crowded living situation, exiting an institution, or living in housing that has characteristics associated with instability and homelessness. During the screening process, these areas are assessed along with any documentable income. The experience gained from the HPRP has also focused the Salvation Army to target these limited funds to those households with special circumstances, whenever possible. These circumstances, in addition to the listed threshold criteria include: households with children, particularly those at risk of losing their children should their housing be lost, those with serious medical concerns and those experiencing domestic violence or other similarly threatening situations.

### **Discussion**

The Continuum of Care has decided that its committee structures will be reorganized to reflect the statewide campaign and better align with the Federal "Opening Doors" Plan to end homelessness. The Plan needed to reflect the changes implemented with the HEARTH Act. One of those changes is the newly implemented coordinated access system where United Way of Connecticut's 2-1-1 system serves as the entry point for the State. The 2-1-1 contact specialist assesses the individual's or family's situation, complete an initial screening assessment in the new HMIS system, ECM and refers the case to the appropriate Coordinated Access Network (CAN). There are 8 CAN's and Waterbury is joined with Torrington and Litchfield to serve the 32-town region. Connecticut Coalition to End Homelessness (CCEH) is working closely with all 8 CAN's. The State's rollout of the process began in early July 2014 and Waterbury's went live on December 15, 2014. The Coordinated Access Sub-committee continues to meet to refine policies and procedures and review participation. For the first 4 months of 2019, 2,512 calls were referred by 2-1-1 to the Waterbury CAN; 38% or 242 of them did not show up for their appointments. Of those that kept their appointment; 22% were diverted from shelter; 3% refused shelter; 55% were waitlist and 16% were accepted for shelter enrollment.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

There are a limited amount of public policies that serve as barriers to affordable housing.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The zoning regulations have been revised recently to limit areas where multi-family housing is permitted. This revision was made based upon a recommendation contained in the Waterbury Plan of Conservation and Development. The preparation process for the Plan was comprehensive with extensive public participation. The intent of the revision is to limit density and preserve primarily single family neighborhoods.

### **Discussion**

Over the past year, the City's Property Reuse Committee and the Tax Auction Committee have extended opportunities to non-profit housing organizations and other City agencies to make them aware of properties that might be suitable for their purposes. This outreach encourages collaboration and better planning for the revitalization of the City's neighborhoods which have been the most impacted by foreclosures and abandonment.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

The Strategic Plan addresses the issue of meeting underserved needs through a variety of initiatives. Several of these initiatives are proposed for funding in this Annual Plan. As has been the situation in the past and most likely in the future, the primary obstacle to these actions is a lack of funding.

### **Actions planned to address obstacles to meeting underserved needs**

The coordination of actions and pursuit of additional resources will form the basis of actions.

### **Actions planned to foster and maintain affordable housing**

The City will pursue additional state and federal resources as well as encourage creative financing with HOME funds to leverage these resources.

### **Actions planned to reduce lead-based paint hazards**

The City will, based upon HUD funding, continue to implement the Healthy Homes Program.

### **Actions planned to reduce the number of poverty-level families**

The City will continue to pursue an improvement in the local economy and income producing employment opportunities. This will include brownfields remediation, education initiatives and marketing. This year's Plan includes continued funding to expand the Manufacturing Alliance Service Corp., Inc. program to an additional 13 students to enroll in the CNC entry level program. This year's Plan also includes funding for the fixed, capital equipment for the Brass City Harvest Regional Food Hub, a food washing and production facility to be built in the South End. Construction began in May 2019 and is expected to be completed by the end of the year. This economic development project was partially funded with previous year's Community Development Block Grant funds via Substantial Amendments and will create 24 low-moderate income jobs on site in addition to the temporary construction jobs.

### **Actions planned to develop institutional structure**

The current institutional structure is considered satisfactory but the City will monitor and review as part of the upcoming new Five-Year Consolidated Plan process.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The Continuum of Care and the Citizens Advisory Committee (CAC) will continue to assist the City to coordinate public and private housing and social service agencies. The coordination between the public and private housing and social service agencies will be reviewed as part of the upcoming new Five-Year Consolidated Plan process.

### **Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

The following narratives respond to program specific requirements of the CDBG, HOME and ESG programs.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	14,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	61,173
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>75,173</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City does not offer assistance other than what is listed in § 92.205(b). HOME funds are not anticipated to be used for tenant-based rental assistance during the 2019-2020 Annual

Action Plan year.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The Waterbury HOME Program uses recapture only for homebuyer activities. The amount subject to recapture is the direct subsidy provided to the homeowner which is the amount below the fair market value that allows the purchaser to buy the property and or the assistance used for downpayment and or closing costs. The guidelines for recapture are as follows:

A declaration of land use restrictive covenant will be recorded and will run with the land during the affordability period.

- Direct subsidy of \$14,999 and under requires a five year affordability period
- Direct subsidy of \$15,000 to \$39,999 requires a ten year affordability period.
- Direct subsidy over \$ 40,000 requires a fifteen year affordability period.

The principal balance is decreased evenly over the period of affordability.

In the event the homeowner conveys transfers or sells the HOME Assisted Unit during the affordability period, the entire amount of the HOME loan shall become immediately due and payable by the Owner to the City of Waterbury, as reduced pursuant to the terms of the Promissory Note.

In the event that the Net Sale Proceeds are insufficient to repay the entire principal balance of the Note, then the outstanding principal balance shall equal the Net Sale Proceeds. The term "Net Sale Proceeds" shall equal the sales price of the Mortgaged Premises, less any real estate commissions, conveyance taxes, recording fees, reasonable attorney fees and repayment of superior mortgage loans.

In the event the homeowner fails to maintain the property as their principal residence during the affordability period, the entire amount of the HOME loan shall become immediately due and payable by the Owner to the City of Waterbury.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

See Narrative Above

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not anticipate refinancing any existing debt with its HOME funds during the 2019-2020 Annual Action Plan year.

## Emergency Solutions Grant (ESG)

### Reference 91.220(l) (4)

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Waterbury has been using the Policies and Procedures developed for the Homelessness Prevention and Rapid Re-Housing Program (HPRP) as the foundation and the written standards for the provision of ESG assistance. These Policies and Procedures should also be evaluated periodically to ensure their effectiveness and changes made to them as necessary to meet the ESG requirements. It is anticipated that the City of Waterbury in collaboration with the CoC will evaluate program results and that the policies and procedures will change to reflect needs and future direction for the use of ESG funds. The key items required in the written standards per Section 576.400 (e) (3) (i – ix) are included as an attachment to this document. See the Appendices and Map Attachment for a copy of the ESG Standards for Waterbury.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The coordinated access system has United Way of Connecticut 2-1-1 system as the entry point for the State. The 2-1-1 contact specialist assesses the individual's or family's situation, completes an initial screening assessment in the new HMIS system, ECM and refers the case to the appropriate Coordinated Access Network (CAN). There are 8 CAN's and Waterbury is joined with Litchfield/ Torrington to serve the 32-town region. Connecticut Coalition to End Homelessness (CCEH) works closely with all 8 CAN's on planning and implementation.

Since its implementation, the CAN system has evolved in Waterbury. There are 2 Co-CAN Leads: The Salvation Army and Mental Health Connecticut (MHC). MHC was hired as a Navigator through DOH funding. MHC does the intake for both Waterbury and Torrington. The intake location in Waterbury is St. Vincent DePaul Shelter. MHC does intakes Monday thru Friday for adults and families. Families are also referred to the Salvation Army Shelter. Intakes are also done at Waterbury Hospital for Hospital patients that might become homeless upon discharge. MHC also does the intake for youth ages 18-24 utilizing their Youth Navigator located at their office in the former Russell School on 969 West Main Street.

The intake locations use the VI-SPADT (Vulnerability Index-Service Prioritization Decision Tool) which is designed to help providers determine the most appropriate housing intervention for a particular individual and family. However, the VI-SPADT is only done right away for youth and those adults that refuse shelter and would remain unsheltered. For the others, DOH wants people to self-resolve and advocates minimal interaction within the first 2 weeks

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Waterbury held a formal application process to award its FY 2019 Emergency

Solutions Grant (ESG) funds as part of its regular Community Development Block Grant (CDBG) citizen participation process. The details of the process can be found in the section on citizen participation. The City publishes the Notices of Funding Availability in the Republican-American, posts them on the City's website and contacts all current recipients and those who have requested information. The CoC is provided with this information and they distribute via email to their extensive network. The criteria used to evaluate the applications were:

- Eligibility: Projects submitted for funding had to be for eligible activities. The uses of these funds were limited to the expenditure limits of 60% for shelter expense and 40% for homelessness prevention; rapid rehousing assistance, and HMIS. The City allocated 7.5% for program administration. All of the applications submitted were for eligible activities.
  - Experience in Implementing Similar Programs: The three applications submitted were from agencies that are current ESG recipients. Two of them had participated in the Homelessness Prevention and Rapid Re-Housing Program (HPRP). They have excellent track records.
  - Collaboration: The three providers collaborate well with each other and participate in the CoC/CAN. Decisions on funding levels and allocations for future rounds will get more difficult as the agencies' other funders reduce levels and added pressure is placed on the shelter operations limits.
  - HMIS: Data quality and participation in the HMIS was also a consideration. The domestic violence shelter is exempt from participation but does track clients through the new Efforts to Outcome (ETO) software system.
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Waterbury is unable to meet the homeless participation requirement in Section 576.405 (a). As such, its plan for reaching out and consulting with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities or services that receive funding under ESG shall be to consult with the Continuum of Care. While Waterbury is now a part of the CT Balance of State Continuum, it still maintains its Steering Committee due to its broad representation of government agencies, service providers, the Housing Authority, private landlords and consumers (formerly homeless). It provides the forum to present information and solicit input. In addition, information has also been distributed to the Downtown Hospitality Center, which opened in May 2012 and serves the homeless during the day.

5. Describe performance standards for evaluating ESG.

The City of Waterbury requires each recipient of Consolidated Plan funds to identify measureable outcomes relative to their program or project. This information is used to monitor program performance along with the monthly direct benefit activity reports. The information for ESG recipients includes:

- Total number of households/persons assisted

- Total number of extremely low, low and moderate income persons or households
- Demographic breakdown of persons/households assisted
- Description of special needs (disability, frail elderly, chronic homeless etc.)
- Percent of total project or program that ESG funds represent
- Amount of funds leveraged
- Amount and source of match
- Number of homeless persons who obtained permanent housing

During the upcoming program year, these standards may be expanded so that additional performance measurements can be taken. These may include: each service provider's effectiveness in targeting its assistance to those who need it most; reducing the number of people living on the streets or in the shelters; shortening the time people spend homeless; and reducing each program participant's housing barriers or housing stability risks. It is anticipated that the new HMIS (Empowered Case Management) software will have the ability to track these performance standards so that a better determination of program success could be gauged.

The City of Waterbury and many other service providers, government agencies, the Housing Authority, private landlords and consumers (formerly homeless) participate in the CT Balance of State and sit on several of the committees. The current committee structure is based around the Coordinated Access Network (CAN). The Waterbury-Litchfield Housing Solutions meeting/committee oversees the housing placement of available certificates for the longest homeless and the most vulnerable population. This entity also case conferences with service providers in an effort to assist agency's when there is a client potentially struggling and possibly jeopardizing their subsidy. This group meets biweekly. There is also the CAN operations committee, which meets once a month to train and discuss any policy changes with all involved providers. The CAN Leadership committee which has 2 votes at the State BOS Steering committee and oversees and creates policies and procedures for the CAN. It meets monthly. One member of the Steering Committee also sits on the Citizens Advisory Committee (CAC) so there is a direct correlation between community need and funding recommendations.

As developing the performance standards for activities funded under ESG is an ongoing process, the City will seek input and active participation from the CoC Steering Committee in its efforts to determine standards, policies and procedures.

## **Discussion**

The CT Balance of State Continuum is the official recognized body and the Waterbury agencies and service providers will continue as active members and to have influence as voting and/or decision making members. Some of the initiatives that the Steering Committee is working on includes ending family and youth chronic homelessness by 2019, and strengthening the flex fund, because the flex fund is solely funded by corporate donations and if it goes away, a vital funding source will be lost. The Committee will also continue to address the needs of the homeless population that does not necessarily meet HUD's definition of chronic homelessness. Some strides have been made by voting in the designation of dedicated plus units to meet this need. It is anticipated that it will take at least a year before this occurs. The uncertainty of the State budget and future funding will directly influence the work plan.

## **Appendix A**

# **Citizen Participation & Outreach**

CITIZENS ADVISORY COMMITTEE (CAC)

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January 8, 2019

5:30 PM

Location: Veterans Memorial Hall  
Waterbury City Hall  
235 Grand Street  
Waterbury, CT 06702

AGENDA

1. Call to Order.
2. Approval of Minutes: May 1, 2018
3. Program Updates:
  - Submission of CAPER
  - CD Year 45 Annual Process and Schedule
4. Other Business
5. Adjournment

WATERBURY CITY CLERK  
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## CD Year 45

### 2019 Schedule of Meetings and Due Dates

Citizen Advisory Committee (CAC) Meeting: Discussion of Annual Process	Tuesday, January 8, 2019 5:30 p.m.
Notice of Funding Availability (NOFA) for CDBG/ESG/HOME	Tuesday, January 22, 2019
Applications for CDBG/ESG available	Wednesday, January 23, 2019
Technical Assistance Workshop 1: Application Assistance	Wednesday, January 30, 2019 10:00 a.m. - 11:00 a.m.
Technical Assistance Workshop 2: Application Assistance	Thursday, January 31, 2019 3:00 p.m. - 4:00 p.m.
<b>Public Hearing # 1: Needs of Community</b> <i>Speaker Sign-up Begins – 5:00 p.m.</i>	Wednesday, February 6, 2019 5:30 p.m.
<b>Application Deadline</b> Original and required number of copies due by 3:00 p.m.	Friday, February 22, 2019 3:00 p.m. No exceptions.
Staff application review	February 25 – March 1, 2019
Applications available for CAC pick-up at Community Development Office	Friday, March 1, 2019
CAC Public Meeting: Review/Evaluation of Applications.	Tuesday, March 12, 2019 5:30 p.m.
CAC Public meeting: Review/Evaluation of Applications.	Wednesday, March 13, 2019 5:30 p.m.
CAC Public Meeting: Discuss Remaining Applications; Vote on Funding Allocations/Adopt Proposed Plan	Tuesday, March 19, 2019 5:30 p.m.
Public Comment Period for Draft Plan. Plan available at locations designated in the CPP and on City website.	March 26 – April 25, 2019
<b>Public Hearing #2: Comments on Proposed Plan</b> <i>Speaker Sign-up Begins – 5:00 p.m.</i>	Tuesday, April 9, 2019 5:30 p.m.
CAC Public Meeting: Review Public Comments and Approve Annual Plan	Tuesday, May 7, 2019 5:30 p.m.
Board of Aldermen Meeting to Adopt Annual Plan	Monday, June 10, 2019 7:00 p.m.
Annual Plan Due at HUD	Friday, July 26, 2019

# **CITIZEN ADVISORY COMMITTEE (CAC)**

## **Regular Meeting Schedule 2019**

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**Meetings are held in Veterans Memorial Hall  
Waterbury City Hall  
235 Grand Street  
Waterbury, CT 06702**

Tuesday, January 8, 2019 – 5:30pm

Tuesday, April 9, 2019 – 5:30pm

Tuesday, July 9, 2019 – 5:30pm

Tuesday, October 8, 2019 – 5:30pm

# CITIZENS ADVISORY COMMITTEE (CAC)

Regularly Scheduled Meeting  
January 8, 2019 AT 5:30 PM  
Waterbury City Hall  
Veterans Memorial Hall, 2<sup>nd</sup> Floor  
235 Grand Street

## SUMMARY MINUTES

### Present:

William DeMaida      Gail Moriarty  
Bernard Bailey      Anthony Bocci

### Absent:

Ronald Napoli, Jr.      Paul Pernerewski      Christopher Ursini  
Mack Demac

### Also Present:

Diane C. Toolan, Housing and Community Planning Program Director  
Tina Lubus, Housing and Community Planning Program Manager  
Nancy Allen, Program Specialist

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### Call to Order

The regularly scheduled meeting was called to order at 5:35 p.m. by Chairman Moriarty. The Pledge of Allegiance was observed.

### Public Speaking

There were no public speakers at the meeting.

### Approval of Minutes

Chairman Moriarty called for the approval of the May 1, 2018 meeting minutes:  
On a motion by Commissioner DeMaida, seconded by Commissioner Bailey, the minutes were approved.

### Program Updates

#### Submission of CAPER

Ms. Toolan noted that the Consolidated Annual Performance Evaluation Report (CAPER) for Program Year 43 had been submitted to HUD on December 14, 2018. The document details the expenditure of \$2,109,852 from the Community Development Block Grant Program, the HOME Investment Partnerships Program and the Emergency Solutions Grant Program. A total of 7,037 people benefitted from the 14 public service programs, including 436 seniors who received needed transportation from the senior shuttle. A total of 1,179 people received food and shelter from the 3 emergency solutions grantees and an additional 236 people received prevention and rapid re-housing services. A copy of the CAPER is available on the City website. Copies are also available at the City Clerk's office and the Silas Bronson Library. HUD is one of the government agencies affected by the shut down and as such, their review of the CAPER and other services will be delayed.

### **CD YR 45 Annual Process and Schedule**

Ms. Toolan noted that it is time to start the process for the Annual Action Plan for CD YR 45 (2019-2020). Once again doing so without benefit of the City's allocation for the CDBG; ESG and HOME Programs, so for planning purposes the amounts that were received last year will be used: \$2,146,218 for CDBG; \$859,735 for HOME and \$175,851 for ESG. Unless the final figures are received before the NOFA is published on January 22<sup>nd</sup>, these figures will be used. Last year the final allocations were received on May 1, 2018, just prior to the completion of the CAC process. Given what is happening today, Ms. Toolan advised that the CAC once again build into the process the contingency of increasing or decreasing each program and project proportionately, so that the process can continue and the timelines met. Commissioner Moriarty said that the CAC will follow this process again. It was noted that the proposed CD YR 45 schedule virtually mirrors last year's schedule.

On a motion from Commissioner Bocci, seconded by Commissioner Bailey, the **Schedule of Meetings and Due Dates for CD YR 45** was approved as presented. The schedule will be sent to the City Clerk's Office for posting.

Discussion followed on whether previous applications that were submitted but not funded could be re-submitted for consideration in the new CD YR 45 process. Ms. Toolan advised that they could be but they must be submitted on the CD YR 45 forms. Commissioner DeMaida noted that Hamilton Park, which is the City's largest Park, has several projects which need to be addressed.

Discussion followed on whether additional members of the Committee would be appointed. Ms. Toolan noted that during the next year, the planning process for the next Five Year Consolidated Plan and Affirmative Fair Housing Plan must get underway. Part of that process will include the revisions needed to the Citizen Participation Plan in order to be compliant with the new Consolidated Plan rules. It is during that time that the size and make-up of the Committee will be determined.

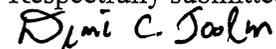
Discussion followed on the need to meet the annual HUD Timeliness Test by the end of July. As of January 4, 2019, approximately \$2.1M needs to be spent by August 1, 2019 in order to meet the test. Ms. Toolan noted that one way to assist in this effort is to select projects for funding that are as close to shovel-ready as possible. If large projects are funded that are not already designed and ready to be bid, it will be difficult to meet the timeliness test.

### **Other Business**

There was no other business.

On a motion by Commissioner Bailey, seconded by Commissioner Bocci, the CAC voted unanimously to adjourn at 5:58.m.

Respectfully submitted:



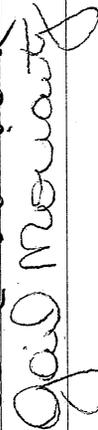
Diane C. Toolan, Housing and Community Planning Program Director

**CD Year 45**  
**2019 Schedule of Meetings and Due Dates**

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Annual Plan Due at HUD	Friday, July 26, 2019

CITIZENS ADVISORY COMMITTEE  
Tuesday, January 8, 2019 @ 5:30 P.M.

CAC MEMBERS SIGN - IN SHEET

NAME	SIGNATURE
Bailey, Bernard	
Bocci, Tony	Tony Bocci
Demac, Mackenzie	
DeMaida, William	
Moriarty, Gail	
Napoli, Ronald, Jr.	
Pernerewski, Paul, Jr.	
Ursini, Christopher	

## Diane Toolan

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**From:** Diane Toolan  
**Sent:** Wednesday, January 16, 2019 12:37 PM  
**To:** Website  
**Cc:** Meg Luddy; Patrick Dzioba; Diane Toolan  
**Subject:** Notice for City Website  
**Attachments:** CD Year 45- NOFA -Final to be published 1-22-19.docx

Good Afternoon: Kindly put the attached Public Notice on the **City's Home Page for Tuesday, January 22, 2019**. Please use the title: Public Notice-CD YR 45 (2019-2020) Notice of Availability of Funding and Notice of Public Hearing. This Notice will be published in the Republican American on Tuesday, January 22, 2019. If you have any questions, please let me know. Thank you for your attention to this matter. Diane

Diane C. Toolan  
Housing and Community Planning Program Director  
Community Development Program  
City of Waterbury  
235 Grand Street, Room C29  
Waterbury, CT 06702  
Tel: 203-346-3810 ext. 7288  
[dtoolan@waterburyct.org](mailto:dtoolan@waterburyct.org)

**NOTICE OF AVAILABILITY OF FUNDING  
NOTICE OF PUBLIC HEARING**

The City of Waterbury (City) is pleased to announce the availability of 2019-2020 Community Development Block Grant funds. The City has not yet received notice of its allocations for the upcoming program year and, per HUD's guidance, intends to use current year's allocations as the baseline for planning purposes. These amounts may increase or decrease depending upon the final federal approved budget. The 2018-2019 allocations were as follows: \$2,146,218 (CDBG), \$175,851 Emergency Solutions Grant (ESG) and \$859,735 HOME Investment Partnerships Program (HOME). Program income is anticipated to be \$2,500 for HOME and \$14,000 for CDBG.

In addition, the City has also estimated that it will have approximately \$61,173 in funds from previous years due to the cancellation of projects/ activities or the completion of them under budget. These funds will be reallocated during this process and included within the Annual Action Plan. However, due to the limits on public services and administration and because these reprogrammed funds are not viewed as new funds, the reallocation of these reprogrammed funds shall be limited to those projects and activities not categorized as public service or administration.

In accordance with its Citizen Participation Plan, there will be a Public Hearing to solicit citizen input on the needs of the community before the Citizen Advisory Committee (CAC) on Wednesday, February 6, 2019 at 5:30 p.m. in the Veteran's Memorial, 2nd floor, City Hall, 235 Grand Street, Waterbury, CT. The facility is handicapped accessible.

The City will provide interpreters and assistance for non-English speaking, hearing-impaired or disabled residents upon receiving a request at least four (4) days prior to this hearing date. Contact Nancy Allen at 203-346-3810 ext. 7274 or at [nallen@waterburyct.org](mailto:nallen@waterburyct.org). All interested person(s) are encouraged to attend.

Those interested in applying for funds should request an application beginning on Wednesday, January 23, 2019 via the City's website on the Community Development Office page, [www.waterburyct.org](http://www.waterburyct.org) and submit their applications to the Community Development Office, Room C-29, City Hall, 235 Grand Street, Waterbury no later than 3:00 p.m. on Friday, February 22, 2019. Upon receipt the CAC will review the applications for consistency with CDBG eligibility guidelines (24CFR570.201) and the themes identified in the City's Consolidated Plan (2013-2018). As part of the review process, additional public meetings and a second public hearing will be held to receive public input.

National Objectives of the CDBG program are: (1) to benefit low/moderate income persons; (2) to eliminate slums and blight; and (3) to address urgent (emergency) needs. The City of Waterbury estimates that not less than 70% of its aggregate 2019-2020 CDBG funds will be used to meet the national objective of benefit to low and moderate income persons; In 2017-2018, 100% of its funds met this objective. The objective of the

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Funding applications for the HOME program are taken on an ongoing basis. Information and technical assistance can be obtained by contacting HOME Program Manager Tina Lubus at 346-3810 Ext. 7282 or by email at [tlubus@waterburyct.org](mailto:tlubus@waterburyct.org).

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[Skip to main content](#)

## City Of Waterbury

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1/22/2019 - Public Notice-CD YR 45 (2019-2020) Notice of Availability of Funding and Notice of Public Hearing

### **NOTICE OF AVAILABILITY OF FUNDING NOTICE OF PUBLIC HEARING**

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In addition, the City has also estimated that it will have approximately \$61,173 in funds from previous years due to the cancellation of projects/ activities or the completion of them under budget. These funds will be reallocated during this process and included within the Annual Action Plan. However, due to the limits on public services and administration and because these reprogrammed funds are not viewed as new funds, the reallocation of these reprogrammed funds shall be limited to those projects and activities not categorized as public service or administration.

In accordance with its Citizen Participation Plan, there will be a Public Hearing to solicit citizen input on the needs of the community before the Citizen Advisory Committee (CAC) on Wednesday, February 6, 2019 at 5:30 p.m. in the Veteran's Memorial, 2nd floor, City Hall, 235 Grand Street, Waterbury, CT. The facility is handicapped accessible.

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## Archives

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## City Of Waterbury

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In addition, the City has also estimated that it will have approximately \$61,173 in funds from previous years due to the cancellation of projects/ activities or the completion of them under budget. These funds will be reallocated during this process and included within the Annual Action Plan. However, due to the limits on public services and administration and because these reprogrammed funds are not viewed as new funds, the reallocation of these reprogrammed funds shall be limited to those projects and activities not categorized as public service or administration.

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Legals/  
Public NoticesLegals/  
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RA January 22, 2019

## Diane Toolan

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**From:** Diane Toolan  
**Sent:** Wednesday, January 23, 2019 8:13 AM  
**To:** Antoinette (Chic) Spinelli; Dan Iarrapino; Danessa Marshall; Dave Simpson; David Dietsch; David Martin; Denis Cuevas; Don Carver; Frank Caruso; Gil Graveline; James Sequin; Joseph McGrath; Kevin McCaffery; Fernando Spagnolo; Linda Wihbey; Mark Lombardo; Michael Dalton; Michael LeBlanc; Neil O'Leary; Raechel Guest; Scott Morgan; Teresa Begnal; Timothy De Carlo; William Quinn; Kathy McNamara; Salvatore Porzio; Paul Bellagamba  
**Subject:** CD Year 45 Request for CDBG/ESG Applications Page Has Launched

Good Morning:

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### **Important Information: Please read the following:**

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There will be a **Public Hearing** to solicit citizen input on the needs of the community before the Citizen Advisory Committee (CAC) on Wednesday, **February 6, 2019 at 5:30 p.m.** in the Veteran's Memorial, 2nd floor, City Hall, 235 Grand Street, Waterbury, CT.

The Community Development Office will offer **technical assistance workshops** to agencies/individuals wishing to apply for CDBG/ESG funding on **Wednesday, January 30, 2019 from 10:00 - 11:00 a.m.** and **Thursday, January 31, 2019 from 3:00 p.m.-4:00 p.m.** at the **Cass Gilbert Room, First Floor, City Hall, 235 Grand Street, Waterbury, CT.**

For more information on the CD Year 45 process, please see the public notice below which ran in the Waterbury Republican American on Tuesday, January 22, 2019.

*You are receiving this email because you are on the CDBG Mailing list or a City of Waterbury Department Head.*

**NOTICE OF AVAILABILITY OF FUNDING  
NOTICE OF PUBLIC HEARING**

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Diane C. Toolan  
Housing and Community Planning Program Director  
Community Development Program  
City of Waterbury  
235 Grand Street, Room C29  
Waterbury, CT 06702  
Tel: 203-346-3810 ext. 7288  
[dtoolan@waterburyct.org](mailto:dtoolan@waterburyct.org)

## Diane Toolan

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**From:** Diane Toolan  
**Sent:** Wednesday, January 23, 2019 8:31 AM  
**To:** Alderman Napoli; Alderman Pernerewski; Christopher Ursini - (cursini@farmingtonbankct.com); Gail; Mackenzie Demac; abocci62@sbcglobal.net; William DeMaida; Paul Pernerewski; Bernard J. Bailey Jr. (bernard.baileyct@yahoo.com)  
**Cc:** Nancy Allen; Tina Lubus; Diane Toolan  
**Subject:** CD YR 45 Request for CDBG/ESG Applications Page Has Launched

Good Morning: Below, please find a copy of the email announcement and public notice sent out this morning to the CDBG mailing list regarding the availability of the CD YR 45 application. Please forward this information to anyone you think might be interested. Thank you for your assistance in this matter. Enjoy the day and see you **on February 6, 2019 at 5:30pm for the Public Hearing**. Regards, Diane

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Please be advised that the request form will only be active during the application period. Hard copies of the application will also be available at the Community Development Office, Room C-29, City Hall.

**Important Information: Please read the following:**

Those interested on applying for funds should submit their applications to the **Community Development Office, Room C-29, City Hall, no later than 3:00p.m. on Friday, February 22, 2019. No electronic submissions will be accepted.** Upon receipt, the CAC will review the applications for consistency with CDBG eligibility guidelines (24CFR570.201) and the themes identified in the 2013-2018 City of Waterbury's Consolidated Plan. As part of the review process, additional public meetings and a second public hearing will be held to receive public input. Applicants are encouraged to familiarize themselves well with the needs identified thus far, and to participate in the ongoing development of the Plan.

There will be a **Public Hearing** to solicit citizen input on the needs of the community before the Citizen Advisory Committee (CAC) on Wednesday, **February 6, 2019 at 5:30 p.m.** in the Veteran's Memorial, 2nd floor, City Hall, 235 Grand Street, Waterbury, CT.

The Community Development Office will offer **technical assistance workshops** to agencies/individuals wishing to apply for CDBG/ESG funding on **Wednesday, January 30, 2019 from 10:00 - 11:00 a.m.** and **Thursday, January 31, 2019 from 3:00 p.m.-4:00 p.m.** at the **Cass Gilbert Room, First Floor, City Hall, 235 Grand Street, Waterbury, CT.**

For more information on the CD Year 45 process, please see the public notice below which ran in the Waterbury Republican American on Tuesday, January 22, 2019.

*You are receiving this email because you are on the CDBG Mailing list or a City of Waterbury Department Head.*

### **NOTICE OF AVAILABILITY OF FUNDING NOTICE OF PUBLIC HEARING**

The City of Waterbury (City) is pleased to announce the availability of 2019-2020 Community Development Block Grant funds. The City has not yet received notice of its allocations for the upcoming program year and,

per HUD's guidance, intends to use current year's allocations as the baseline for planning purposes. These amounts may increase or decrease depending upon the final federal approved budget. The 2018-2019 allocations were as follows: \$2,146,218 (CDBG), \$175,851 Emergency Solutions Grant (ESG) and \$859,735 HOME Investment Partnerships Program (HOME). Program income is anticipated to be \$2,500 for HOME and \$14,000 for CDBG.

In addition, the City has also estimated that it will have approximately \$61,173 in funds from previous years due to the cancellation of projects/ activities or the completion of them under budget. These funds will be reallocated during this process and included within the Annual Action Plan. However, due to the limits on public services and administration and because these reprogrammed funds are not viewed as new funds, the reallocation of these reprogrammed funds shall be limited to those projects and activities not categorized as public service or administration.

In accordance with its Citizen Participation Plan, there will be a Public Hearing to solicit citizen input on the needs of the community before the Citizen Advisory Committee (CAC) on Wednesday, February 6, 2019 at 5:30 p.m. in the Veteran's Memorial, 2nd floor, City Hall, 235 Grand Street, Waterbury, CT. The facility is handicapped accessible.

The City will provide interpreters and assistance for non-English speaking, hearing-impaired or disabled residents upon receiving a request at least four (4) days prior to this hearing date. Contact Nancy Allen at 203-346-3810 ext. 7274 or at [nallen@waterburyct.org](mailto:nallen@waterburyct.org). All interested person(s) are encouraged to attend.

Those interested in applying for funds should request an application beginning on Wednesday, January 23, 2019 via the City's website on the Community Development Office page, [www.waterburyct.org](http://www.waterburyct.org) and submit their applications to the Community Development Office, Room C-29, City Hall, 235 Grand Street, Waterbury no later than 3:00 p.m. on Friday, February 22, 2019. Upon receipt the CAC will review the applications for consistency with CDBG eligibility guidelines (24CFR570.201) and the themes identified in the City's Consolidated Plan (2013-2018). As part of the review process, additional public meetings and a second public hearing will be held to receive public input.

National Objectives of the CDBG program are: (1) to benefit low/moderate income persons; (2) to eliminate slums and blight; and (3) to address urgent (emergency) needs. The City of Waterbury estimates that not less than 70% of its aggregate 2019-2020 CDBG funds will be used to meet the national objective of benefit to low and moderate income persons; In 2017-2018, 100% of its funds met this objective. The objective of the ESG program is to provide services to the homeless. The objective of the HOME program is to construct and/or rehabilitate housing for low/moderate income persons.

It is the stated policy of the City to avoid activities that result in displacement. In the unlikely event any activity funded by the CDBG program results in displacement, the City has adopted a Relocation Policy and is responsible for providing relocation assistance if CDBG funds were used for that purpose.

The Community Development Office will offer technical assistance workshops to agencies/individuals wishing to apply for CDBG/ESG funding on Wednesday, January 30, 2019 from 10:00 -11:00 a.m. and Thursday, January 31, 2019 from 3:00 - 4:00 p.m. at the Cass Gilbert Room, First Floor, City Hall, 235 Grand Street, Waterbury, CT 06702.

Funding applications for the HOME program are taken on an ongoing basis. Information and technical assistance can be obtained by contacting HOME Program Manager Tina Lubus at 346-3810 Ext. 7282 or by email at [tlubus@waterburyct.org](mailto:tlubus@waterburyct.org).

Las personas interesadas en solicitar fondos deben solicitar una solicitud a partir del miércoles 23 de enero de 2019 a través del sitio web de la Ciudad en la página de la Oficina de Desarrollo Comunitario, [www.waterburyct.org](http://www.waterburyct.org) y presentar sus solicitudes a la Oficina de Desarrollo Comunitario, Sala C-29, Ciudad. Hall, 235 Grand Street, Waterbury, a más tardar a las 3:00 pm Viernes, 22 de febrero de 2019.

La Oficina de Desarrollo Comunitario ofrecerá talleres de asistencia técnica a las agencias / individuos que deseen solicitar fondos de CDBG / ESG el miércoles 30 de enero de 2019 de 10:00 a 11:00 am y el jueves 31 de enero de 2019 de 3:00 a 4: 00 pm en la sala Cass Gilbert, primer piso, ayuntamiento, 235 Grand Street, Waterbury, CT 06702.

De acuerdo con su Plan de Participación Ciudadana, habrá una audiencia pública para solicitar comentarios de los ciudadanos sobre las necesidades de la comunidad ante el Comité Asesor de Ciudadanos (CAC) el miércoles 6 de febrero de 2019 a las 5:30 p.m. en el Memorial de los Veteranos, segundo piso, City Hall, 235 Grand Street, Waterbury, CT. La instalación es accesible para discapacitados.

La Ciudad proporcionará intérpretes y asistencia a los residentes que no hablan inglés, con discapacidad auditiva o discapacitados al recibir una solicitud al menos cuatro (4) días antes de la fecha de la audiencia. Comuníquese con Nancy Allen al 203-346-3810 ext. 7274 o en [nallen@waterburyct.org](mailto:nallen@waterburyct.org). Se anima a todas las personas interesadas a asistir.

Diane C. Toolan  
Housing and Community Planning Program Director  
Community Development Program  
City of Waterbury  
235 Grand Street, Room C29  
Waterbury, CT 06702  
Tel: 203-346-3810 ext. 7288  
[dtoolan@waterburyct.org](mailto:dtoolan@waterburyct.org)

## Diane Toolan

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**From:** Sofia.Swaby@USE.SalvationArmy.Org  
**Sent:** Wednesday, January 23, 2019 9:55 AM  
**To:** eric.kalender@independencenorthwest.org; executivedirector@acts4.org; frewb@taftschool.org; Mike Gilmore; gregory.simpson@beaconhealthoptions.com; gwimsk@snet.net; hfransico@safehavenofgw.org; hispanic.coalition@att.net; Janine Altamirano; jason.coppola@ct.gov; jschoenfuss@staywellhealth.org; jim@nutmegit.com; john.sullivan2@va.gov; josephinebt6@gmail.com; jrbalanda@unitedwaygw.org; k.clarke@waterburyhabitat.org; kate.travis@abilitybeyonddisability.org; kevin.j.o'neill@hud.gov; kleblanc@nvcc.commnet.edu; awoolcock@newoppinc.org; abocci@wtbyhosp.org; bard@ctrealtytrust.com; beatrice.perez@ct.gov; barcelopez@chd.org; bcronin@theconnectioninc.org; bobcva4064@aol.com; btenor@waterbury.k12.ct.us; cbianchi@staywellhealth.org; ctboscoc@gmail.com; dana.serra@waterburyha.org; dalbini@chd.org; dthompson@staywellhealth.org; ecastro@chd.org; ellen.brotherton@ct.gov; emartinez-hernandez@theconnectioninc.org; realtorron@charter.net; rosie.zeller@ssa.gov; ruth.glasser@uconn.edu; ryoung@unitedwaygw.org; sfo x@cceh.org; s howard@chd.org; wcanpc@gmail.com; st.vincent.depaul@snet.net; st.vincent.de.paul@snet.net; susan.pronovost@snet.net; tbcocchiola@hotmail.com; teddi.creel@ct.gov; theresa.titor@ssa.gov; Diane Toolan; vwalker@comcast.net; waterburyct.coc@gmail.com; wrybczyk@newoppinc.org; yvonne.candelariomorgan@hud.gov; larry.butler@cga.ct.gov; coffamily@msn.com; lschlesinger@safehavenofgw.org; episaf@comcast.net; Lwalling@chd.org; Iriddick-barron@waterbury.k12.ct.us; lswiderski@wtbyhosp.org; lvgw-info@waterburyct.org; Martin.tobey@gmail.com; mconklin@connlegalservices.org; mfica@connlegalservices.org; mmolina@jdamelia.com; Nancy Allen; nharris@wellmore.org; nichole@pschousing.org; nora.bishop@ct.gov; pwalsh@chd.org; ptyson@wellmore.org; alphmonti99@gmail.com; mgill@newoppinc.org; resourcerick@yahoo.com; brandon.mccall@cga.ct.gov; aguerrera@svdpmission.org; jbruzas@svdpmission.org; shelter111@yahoo.com; mculmo@mhconn.org; gpadilla@mhconn.org; Jbadyrka@cmhacc.org; kevin.shea@ct.gov; layotte@safehavenofgw.org; leig h.shields -church@ct.gov; swood@waterbury.k12.ct.us; sharon.carroll@ct.gov; jremmey@mhconn.org; cdesroches@wellmore.org; blove@demarcomc.com; MMcGinnis@mhconn.org; Linoshka.cruz@va.gov; mmalanaphy@waterburyyouthservices.org; iccpastoraldirector@gmail.com; eric.kalender@indnw.org; Brittany.M.Thompson@USE.SalvationArmy.Org; Rebecca.Rioux@USE.SalvationArmy.Org; Kathryn.Purvis@USE.SalvationArmy.Org  
**Subject:** City of Waterbury Request  
**Attachments:** CD Year 45- NOFA -Final to be published 1-22-19.docx

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**EXTERNAL EMAIL** (What is this?)

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Please send the attached **Public Notice Availability of Funding and Notice of Public Hearing for the CD Year 45 Program**.

This Notice was published in the Republican American yesterday and is on the City's website as well. Please let me know if you have any questions on it.

Regards, Diane

Diane C. Toolan  
Housing and Community Planning Program Director  
Community Development Program  
City of Waterbury  
235 Grand Street, Room C29  
Waterbury, CT 06702  
Tel: 203-346-3810 ext. 7288  
[dtoolan@waterburyct.org](mailto:dtoolan@waterburyct.org)

\*\*\*\*\* This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the originator of the message. Any views expressed in this message are those of the individual sender, except where the sender specifies and with authority, states them to be the views of The Salvation Army.

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Las personas interesadas en solicitar fondos deben solicitar una solicitud a partir del miércoles 23 de enero de 2019 a través del sitio web de la Ciudad en la página de la Oficina de Desarrollo Comunitario, [www.waterburyct.org](http://www.waterburyct.org) y presentar sus solicitudes a la Oficina de Desarrollo Comunitario, Sala C-29, Ciudad. Hall, 235 Grand Street, Waterbury, a más tardar a las 3:00 pm Viernes, 22 de febrero de 2019.

La Oficina de Desarrollo Comunitario ofrecerá talleres de asistencia técnica a las agencias / individuos que deseen solicitar fondos de CDBG / ESG el miércoles 30 de enero de 2019 de 10:00 a 11:00 am y el jueves 31 de enero de 2019 de 3:00 a 4: 00 pm en la sala Cass Gilbert, primer piso, ayuntamiento, 235 Grand Street, Waterbury, CT 06702.

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## Diane Toolan

---

**From:** Belinda Arce-Lopez <BArceLopez@CHD.ORG>  
**Sent:** Wednesday, January 23, 2019 9:48 AM  
**To:** Diane Toolan  
**Cc:** Sofia.Swaby@USE.SalvationArmy.Org  
**Subject:** Re: Request

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**EXTERNAL EMAIL** (What is this?)

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No problem Diane, I hope you are well.

Thanks,

### **Belinda Arce-Lopez**

Program Director/ Waterbury-Danbury-Torrington  
CHD/Adult Mental Health  
965 South Main St., Waterbury, CT 06706  
T: (203) 596-9323 x-125  
F: (203) 755-6122  
C: (203) 707-0036

---

**From:** Diane Toolan <dtoolan@waterburyct.org>  
**Sent:** Wednesday, January 23, 2019 8:11 AM  
**To:** Belinda Arce-Lopez  
**Cc:** Sofia.Swaby@USE.SalvationArmy.Org; Diane Toolan  
**Subject:** Request

Good Morning Belinda: Hope this finds you well. Would you please send the attached **Public Notice Availability of Funding and Notice of Public Hearing for the CD Year 45 Program** to your distribution list for the COC? This Notice was published in the Republican American yesterday and is on the City's website as well. Please let me know if you have any questions on it. Thank you for your attention to this matter. Regards,  
Diane

Diane C. Toolan  
Housing and Community Planning Program Director  
Community Development Program  
City of Waterbury  
235 Grand Street, Room C29  
Waterbury, CT 06702  
Tel: 203-346-3810 ext. 7288  
[dtoolan@waterburyct.org](mailto:dtoolan@waterburyct.org)

NOTICE OF PUBLIC HEARING  
2019-2020 City of Waterbury Annual Action Plan

In accordance with its Citizen Participation Plan, there will be a Public Hearing to solicit citizen input on the needs of the community before the Citizen Advisory Committee (CAC) on Wednesday, February 6, 2019 at 5:30 p.m. in the Veteran's Memorial, 2nd floor, City Hall, 235 Grand Street, Waterbury, CT. The facility is handicapped accessible.

The City of Waterbury (City) has not yet received notice of its allocations for 2019-2020 CDBG funds and, per HUD's guidance, intends to use current year's allocations as the baseline for planning purposes. These amounts may increase or decrease depending upon the final federal approved budget. The 2018-2019 allocations were as follows: \$2,146,218 (CDBG), \$175,851 Emergency Solutions Grant (ESG) and \$859,735 HOME Investment Partnerships Program (HOME). Program income is anticipated to be \$2,500 for HOME and \$14,000 for CDBG. The Program Year for FY 2019 (CD YR 45) begins on October 1, 2019 and ends on September 30, 2020.

In addition, the City has also estimated that it will have approximately \$61,173 in funds from previous years due to the cancellation of projects/ activities or the completion of them under budget. These funds will be reallocated during this process and included within the Annual Action Plan. However, due to the limits on public services and administration and because these reprogrammed funds are not viewed as new funds, the reallocation of these reprogrammed funds shall be limited to those projects and activities not categorized as public service or administration.

The City will provide interpreters and assistance for non-English speaking, hearing-impaired or disabled residents upon receiving a request at least four (4) days prior to this hearing date. Contact Nancy Allen at 203-346-3810 ext. 7274 or at [nallen@waterburyct.org](mailto:nallen@waterburyct.org). All interested person(s) are encouraged to attend.

Funding applications for the HOME program are taken on an ongoing basis. Information and technical assistance can be obtained by contacting HOME Program Manager Tina Lubus at 203-346-3810 Ext. 7282 or by email at [tlubus@waterburyct.org](mailto:tlubus@waterburyct.org).

Las personas interesadas en solicitar fondos deben solicitar una solicitud a partir del miércoles 23 de enero de 2019 a través del sitio web de la Ciudad en la página de la Oficina de Desarrollo Comunitario, [www.waterburyct.org](http://www.waterburyct.org) y presentar sus solicitudes a la Oficina de Desarrollo Comunitario, Sala C-29, Ciudad. Hall, 235 Grand Street, Waterbury, a más tardar a las 3:00 pm Viernes, 22 de febrero de 2019.

De acuerdo con su Plan de Participación Ciudadana, habrá una audiencia pública para solicitar comentarios de los ciudadanos sobre las necesidades de la comunidad ante el Comité Asesor de Ciudadanos (CAC) el miércoles 6 de febrero de 2019 a las 5:30 p.m. en el Memorial de los Veteranos, segundo piso, City Hall, 235 Grand Street, Waterbury, CT. La instalación es accesible para discapacitados.

La Ciudad proporcionará intérpretes y asistencia a los residentes que no hablan inglés, con discapacidad auditiva o discapacitados al recibir una solicitud al menos cuatro (4) días antes de la fecha de la audiencia. Comuníquese con Nancy Allen al 203-346-3810 ext. 7274 o en [nallen@waterburyct.org](mailto:nallen@waterburyct.org). Se anima a todas las personas interesadas a asistir.

RA January 30, 2019

**NOTICE OF PUBLIC HEARING**  
**CITIZENS ADVISORY COMMITTEE (CAC)**

**February 6, 2019**

**5:30PM**

**Location: Waterbury City Hall**

Veterans Memorial Hall, 2nd Floor

235 Grand Street

Waterbury, CT 06702

**AGENDA**

1. Call to Order
2. Public Hearing – In accordance with its Citizen Participation Plan, a public hearing is held for the purpose of soliciting citizen input on the needs of the community before the Citizens Advisory Committee.
3. Adjournment

2019 JAN 30 A 11:36  
WATERBURY CITY CLERK  
RECEIVED

*DD*

**NOTICE OF SPECIAL MEETING**  
**CITIZENS ADVISORY COMMITTEE (CAC)**  
**February 6, 2019**  
**IMMEDIATELY FOLLOWING THE PUBLIC HEARING**  
**ON THE NEEDS OF THE COMMUNITY**

**Location: Waterbury City Hall**  
Veterans Memorial Hall, 2nd Floor  
235 Grand Street  
Waterbury, CT 06702

**AGENDA**

1. Call to Order
2. Proposed Substantial Amendments: There is a need to provide additional funding for the construction of Phase 1 of the Waterbury Regional Food Hub. In order to do so, the following substantial amendments are needed:
  - CD YR 42 (2016-2017) Annual Action Plan (reallocation of the \$135,000 for Brass City Harvest (BCH) fixed, specialized food sanitizing equipment and capital infrastructure as part of Phase 1 of Waterbury Regional Food Hub to construction costs)
  - CD YR 41(2015-2016) Annual Action Plan (reallocation of the \$78,507.83 for Brass City Harvest (BCH) fixed, specialized food sanitizing equipment and capital infrastructure as part of Phase 1 of Waterbury Regional Food Hub to construction costs)
  - CD YR 42 (2016-2017) Annual Action Plan (cancellation of the St. Joseph's Community Center allocation of \$300,000) and reallocation to construction costs for Phase 1 of Waterbury Regional Food Hub.
  - CD YR 44 (2018-2019) Annual Action Plan (cancellation of the YMCA Annex at Rose Hill Acquisition allocation of \$300,000) and reallocation to construction costs for Phase 1 of Waterbury Regional Food Hub.
3. Adjournment

2019 JAN 30 A 9:13  
WATERBURY CITY CLERK  
RECEIVED



**In The Matter Of:**  
*CITY OF WATERBURY*  
*COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS*

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*PROGRAM YEAR 45*  
*February 6, 2019*

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*A Plus Reporting Service LLC*  
*55 Whiting Street, Suite 1A*  
*Plainville, CT 06062*  
*(203) 269-9976*  
*scheduling@aplusreportingservice.com*

2019 FEB 22 A 10:10  
WATERBURY CITY CLERK  
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Original File 06Feb2019 Waterbury CAC CDBG 1730-1838 60pgs lp60.txt

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CITY OF WATERBURY  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS  
PROGRAM YEAR 45  
October 1, 2019 - September 30, 2020

Citizens Advisory Committee

Public Hearing held at the Waterbury City  
Hall, Veterans Memorial Hall, 235 Grand Street,  
Waterbury, Connecticut, on February 6, 2019,  
beginning at 5:30 p.m.

H e l d   B e f o r e :

DIANE TOOLAN, HOUSING AND COMMUNITY PLANNING  
PROGRAM DIRECTOR

1    A p p e a r a n c e s :

2    CAC Members Present:

3            GAIL MORIARTY

4            WILLIAM DeMAIDA

5            TONY BOCCI

6            PAUL PERNEREWSKI, JR.

7            BERNARD BAILEY

8            DEMAC MACKENZIE

9

10    Staff:

11            TINA M. LUBUS

12            NANCY ALLEN

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1                   GAIL MORIARTY: All right. I'd  
2 like to call to order the notice of public hearing  
3 for the Citizens Advisory Committee. Could we  
4 please stand for the pledge?

5

6                   (Pledge of Allegiance.)

7

8                   GAIL MORIARTY: Thank you.

9                   The City of Waterbury is preparing  
10 the CD year 45 annual action plan 2019-2020 for  
11 the use of the Federal Housing and Urban  
12 Development, which is HUD funds; specifically  
13 Community Development Block Grant, Emergency  
14 Solutions Grant and the Home Investment  
15 Partnership Program Funds, which are primarily  
16 used to benefit low to moderate-income people and  
17 neighborhoods. The plan serves as an application  
18 for the City's annual federal grant allocation for  
19 these formula programs.

20                   In accordance with its citizens  
21 participation plan this is a public hearing to  
22 solicit citizen input on the needs of the  
23 community before the Citizen Advisory Committee.

24                   Citizen participation is an  
25 integral part of the development 2019-2020 annual

1 action plan. The CAC will accept public input  
2 relating to housing and community development  
3 needs as well as input relating to activities,  
4 projects and services, and any comments reviewing  
5 program performance.

6 A notice of availability of funding  
7 was printed in the Republican American on  
8 January 22, 2019, and on January 30, 2019, and it  
9 was posted on the City of Waterbury website.  
10 We're going to waive the reading of those public  
11 notices.

12 The City of Waterbury has not yet  
13 received notice of its allocations for 2019-2020  
14 CDBG funds, and per HUD's guidance, intends to  
15 use current year's allocations as the baseline for  
16 planning purposes. These amounts may increase or  
17 decrease depending upon the final federal approved  
18 budget.

19 The 2018-2019 allocations were as  
20 follows. 2,146,218 for the CDBG; 175,851 dollars  
21 for the Emergency Solutions Grant, the ESG; and  
22 859,735 Home Investment Partnership Program, HOME.  
23 Program income is anticipated to be 2500 for HOME  
24 and 14,000 for CDBG. The program year for the  
25 fiscal year 2019, which is going to be the CD year

1 45, begins on October 1, 2019, and ends September  
2 30, 2020. When the final allocations are received  
3 they will be posted on the City's website.

4 In addition, the City has estimated  
5 that it would have approximately \$61,173 in funds  
6 from previous years due to the cancellation of  
7 projects, activities or the completion of them  
8 under budget.

9 However, due to the limits on  
10 public services and administration, and because  
11 these reprogrammed funds are not viewed as new  
12 funds the reallocation of those reprogrammed funds  
13 shall be limited to those projects and activities  
14 not categorized as public service or  
15 administration.

16 So now I'd like to turn it over to  
17 Diane Toolan who is the Housing and Community  
18 Planning Program Director.

19 MS. TOOLAN: Thank you, Gail.

20 I'd like to welcome everyone to  
21 tonight's public hearing on the needs of the  
22 community. There was a handout when you first  
23 came which gives the performance statistics for  
24 the most recently completed program year, which  
25 was year 43, which covered the period from

1 October 1, 2017, to September 30, 2018.

2 HUD is currently reviewing the  
3 City's consolidated annual performance and  
4 evaluation report which is called the CAPAR, for  
5 the CD year 41 period -- 43 period. And once we  
6 receive their comment letter, it along with our  
7 response will be posted on the City's website.

8 In order to be mindful of  
9 everyone's time tonight I want to remind you that  
10 the speakers for tonight's public hearing are  
11 limited to three minutes, and you will receive a  
12 one-minute warning.

13 When your name is called please  
14 come to the podium, state your name, your address  
15 and the organization clearly for the record. And  
16 thank you again for your participation in the  
17 City's community development process.

18 Our first speaker this evening is  
19 Maureen Vogel from the Waterbury Housing  
20 Authority.

21 MAUREEN VOGEL: Good evening. On  
22 behalf of the board of commissioners of the  
23 housing authority I would like to, first of all,  
24 thank the committee for your support previously.

25 The housing authority will be

1 submitting an application for year 45 funding to  
2 include safety and quality of life on public  
3 housing campuses. The housing authority owns and  
4 operates 18 public housing campuses serving over  
5 2,000 individuals and 736 families.

6 At 17 of those campuses which house  
7 70 percent of our residents there is an imperative  
8 need for tree removal and trimming. Each of the  
9 committee members has received a package, which  
10 can explain to you in far more detail than I can  
11 provide in the three-minute allotment exactly what  
12 the problem is that we are facing.

13 In essence, the tree work in  
14 question has become much more than a nuisance.  
15 It's causing the early demise of roofs and  
16 gutters. It's preventing replacement  
17 of compromised roofs, gutters and siding. It's  
18 contributing to the growth of mold and mildew on  
19 and around the buildings creating a safety hazard  
20 to people and property and generally challenging  
21 the quality of life in and around the public  
22 housing campuses.

23 I've provided the committee with a  
24 map of each of the 17 properties in need. Each is  
25 color-coded to delineate removal versus trimming

1 and each indicates the location of the specific  
2 trees at issue. The work is dangerous, it's  
3 labor-intensive and it's extensive as the photos  
4 and the maps will corroborate.

5 Thank you for your time and  
6 consideration. I wish you well in your  
7 decision-making process.

8 MS. TOOLAN: Thank you. Our next  
9 speaker this evening is Kathi Crowe from Waterbury  
10 Youth Services.

11 KATHI CROWE: Good evening, and  
12 thank you for your time and attention this  
13 evening. I won't be that brief, but I'll do my  
14 best.

15 So I am from Waterbury Youth  
16 Services and I have two requests this evening.  
17 The first is our truancy program. I want to bring  
18 you up to date on that program and submit a  
19 request.

20 Our truancy prevention and  
21 counseling program provides case management  
22 services to the entire Waterbury public school  
23 system. Last year we served 366 students and they  
24 were broken down by 66 students in elementary  
25 school, 148 middle school and 152 high school

1 students.

2                   This year so far we've received  
3 over 100 referrals since September. We generally  
4 are seeing more elementary schools each year. We  
5 do all of what we do, which is initial assessment  
6 upon referral from the school system and then  
7 ongoing case management.

8                   With just part-time case managers  
9 we have a total of 70 hours of case managers.  
10 We'd like to add another 25 hours of case  
11 management services so that we can do more  
12 intensive case management services.

13                   We work with each family. We do  
14 the assessment and some of the case management in  
15 the home of the family, if that's their  
16 preference, or we see them in our agency. So  
17 that's what we'd like to ask you for, 15 thousand  
18 for this year. We never ask for too much.

19                   The second request is a safety  
20 concern for our agency, our staff and our clients  
21 and visitors, and also for the City. We're asking  
22 for a parking lot lighting and cameras. We have a  
23 parking lot that's not visible from our agency.  
24 It's just out of reach. It's at the corner of  
25 Prospect and Grove. It's a very dark and

1 dangerous property. It's abutted by a vacant  
2 property at night. At night there's a mosque on  
3 one corner, which isn't active very much of the  
4 time, just on Fridays.

5           And so it's surrounded by kind of  
6 vacant buildings and it's very dark and we have  
7 our staff park there, and our visitors and our  
8 student interns. And several of them have had  
9 their cars broken into and vandalized. They've  
10 had things stolen out of the parking lot. We've  
11 had staff members knocked down on their way to the  
12 parking lot. It's just three buildings down.

13           So we would like to work with an  
14 electrician, and Eversource and Comcast and get  
15 lights and a camera there. So we're still in the  
16 process of getting bids, but we imagine it's  
17 somewhere to the tune of 75,000.

18           But it would create a much safer  
19 corner for the citizens that live in the area as  
20 well as our staff. It's a dangerous -- it's like  
21 an abandoned lot.

22           MS. TOOLAN: Thank you, Kathi.

23           Our next speaker this evening is  
24 Mark Lombardo, City of Waterbury.

25           MARK LOMBARDO: Good evening.

1 Thank you. My name is Mark Lombardo with the  
2 Department of Public Works Bureau of Parks and  
3 Golf Courses. I'd like to start tonight by  
4 thanking the Citizens Advisory Committee for all  
5 your hard work. I know those aren't easy choices  
6 for you to make. It's good to see a room filled  
7 tonight.

8 I have to say -- so tonight will be  
9 my sixth year coming before you personally for the  
10 parks and golf courses, and we've done some  
11 excellent projects over these past many years.  
12 We've done projects throughout the city of  
13 Waterbury for all the youth. We've done splash  
14 pads, restrooms, playscapes, upgrades to our  
15 recreation centers. We're going strong with them.

16 We're looking forward to this year  
17 to putting in applications to finish off all of  
18 our splash pads so they're on an automatic timer  
19 system for all the youth. We're looking to  
20 upgrade some more of our recreation centers for  
21 security purposes, and also to install a couple  
22 more bathrooms within our park system.

23 We have over 30 parks within the  
24 city of Waterbury that are utilized by all the  
25 children. So we're looking forward to many of

1 these projects moving forward. Again, thank you  
2 for all your work.

3 MS. TOOLAN: Thank you, Mark. Our  
4 next speaker this evening is Jared Bruzas, St.  
5 Vincent DePaul Mission.

6 JARED BRUZAS: Good evening. I  
7 want to thank all of you for your continued  
8 support and support in years past, and hopefully  
9 for your continued support.

10 Why do we ask for your support? We  
11 ask for your support because we know that we get  
12 the job done, and we get the job done well with  
13 little services and with great impact, some really  
14 positive results.

15 Last year during the calendar year  
16 the mission had served at the shelter over 675  
17 individuals. Of those, 48 families, over a  
18 hundred kids and a large percentage of those under  
19 5 years old. And with that the majority of those  
20 that came to our doors were housed. Real results  
21 and action.

22 The monies that you provide for us  
23 help us to house families and we do that quickly.  
24 The average length of stay for last year in the  
25 state of Connecticut in shelters was 89 days, the

1 average. Ours, 36. Results.

2 The average length of stay for the  
3 Waterbury/Litchfield CAC, 114 days; ours, 36.

4 These are real results in action putting the  
5 monies that are given to us to use, to good use  
6 and in an effective way so those who are  
7 experiencing homelessness are able to overcome  
8 their homelessness quickly and transition from our  
9 shelter into another alternative place that is not  
10 meant for people who are homeless, or back on the  
11 street. And we've been able to do that over  
12 75 percent of the time. Real results.

13 But these aren't just data elements  
14 we're talking about here, guys. These are real  
15 individuals. Let's talk about Maria. Maria, a  
16 single mother who is expecting, who has a  
17 two-year-old with us in the shelter.

18 She had a real need when she was in  
19 a DV shelter, a domestic violence shelter and  
20 coming to us fleeing her abuser. She has a job.  
21 She has resources, but all she needs is a quick  
22 hand up in order to get out of the shelter to  
23 overcome her quick crisis -- to leave her crisis  
24 quickly.

25 The ESG funds that we've received,

1 we're asking for more so we can help more  
2 individuals like Maria. We spent that money very  
3 quickly -- very prudently, but very quickly to  
4 help out more families than we ever have before.

5           With more money we can do a lot  
6 more to continue to support people with rapid  
7 rehousing funds. So we are respectively asking  
8 for an increase in those funds so we can continue  
9 to do the great work that we have been doing with  
10 other participants, and help more families who are  
11 homeless in the city of Waterbury.

12           Thank you.

13           MS. TOOLAN: Thank you, Jared.

14           Our next speaker tonight is Lee  
15 Schlesinger, Safe Haven of Greater Waterbury.

16           LEE SCHLESINGER: Hello, everyone.  
17 My name is Lee Schlesinger, Safe Haven of Greater  
18 Waterbury. We're at 29 Central Avenue here in the  
19 city. Thank you so much for your past support of  
20 our programs.

21           ESG funds help support our  
22 emergency shelter operations, and the CDBG funds  
23 help us to support our community-based services  
24 for both victims of domestic violence and sexual  
25 assault.

1                   This year we are including our  
2 community education and prevention program in the  
3 CDBG request. This program educates individuals  
4 beginning as young as pre-K on topics ranging from  
5 good touch/bad touch, bullying, healthy  
6 relationships, self esteem, internet safety, safe  
7 dates, et cetera.

8                   Just a few weeks ago an 11-year-old  
9 girl in Cheshire committed suicide as a result of  
10 being bullied. This is a pervasive problem that  
11 happens, not only in urban settings, but also in  
12 the more affluent rural schools like Cheshire.

13                   February is teen dating violence  
14 awareness month. It is reported that nationwide  
15 one in three teens report being physically,  
16 sexually or emotionally hurt by their partner. In  
17 Connecticut the Department of Public Health  
18 reports that 6 and a half Percent of high school  
19 students surveyed experienced physical dating  
20 violence, and 23.3 percent experienced emotional  
21 dating violence.

22                   We present our prevention programs  
23 to schools in an effort to reduce instances of  
24 violence. They are free of charge because school  
25 districts do not have room in their budgets for

1 such programs.

2                   For shelter and community services  
3 our clients come to Safe Haven at possibly the  
4 lowest point in their lives because they are not  
5 safe in their own homes. They have been berated,  
6 beaten or sexually assaulted by someone that they  
7 trusted and that was supposed to love them.

8                   The Centers for Disease Control and  
9 Prevention reports that approximately one in four  
10 women and one in seven men experienced severe  
11 physical violence by an intimate partner in their  
12 lifetime. Approximately 1 in 6 women and one in  
13 one 14 men have experienced contact sexual  
14 violence by an intimate partner in their lifetime.

15                   These are not just numbers. This  
16 is reality for so many women and children in our  
17 community, some of which end up seeking shelter to  
18 protect themselves and their children. Safe Haven  
19 provides a safe environment for victims of  
20 domestic violence and sexual assault where they  
21 can recover from the trauma they have suffered and  
22 begin to rebuild their lives, either in our  
23 shelter or through our community-based services.

24                   One of our advocates has been  
25 working with a client for several months with

1 sessions over the phone and occasionally in person  
2 when she can sneak out of the house when her  
3 husband was at work. Mom and the two children  
4 were pretty much held captive in their own home.  
5 The children were home schooled because they were  
6 not allowed to go out.

7                   When mom decided it was time to  
8 leave, two of our advocates picked them up and  
9 transported them to the shelter while the husband  
10 was at work. We were full, so they had a pajama  
11 party with blowup mattresses in the living room  
12 for a couple of nights until space opened up in  
13 another shelter in the state where we could keep  
14 them safe. The support we receive from ESG and  
15 CDBG help get families like these and many others  
16 the first steps towards living a future without  
17 violence.

18                   Thank you so much.

19                   MS. TOOLAN: Thank you, Lee.

20                   Our next speaker tonight is  
21 Chris -- and I apologize. It looks like the pen  
22 stopped writing. Bad -- Badio -- I'm sorry.

23                   CHRIS BOUCHARD: Bouchard.

24                   MS. TOOLAN: Bouchard -- sorry,  
25 from CHD, Center for Human Development. Thank

1 you.

2                   CHRIS BOUCHARD: Hello, everyone.  
3 I'm here to talk about Hospitality Center on 693  
4 East Main Street. I was homeless for 15 months  
5 and somebody explained to me how I can go there  
6 and get services. So I started to do that.

7                   Shakira was very good to me and a  
8 good mentor also, along with Linda and Lori. You  
9 get a lot of services there. You can wash your  
10 clothes, take showers, a place to just call home  
11 when you don't have a home.

12                   Currently I found employment by  
13 volunteering over at the Hospitality for  
14 approximately 14 months, and I became assistant  
15 coordinator to Shakira at the Hospitality Center.  
16 So it does mean a lot to get any kind of services  
17 from the Hospitality Center, because I'm living  
18 proof that it can happen.

19                   If you have an agency like the  
20 Hospitality Center and CHD helping you out, so  
21 anything that you guys can do for them and us is  
22 very much appreciated. That's all.

23                   MS. TOOLAN: Thank you very much.  
24 Thank you. Our next speaker tonight is Shakira  
25 Howard from CHD.

1                   SHAKIRA HOWARD: Good evening,  
2 guys. So it's been four years. I can't come  
3 after Mark. He said six years. So it's good to  
4 see you guys again this year. We're all here.  
5 We've made it another year. Some didn't make it  
6 over, so I'm extremely appreciative to see you  
7 guys here today.

8                   So Chris mentioned how great CHD  
9 has been to him, and we're all living proof of  
10 that. I've been employed there for about four  
11 years and they have made a big difference in my  
12 life just as my employer.

13                  So the City and the hospitality  
14 center has collaborated for the past week or so,  
15 because we became the warming center. So I'm not  
16 sure if everybody is aware of that, but we were  
17 the warming center. I believe it was from last  
18 Sunday up until just one or two days ago.

19                  And at that time we were still  
20 basically functioning with Hospitality Center  
21 supplies. So Monday to Friday we're here 8:30 to  
22 three o'clock, but during the warming center  
23 hours, that was extended. So all of the love, all  
24 of the support, all of the services that were  
25 offered during the day were provided throughout

1 the day, overnight and going into the next day.  
2 As soon as my director got the call from the Mayor  
3 there wasn't any hesitation to say, hey. How are  
4 we going to do this, and when are we going to make  
5 it happen? It was just instantaneous.

6 We had volunteers show up. We were  
7 able to make sure that the center was available  
8 for everyone there, it was staffed, and most  
9 importantly, that everyone still felt loved and  
10 safe. And that's always been our priority.

11 I've said it since the day I've  
12 stood behind this podium, was that my main  
13 priority was to make sure that all of our guys  
14 that's experiencing homelessness in Waterbury know  
15 that there's an agency that cares about them  
16 around the clock after they become housed.

17 So with that being said, the  
18 warming center was pretty much the heartbeat of  
19 the city at that time. The City definitely shows  
20 love to the hospitality center because we have  
21 volunteers and donors coming in hourly donating  
22 food, clothing, other supplies that we may need.  
23 So we want you guys to understand that the  
24 hospitality center is all functioning out of  
25 people caring, people like you making the

1 important decisions to say, hey, this is necessary  
2 and we're going to do our part to make sure that  
3 is done.

4                   So that definitely showed me  
5 throughout the timing of the warming center of how  
6 truly life-changing the Hospitality is.

7                   And I'll end on this note.

8 Speaking of outcomes, how we use the -- it's my  
9 job to say how many people take showers every day,  
10 housing services, when they check off all of the  
11 things that they need. And last month we've  
12 noticed that people will usually check off family,  
13 and I always didn't understand what that meant.

14                   So this month looking at our  
15 outcome there were 77 people who checked off that  
16 need family services in approximately two weeks.  
17 So when I did my research they all checked off  
18 family, because they felt like when they come to  
19 the hospitality center they are treated like  
20 family.

21                   So it wasn't a service that I  
22 thought we were providing. It was how we were  
23 making them feel. So that for me was an  
24 accomplishment and I'm excited to report on that  
25 outcome. And on that note, think of the number 77

1 when you're going home, because we did it.

2 MS. TOOLAN: Thank you, Shakira.

3 Our next speaker this evening is  
4 Dan Lauer, PAL.

5 DANIEL LAUER: Good evening. My  
6 name is Captain Dan Lauer with the Waterbury  
7 Police Department. I'm here today representing  
8 PAL as its Vice President on behalf of Chief  
9 Spagnolo who is the president of PAL.

10 I would first like to thank the CAC  
11 for your long-time support of PAL, and our  
12 transformation from 12 years ago to a nearly  
13 defunct organization with only the 85 members to  
14 the premier youth services organization in  
15 Waterbury, boasting now a roster of over 4500  
16 members and a several-acre campus that serves  
17 these kids on a daily basis to keep them out of  
18 trouble and guide them to their future endeavors.

19 I'm here today to ask the CAC for  
20 your continued commitment to our transformation of  
21 our north end campus. As many of you know,  
22 Waterbury took a blighted and dilapidated  
23 brownfield property in the north end of Waterbury  
24 and converted it into a modern state-of-the-art  
25 athletic complex and park. We've also made

1 tremendous rehabilitation efforts in our  
2 facilities at our PAL rec center, our PAL learning  
3 center, our PAL gardens, much of which came  
4 through the support of the CAC and CDBG funding.

5 We ask the CAC again to continue  
6 with that transformation by allowing us to  
7 transform our parking area at the PAL rec center  
8 into, not only a parking area, but also a track  
9 and field complex. This is primarily for our  
10 Special Olympics program of which our PAL is  
11 nationally known for our partnership and our  
12 dedication to servicing our citizens that have  
13 special needs.

14 Right now we run into issues where  
15 we currently use track and field facilities  
16 throughout the city, many of which are in various  
17 states of disrepair and also do not have the  
18 bathroom facilities and handicapped accessible  
19 facilities that many of these athletes require,  
20 which we have at PAL right directly next door in  
21 our rec center where the parking lot is located  
22 next to.

23 So we hope again that the CAC will  
24 be generous to PAL and allow us to continue with  
25 the positive things that we're doing in the north

1 end of Waterbury and to service the kids we serve  
2 each and every day.

3 Thank you.

4 MS. TOOLAN: Thank you. Our next  
5 speaker this evening is Jim O'Rourke, YMCA.

6 JIM O'ROURKE: Good evening,  
7 everyone. My name is Jim O'Rourke and I have the  
8 opportunity to be the CEO of the Greater Waterbury  
9 YMCA. Tonight I'm here to talk about the Rose  
10 Hill Project which we are calling the YMCA annex  
11 at Rose Hill.

12 Just a quick background. The YMCA  
13 is one of the largest preschool providers within  
14 the community servicing approximately 215 children  
15 every single day, as well as possibly 240 children  
16 every single day after school in our school-aged  
17 programs.

18 Back in 2017 we recognized that  
19 there was an additional need for preschool  
20 programs as well as afterschool programs as our  
21 wait list began to build. And an opportunity  
22 arose through conversations with the YMCA's board  
23 of directors of the Rose Hill property which is  
24 contiguous to the YMCA property at 63 Prospect  
25 Street.

1                   Through that we were able to go  
2 through an RFP process with the City and put a bid  
3 on the property, and then signing a lease purchase  
4 agreement. The hope is that by October of 2019  
5 that we'll be able to purchase this property, but  
6 in the meantime the YMCA is leasing the property  
7 to begin renovations to help -- to expand our  
8 preschool program as well as our school-age  
9 program, and also to collaborate with the  
10 Mattatuck Museum which will be using the mansion  
11 over approximately about a year and a half while  
12 they do their renovations.

13                   So there is a gap in funding to  
14 finally purchase the property. The total cost of  
15 the property is approximately \$1.8 million. The  
16 total project through renovations on the two lower  
17 buildings is approximately 2.5 to 2.7 million  
18 dollars.

19                   The board is committed to designate  
20 funds. The Y to date has already spent  
21 principally a hundred to 120,000 dollars for a  
22 down payment as well as beginning the process of  
23 putting plans together for the lower two buildings  
24 to expand about eight childcare classrooms.

25                   So to date I'm pleased to say and

1 announce that we're about at \$1.2 million in  
2 funding. We still have a gap to get to, but our  
3 goal, of course, is to try closing this property  
4 as of October, but also try to open this property  
5 on the lower two buildings by the new school year,  
6 knowing that there is a tremendous need within the  
7 city for expansion of after care as well as  
8 preschool.

9                   So I thank the Citizen Advisory  
10 Committee for continuous support over the years  
11 for many projects at the Y, including our  
12 playground, making our small pool handicap  
13 accessible and all your other support throughout  
14 the years. And I look forward to continuing on to  
15 talking about this incredible project and this  
16 incredible opportunity, as you can see through the  
17 brochure that I handed out on making the downtown  
18 area a YMCA campus, and along with the Mattatuck  
19 Museum and Girls Inc, all contiguous, helping our  
20 community. And I thank you for your time.

21                   MS. TOOLAN: Thank you, Jim.

22                   Our next speaker this evening is  
23 Loraine Shea, from Easter Seals.

24                   LORAIN SHEA: Good evening. My  
25 name is Loraine Shea and I am the President and

1 CEO of Easter Seals of Greater Waterbury, and I'd  
2 like to thank you for allowing me to come here to  
3 speak tonight and for taking all of these speakers  
4 before me and after me.

5 Easter Seals has been in the  
6 community since 1958. So we have just completed  
7 our 60th year of services to the disabled. Our  
8 mission really is to provide a whole array of  
9 services to individuals with disabilities and  
10 their families and we have been doing that, as I  
11 said, for 60 years.

12 You may be familiar with some of  
13 our programs. I won't go through all of them,  
14 because the list is as long as my arm, but we do  
15 have a Center for Better Hearing here in Waterbury  
16 where we are dedicated to increasing access to  
17 hearing care among low-income and disadvantaged  
18 individuals.

19 We are also a very large provider  
20 of school readiness and preschool education to the  
21 children of Waterbury. We actually have three  
22 sites here in Waterbury, and we also are currently  
23 the contracted provider of behavior therapy  
24 services with the board of education special  
25 education department.

1                   But tonight I want to focus on our  
2 employment and community services program where we  
3 service adults from 18 and older in the realm of  
4 obtaining vocational skills and employment skills  
5 so that they can be gainfully employed in the  
6 community.

7                   We have over 150 individuals that  
8 we work with in that area, and the goal is to  
9 bring them to fully integrated employment in the  
10 community. We're seeking to apply for a community  
11 development block grant to request money to  
12 support a new program designed to support adults  
13 with disabilities in navigating healthy  
14 relationships within and outside of the workplace.

15                   Historically programs for these  
16 individuals have been segregated, but we are now  
17 working towards 100 percent integration into the  
18 community. And this shift has led to the need for  
19 us to prepare our adults with disabilities to  
20 better understand boundaries, consensual  
21 relationships, conversations, proper etiquette.

22                   And beyond anecdotal evidence  
23 shared by our leaders the data has shown that  
24 individuals with disabilities are seven times more  
25 likely to be victimized sexually, and while women

1 with disabilities are nearly 40 percent more  
2 likely to face some type of abuse in adulthood and  
3 are more likely not to report their abusers.

4           So our relationship program will be  
5 designed to teach individuals with disabilities  
6 the importance of healthy boundaries in the  
7 workplace and then beyond, and will focus on  
8 things like decision making and appropriate  
9 behaviors and interactions with those that they  
10 interact with in the community as well as in the  
11 workplace.

12           Currently these programs are  
13 available to some of our individuals, however  
14 they're not geared towards the working adult.  
15 They are offered during the day when our adults  
16 are actually at work like the rest of us.

17           So we will be focusing on programs  
18 that are after-hours and on weekends through our  
19 employment and community services program.  
20 Through this program we hope to offer adults with  
21 disabilities a comprehensive more robust set of  
22 tools to be successful in obtaining work, keeping  
23 work and as they maneuver through the workplace as  
24 well as with their communities. So I thank you  
25 for your time and your consideration.

1 MS. TOOLAN: Thank you very much.

2 Our next spirit speaker this  
3 evening is Maggie Hirst, Shakesperience  
4 Productions, Inc.

5 MAGGIE HIRST: Hello, everyone. My  
6 name is Maggie, and I'm a senior resident  
7 artist and education manager at Shakesperience  
8 Productions, a professional theater company  
9 located right down here on Bank Street.

10 Jeff was unable to be here today,  
11 so he has asked me to step in for him. I first  
12 want to thank you all for all that you have done  
13 to provide for our students and their scholarships  
14 over the years. Without your help and generosity  
15 our acting intensives would not be possible.

16 Our students, many of whom are  
17 considered at risk, truly benefit from each  
18 scholarship that you help us to provide. As many  
19 of you know, in our acting intensives our  
20 professional resident artists instruct youth in  
21 the Greater Waterbury area on how to use our  
22 Shakesperience approach to develop action and  
23 character through text and performance with a  
24 strong socially responsive ensemble.

25 We create a welcoming and nurturing

1 environment which fosters a love of learning and  
2 creativity, which many of our students have  
3 expressed to me that they don't find elsewhere.

4           Our incredible students grow in our  
5 classes and build a strong ensemble and  
6 self-confidence in lifelong skills that they are  
7 learning. In our acting intensives they have been  
8 proven to show significant positive long-term  
9 behavioral changes in children including literacy,  
10 public speaking, positive self-expression and good  
11 individual and group work ethic.

12           These students are truly amazing  
13 and the work -- they work so hard every week with  
14 me in class. And just to see the progress that  
15 some of them make is absolutely incredible. I  
16 have students who can't even look me in the eye or  
17 say hello when they first come into my classroom,  
18 and even after two sessions they can communicate  
19 with others. They can express their feelings and  
20 thoughts.

21           I actually had a student tell me  
22 this past week that it was such an amazing  
23 opportunity to be able to be a leader, and get the  
24 opportunity to be a leader in class and not have  
25 people laugh at her.

1                   And that was a really great feeling  
2 because it was really nice to know that I've  
3 provided that space for them and that  
4 Shakesperience has provided that space for them to  
5 grow as a leader and to feel that they have that  
6 strong voice, that they can express their own  
7 feelings as well as stand up for their community  
8 and that is what we're trying to foster here.

9                   We would love for you all to come  
10 out and see our hardworking students in action and  
11 the talented and perseverant community that you  
12 guys have all helped them create. So we  
13 actually have our spring acting intensive students  
14 at our 36-hour Shakespeare-athon in April, as well  
15 as their final performance on April 27th.

16                   And it is open and free to the  
17 community and for their friends and family to see  
18 how hard they've been working. Thank you all for  
19 all you've provided to them, and we hope to  
20 continue that.

21                   Thank you all so much.

22                   MS. TOOLAN: Thank you, Maggie.

23                   Our next speaker this evening is  
24 Jessica Reho, Literacy Volunteers of Greater  
25 Waterbury.

1                   JESSICA REHO: Good evening. My  
2 name is Jessica Reho and I'm the new Executive  
3 Director at Literacy Volunteers of Greater  
4 Waterbury. We are housed next door in the  
5 basement of the Silas Bronson Library at 267 Grand  
6 Street here in Waterbury. We service the Greater  
7 Waterbury area, the 14 towns surrounding Waterbury  
8 and we have volunteers from the community that are  
9 trained to tutor our adult learners in English as  
10 a second language, basic literacy and also help  
11 them pass their citizenship test.

12                   The tutors are volunteers from the  
13 community. Some are retired teachers. Some are  
14 just people that are wanting to help their fellow  
15 adult learners. And we help our students achieve  
16 employment goals, achieve being more comfortable  
17 speaking to their child's teacher and all types of  
18 things like that.

19                   The program is free to our adult  
20 learners. As far as our volunteers, as I said,  
21 they're obviously not paid. We just ask that they  
22 volunteer for a year meeting students an hour and  
23 a half a week. Some meet more often than that,  
24 and some of our adult learners stay for a year and  
25 some have been there about twelve years because

1 they just don't want to leave the program.

2 I've only been the executive  
3 director since the end of August and in the short  
4 time that I've been there I've seen what a great  
5 program it is. Our students are eager to learn  
6 and our volunteers are just so patient and  
7 wonderful with them.

8 Last year we served about 199  
9 students, and 15 of them passed their citizenship  
10 exam as well. We partner with the Waterbury and  
11 Naugatuck adult ed programs so that if there are  
12 students that come to us that aren't quite at that  
13 level to get into adult ed yet, then we can help  
14 tutor them and get them into the adult education  
15 program.

16 We recently found out from Pro  
17 Literacy of America the average cost to serve a  
18 student for one year is a thousand dollars between  
19 the cost of materials, tutor training and things  
20 of that nature. So we're actually requesting  
21 \$5,000 from CDBG to assist with program costs for  
22 our adult literacy program.

23 Our students come in and they take  
24 a process exam which tells us where they're at on  
25 their reading and language skills, and then we can

1 properly match them with their tutors.

2 In the packets that I've passed out  
3 there is some information on becoming a volunteer,  
4 our tutor training schedules for the winter and  
5 spring, I believe, flyers that outline a little  
6 bit in further detail the programs that we do  
7 offer.

8 And also we started a button  
9 campaign. So we have buttons that say, can you  
10 read this? And it kind of gets people to question  
11 why you're asking, and kind of get a better idea  
12 about what Literacy Volunteers is here for.

13 As mentioned, the program funds  
14 that we're asking for would help with program  
15 costs and purchase books and materials for our  
16 students and tutors.

17 I thank you for your time.

18 MS. TOOLAN: Thank you.

19 Our next speaker this evening is  
20 Marylou Addona, MASC.

21 MARYLOU ADONNA: Good evening,  
22 everyone. It's always an honor being here.  
23 I'm Marylou Addona from MASC, manufacturing  
24 training school. I am the school director. I am  
25 also the evening principal at Waterbury Adult Ed.

1                   I just wanted to thank you for the  
2 last two years. The CDBG program has helped the  
3 MASC training center tremendously with reentry  
4 individuals trying to get back into the workforce,  
5 get some training skills and find employability.

6                   The last year resulted in 14  
7 students receiving manufacturing training and  
8 finding employment in the field of manufacturing.  
9 I hope to continue the success of the MASC  
10 manufacturing program and servicing the needs of  
11 the individuals in this community.

12                   I ask that you please consider  
13 granting funds to MASC so folks can continue to  
14 better themselves. If anyone is interested, MASC  
15 is located on 173 Interstate Lane in Waterbury.  
16 It's a wonderful opportunity for individuals.

17                   And like I said, due to CDBG  
18 awarding the funds there are funds available for  
19 individuals looking to get into the field of  
20 manufacturing.

21                   Thank you and have a good night.

22                   MS. TOOLAN: Thank you, Marylou.

23                   Our next speaker this evening is  
24 James Purvis from the Salvation Army.

25                   JAMES PURVIS: Good evening. I'm

1 Major James Purvis, Executive Director here in  
2 Waterbury for the Salvation Army. You know, we're  
3 located at 74 Central Avenue.

4 I'd just like to thank the  
5 committee again for your support in years past and  
6 continued support for the programs that we do with  
7 our emergency family shelter, our rapid rehousing  
8 program, our homeless prevention program and also  
9 our food pantry. You've been of great benefit to  
10 our programs that we do and we want to continue to  
11 be a big impact in this community.

12 It was a pleasure this Christmas to  
13 help over 400 families. And I know you didn't do  
14 anything to pay for the toys, but we were  
15 actually -- didn't have to pay for any toys this  
16 year because of the outpouring in the community  
17 and the surrounding area. We were able to give  
18 4,000 toys to over -- to those families in need.  
19 So we were really excited about that.

20 Our homeless rapid rehousing  
21 program, also to let you know that our director of  
22 that program was able to house a person in one  
23 hour. She was excited about that, to be able to  
24 do that. What an accomplishment, but because of  
25 your support she takes pride in what she does and

1 we're going to be doing that again with the rapid  
2 rehousing for youth as well that we just were  
3 awarded from the state.

4 Our emergency family shelter, we  
5 have a 95 percent success rate to move families  
6 from the shelter into stabilized housing. That's  
7 what we want to do and continue to do for families  
8 and residents that continue to come to us for  
9 help.

10 I'll just tell you a story about a  
11 mother and her three teenage daughters. She was  
12 working and she lost her home and she began to  
13 live out of a hotel and out of her car. And she  
14 was able to get in touch with us, and we were able  
15 to provide shelter.

16 While she was in this shelter she  
17 was able to save money because she was still  
18 working. And because of that after two months she  
19 was able to move out and get on her own, and  
20 that's what the shelter is all about. That's the  
21 programs that we want to continue to do.

22 It's not to just be a handout for  
23 people in this community, but we want to give a  
24 hand up, and that's what we're all about. And we  
25 continue to, again thank you for your support.

1 And with your support we'll be able to do even  
2 better things in the future.

3 Thank you.

4 MS. TOOLAN: Thank you, James.

5 The next speaker this evening is  
6 Barbara Ann Dublin, Greater Waterbury Interfaith  
7 Ministries.

8 BARBARA ANN DUBLIN: Good evening,  
9 everyone. My name is Barbara Ann Dublin. I'm the  
10 executive director for Greater Waterbury  
11 Interfaith Ministries located at 770 East Main  
12 Street in Waterbury. Our landlord is Ralph Monti.

13 Thank you everyone for having me.  
14 Citizen Advisory Committee, thank you for the  
15 opportunity to speak about our organization and  
16 needs.

17 Our mission statement is we're  
18 nondenominational, and we're a nonprofit  
19 organization that serves disadvantaged people  
20 living in the Greater Waterbury area. Our mission  
21 is to nourish the hungry in a respectful and  
22 dignified manner and endeavor to empower our  
23 consumers to become self-sufficient.

24 GWIM feeding programs are a very  
25 integral part of the social service network

1 serving the hungry of the Greater Waterbury area.  
2 Our soup kitchen is open seven days per week  
3 serving daily meals between the hours of 11 a.m.  
4 and 1 p.m.

5 We serve 168,809 meals during the  
6 fiscal year ending 6/30/'18, and served over 2,000  
7 unduplicated consumers. We also have an emergency  
8 food pantry that's open to the public the last  
9 Monday of every month from 7:30 until 1:30 to  
10 accommodate all our working families and offer  
11 consumer shopping choice.

12 The other three Mondays of the  
13 month we are open for emergency food distribution.  
14 We distribute four days of meals to each person in  
15 the household. We distributed 173,647 meals  
16 during the fiscal year of 2018.

17 This is a serious time for us now  
18 in Greater Waterbury Interfaith Ministries due to  
19 a migration of families that desperately require a  
20 vast array of social services from other states.  
21 They are gathered, coming to our city utilizing  
22 GWIM services.

23 Folks are becoming very frightened.  
24 Food stamps were given out on January 17th, and  
25 today they're worried that there isn't enough to

1 make ends meet. We have to reach out to our  
2 friends in need. I'm here tonight representing  
3 all of them and trying to be their voice and ask  
4 for your continued support to help maintain food  
5 requirements for our families in need.

6 Sue helps with the lettuce, and  
7 they love all the vegetables. Stay-well has blood  
8 pressures that are taken every week. So we try to  
9 help and reach out every single day to our  
10 consumers in need.

11 Thank you for all your support,  
12 your love. It's embraced and appreciated by all  
13 that depend on GWIM. Thank you, everyone. Good  
14 night, and I appreciate it.

15 MS. TOOLAN: Our next speaker this  
16 evening is Susan Pronovost, Brass City Harvest.

17 SUSAN PRONOVOST: Good evening.  
18 I'm Sue Pronovost, Executive Director of Brass  
19 City Harvest, and we're located at 324 Mill  
20 Street.

21 I'm handing out two documents. One  
22 illustrates how much food Brass City Harvest has  
23 infused into the community in the past year.  
24 104,500 pounds of food was donated. This is not  
25 food that we sell at the farmers market -- donated

1 food to those in need.

2 To put it into perspective, that  
3 food would represent a tandem trailer truck that  
4 couldn't meet the weight requirements to come into  
5 Connecticut. It would exceed the weight of a  
6 railroad boxcar. We do that with very little  
7 staff.

8 What the funding from CDBG does for  
9 us is it allows us to leverage so that we can get  
10 funding to grow the product, but no one wants to  
11 fund the operational aspect of what it takes to  
12 grow fresh food in Waterbury. The utilities, the  
13 insurance, to power the vehicles, the  
14 refrigeration, et cetera.

15 So this funding is so vitally  
16 important to Brass City Harvest. We appreciate  
17 all of the support you've given to Brass City  
18 Harvest over the years. We truly have a place in  
19 the community. We were recognized by Connecticut  
20 Magazine this year in our partnership with Greater  
21 Waterbury Interfaith.

22 We do our best to provide as much  
23 as we can, and with your continued support we'll  
24 be able to do that.

25 Thank you.

1 MS. TOOLAN: Thank you, Susan.

2 Our next speaker this evening is  
3 Mary Conklin, Connecticut Legal Services.

4 MARY CONKLIN: Good evening. I'm  
5 Mary Conklin, the attorney who does housing work  
6 for Waterbury residents at Connecticut Legal  
7 Services. Our office is located at 85 Central  
8 Avenue.

9 It is my pleasure to speak to you  
10 once again this year regarding the CDBG funding  
11 received by our agency. I also want to again  
12 express our program's appreciation of your  
13 recognition of the valuable services we provide  
14 with our programs to prevent eviction and  
15 homelessness in Waterbury.

16 The need for assistance in  
17 preventing evictions in Waterbury is great.  
18 Matthew Desmond, the author of the much lauded  
19 book, *Evictions*, founded a program at Princeton  
20 University called the Eviction Lab. The lab  
21 obtained information nationwide from courts in  
22 2016 and published data on the eviction rates for  
23 large cities in the United States. Waterbury  
24 ranked 22nd with a rate of 6.1 eviction judgments  
25 entered per 100 residents.

1                   Our organization is nonprofit. We  
2 provide civil legal assistance to low-income  
3 persons. The CDBG funds are used primarily to  
4 support our housing-related work.

5                   Specifically we assist persons and  
6 families at risk of losing their housing. This  
7 includes advice and representation on eviction  
8 cases particularly for those tenants in subsidized  
9 housing. Subsidized housing is so valuable to our  
10 very low-income tenants because the loss would  
11 make it difficult for those folks to pay market  
12 rent.

13                   We also represent on hearings to  
14 terminate housing subsidies normally with the  
15 housing authority on complaints to agencies to  
16 ensure decent and safe housing and on other  
17 housing problems common to low-income persons.

18                   In addition to our housing work we  
19 make appropriate assessments of each family's  
20 non-housing needs. Referrals are made to  
21 community services that are available to assist  
22 these families.

23                   The CDBG funds support outreach and  
24 training activities involving local agencies that  
25 are involved with our targeted clients. As the

1 local Housing authority I participate in a number  
2 of community projects. I remain active in local  
3 networks that deal with homeless prevention  
4 including participation in the coordinated access  
5 network and on a committee administering a local  
6 flexible assistance eviction fund.

7 Finally, as a result of our  
8 community work in collaboration with like-minded  
9 agencies I would also like to support your funding  
10 of the following organizations. Safe Haven, the  
11 Salvation Army, St. Vincent DePaul, Catholic  
12 Charities, the Homeless Hospitality Center and the  
13 GWIM Soup Kitchen.

14 Thank you again for allowing me to  
15 come before you tonight.

16 MS. TOOLAN: Thank you, Susan.

17 Our next speaker this evening is  
18 Mary Chiappalone from the Mattatuck Museum.

19 MARY CHIAPPALONE: Good evening,  
20 everybody. My name is Mary Chiappalone and I'm  
21 currently serving as President of the Board of  
22 Directors of the Mattatuck Museum.

23 On behalf of the board and the  
24 staff I would like to thank the Citizen Advisory  
25 Committee for your approval last year to fund the

1 museum's classroom space improvements. Tonight  
2 I'm here to reiterate the importance of the museum  
3 for the educational enrichment of the Waterbury  
4 students.

5           The museum is a community centered  
6 educational resource for people of all  
7 backgrounds. Each year for the last six we have  
8 seen dramatic increases in our visitors, and in  
9 2018 we served over 35,000 people. Approximately  
10 one third of these visitors are low and  
11 middle-income families, many of whom take  
12 advantage of our monthly community free day and  
13 other low and no-cost programs.

14           We also serve over 7,000 students  
15 in the Waterbury Public Schools, 30 percent of  
16 which come from families with income below the  
17 national poverty level. We anticipate that after  
18 completion of our construction project these  
19 numbers will increase significantly as the  
20 increase in classroom spaces will allow for more  
21 students to visit the museum each day.

22           Students and families in Waterbury  
23 are looking for more opportunities to learn about  
24 art and history. The museum is poised to offer  
25 this experience, however we need to improve our

1 facilities in order to do so. Education spaces  
2 will double as a result of the museum's upcoming  
3 renovation project which will allow us to serve  
4 more children through expanded programming.

5           Preschool programs will serve  
6 children before they begin attending school.  
7 School tours will support students during the  
8 school day and after school enrichment programs  
9 will extend learning, and more importantly keep  
10 students in a safe environment.

11           For 140 years the museum has shared  
12 the history of Waterbury and the surrounding  
13 communities with thousands of people who visit  
14 each year. It is dedicated to providing learning  
15 opportunities about art and history to a diverse  
16 audience, from first-time museum goers and young  
17 families to art collectors and historians.

18           Thank you for your time, and we  
19 look forward to sharing with the community the  
20 coming improvements to the museum building. Again  
21 thanks for your time and your consideration.

22           MS. TOOLAN: Thank you.

23           Our next speaker this evening is  
24 Jessica Ocasio from the Rivera Memorial  
25 Foundation.

1                   JESSICA OCASION: Good evening. My  
2 name is Jessica Ocasio, and I'm the Executive  
3 Director of the Rivera Memorial that's at 186  
4 Cherry Street here in Waterbury. I'd to thank you  
5 for the opportunity to be here tonight. In  
6 1990 when the Rivera and Hughes Memorial Park  
7 Committee was formed my mother Maritza Rivera had  
8 one goal which was to keep my dad, Firefighter  
9 Eddie Beto Rivera, and Firefighter Howard Hughes'  
10 legacies alive, to keep their commitment to serve  
11 the community of Waterbury moving forward even  
12 without their physical presence.

13                   To this day the Rivera Memorial  
14 Foundation continues to ensure that we empower our  
15 youth to become a positive member of their home,  
16 the community where their roots began to grow.

17                   For the past 28 years the Rivera  
18 Memorial Foundation has served thousands of  
19 Waterbury youth from all areas of Waterbury by  
20 providing afterschool programs, summer programs,  
21 sports programs, internship opportunities,  
22 scholarship assistance, Thanksgiving and Christmas  
23 assistance to families. We're aware that for many  
24 Waterbury families afterschool and summer  
25 programming is a luxury that they cannot afford.

1                   Therefore the Rivera Memorial  
2 Foundation offers all these programs to families  
3 at an affordable low-cost price so all children  
4 can enjoy the benefits of participating in the  
5 structured activities during nonschool hours.  
6 Currently 80 percent of the children who  
7 participate in our programs are from low to  
8 moderate-income families who may otherwise not be  
9 able to afford these programs elsewhere.

10                   The Rivera Memorial foundation is  
11 currently seeking support from the CDBG for our  
12 summer enrichment program. The campfire summer  
13 enrichment program is a state licensed youth camp  
14 that serves the Waterbury youth. Each year the  
15 camp serves 45 boys and girls and 15 to 20 youth  
16 counselors. The program offers varieties of  
17 activities throughout the summer such as sports  
18 and recreation, arts and crafts, cooking,  
19 educational lessons, and much more.

20                   The goal of the campfire summer  
21 enrichment program is to provide an enriching,  
22 safe and positive environment for children in  
23 order to decrease the rates of youth engaging in  
24 negative behaviors and prevent children from being  
25 exposed to dangerous environments which can affect

1 their livelihood and well being. We provide  
2 several trips in the hopes of not only ensuring a  
3 happy and healthy summer for all our members,  
4 but also to expose children who live in urban  
5 communities to new experiences.

6 Children learn about different  
7 professions, ideas and opportunities when they  
8 travel outside of their our neighborhoods. The  
9 summer program helps young people succeed by  
10 providing academic activities and a chance to form  
11 meaningful relationships with adults from their  
12 community.

13 Studies show that organized  
14 structured activities during nonschool hours can  
15 benefit students both socially and emotionally.  
16 Being a small grassroots organization, the RMF  
17 relies on donors and grants to keep our programs  
18 going, and hope to receive your support of our  
19 application for the CDBG.

20 Thank you for your time and  
21 consideration, and have a good night.

22 MS. TOOLAN: Thank you.

23 The next speaker this evening is  
24 Nacor Vincent from Rivera Memorial foundation.

25 NACOR VINCENT: Good evening,

1 everyone. My name is Nacor Vincent and I am a  
2 junior at Waterbury Career Academy and I currently  
3 reside in 99 Raymond Street, Waterbury  
4 Connecticut.

5 I've been an intern and a summer  
6 camp counselor with the Rivera Memorial Foundation  
7 since July of 2017. During that summer and the  
8 summer after I had the honor to meet wonderful  
9 children with a variety of personalities and as  
10 well as having the opportunity to be a leader.

11 During the summer camp we got to do  
12 a boatload of fun field trips such as going to our  
13 local parks, the pool, the movies, our state  
14 capital, Laser Planet and Quassy, just to name a  
15 few.

16 Not only did I enjoy it, but I know  
17 the children enjoyed it most of all. Next year I  
18 hope we can do it all again so even more children  
19 can enjoy the Rivera Memorial Summer camp. This  
20 is a fun-filled summer camp that the youth would  
21 enjoy. So we hope we can have you support our  
22 dreams.

23 Thank you and have a wonderful  
24 evening.

25 MS. TOOLAN: Thank you very much.

1                   Our next speaker this evening is  
2 Karen Senich from the Boys & Girls Club.

3                   KAREN SENICH: Good evening.  
4 I'm Karen Senich. I'm the Executive Director of  
5 the Boys & Girls Club of Greater Waterbury. On  
6 behalf of our board, our staff and our families I  
7 want to thank you for having me here tonight, and  
8 I also want to thank you all for the former  
9 support you have given us to make improvements to  
10 our building.

11                   Our kitchen renovations funded  
12 by year 42 are actually currently underway. The  
13 Boys & Girls Club currently has over 250  
14 afterschool members in grades K through five. Our  
15 members come from the parochial and the public  
16 schools in the city, and they pay \$100 a year to  
17 attend the afterschool program where they  
18 participate in programs that, among other things,  
19 focus on academics, technologies, sports, fitness,  
20 nutrition, health and becoming a good steward of  
21 their community. We also open our facility to the  
22 community for a range of program and serve  
23 hundreds of nonmembers and young people annually.

24                   Providing a safe environment to the  
25 youth of Waterbury is critical to our mission and

1 to the safety of our members, staff, volunteers,  
2 families and visitors. We are requesting support  
3 for the installation of a new high-resolution  
4 security camera system through the interior and  
5 exterior of our building leaving no space and no  
6 person unprotected.

7 Over the last few years we have  
8 taken our own steps to improve the overall safety  
9 of the club including the creation of safety  
10 committees adoption of revised safety policies and  
11 procedures, the expansion of additional background  
12 checks of all those working with our children and  
13 various facility improvements including lighting,  
14 and locks on new doors.

15 In recent years vandalism, drug use  
16 and violence have all occurred on club property  
17 and the adjoining sidewalks. Inside the club we  
18 have numerous incidents involving our members that  
19 we are currently unable to clearly see on our  
20 current system. We are unable to definitively  
21 determine what happened or who was involved  
22 because our cameras either do not have a view of  
23 the entire space, or that because the cameras are  
24 so old that the images are grainy and unclear.

25 Additionally, much of the equipment

1 is outdated and some of it is broken. The cost to  
2 replace the system including things like a VCR is  
3 wasteful. Considering what is happening all  
4 around us safety should be at the forefront of all  
5 our minds. Providing a safe environment for our  
6 youth is critical and it should be to you.

7 Thank you.

8 MS. TOOLAN: Our next speaker this  
9 evening is Pablo Rivera from Catholic Charities.

10 PABLO RIVERA: Good evening,  
11 everyone. My name is Pablo Rivera from Catholic  
12 Charities, here on 695 South Main Street in  
13 Waterbury. I'm here tonight to talk -- and first  
14 of all, I just wanted to thank you for this  
15 committee, for the support that has been provided  
16 us for the past few years, and you know, just  
17 something for our families, the families that we  
18 do serve and their children.

19 Some of the programs that we do  
20 have at Catholic charities are the financial  
21 education program. With this program we do  
22 counseling and groups for families that wanted to  
23 improve their financial status, that they can move  
24 forward later buying either a house, or if they  
25 need repairs for their homes or something like,

1 then the group, we can provide for their financial  
2 education.

3 Also we have the basic human needs  
4 program, the eviction probation program, the  
5 diaper bank programs. At this time we serve  
6 around 200 families, low income most of them. We  
7 also provide case management, parenting program  
8 classes, housing mobility counseling and also the  
9 two-generation program focused on the workforce.

10 Again, we appreciate it. In the  
11 name of the families that we do serve we  
12 appreciate it, the continuing of funding our  
13 programs to provide services that are needed in  
14 our community.

15 Thank you.

16 MS. TOOLAN: Thank you very much.

17 The next speaker is Christine  
18 Bianchi, Staywell Health Center.

19 CHRISTINE BIANCHI: Good evening.  
20 I'm from Staywell Health Center and we are a new  
21 applicant this evening. We were funded by CDBG  
22 for years and had discontinued our application  
23 because of the success of the program that you all  
24 provided that foundational funding for.

25 Our goal was to surpass -- excuse

1 me, our goal was to double the number of children  
2 who were provided with dental care, and we  
3 surpassed that goal. So we're very appreciative  
4 of the success and support that you gave us in  
5 that success in getting the program started.

6           So we've identified a new need that  
7 we're here to share with you and ask that you  
8 consider supporting us on today. Waterbury has  
9 had one school-based health center for 15 years  
10 where other communities had -- such as New Haven  
11 or Hartford would have 10, 15, 20 school-based  
12 health centers, one in every school.

13           And the school-based Health centers  
14 are able to serve the youth so that they're not  
15 missing school, and so that they're able to start  
16 school on time if they've transferred into the  
17 community or a new physical is due -- and so that  
18 parents aren't having to miss work and worry about  
19 transportation and such to access that care.

20           About three years ago Staywell was  
21 able to get funding for a second school-based  
22 health center which we opened on the campus of  
23 Crosby/Wallace. And last year we were able to  
24 bring in \$483,000 from the federal government to  
25 renovate space at Wilby.

1                   The reason why we focused on  
2 school-based health centers at the high school and  
3 middle school level is because that's the point in  
4 time when our youth are making risk-taking  
5 behaviors, making those choices, those risk-taking  
6 choices. And so it's a really important time to  
7 have that full scope of service available to them  
8 to be able to provide them guidance as well as  
9 obviously the behavioral health of therapeutic  
10 services.

11                   I know I have adolescents that are  
12 not always cooperative. So it's nice to make  
13 certain that you're getting them in for the care,  
14 not needing to miss school or sports or other  
15 activities that they're involved in.

16                   We did open the school-based Health  
17 Center at Wilby in September. We do not have  
18 funding for operations for the school-based health  
19 center. So we're asking for supportive funds for  
20 us to be able to operate until we are able to seek  
21 state funding in the school-based health center  
22 program to be ongoing.

23                   Quickly, we had 26 -- since  
24 September we have had 4 uninsured students enroll.  
25 And those 4 students had 26 visits, which tells me

1 that those four kids are in need of a lot of  
2 services, whether it's, you know, it's  
3 therapeutic, you know, ongoing weekly therapy or  
4 having extensive dental treatment done for those  
5 kids. So we really don't want to have to turn  
6 away those kids who are uninsured.

7 Thank you.

8 MS. TOOLAN: Thank you. That's the  
9 last of our speakers in tonight's public hearing.

10 GAIL MORIARTY: And I want to thank  
11 those that stayed. And I just wanted to remind  
12 everyone that the applications are due on Friday  
13 February 22nd, at three o'clock in the community  
14 development office, Room C29 in City Hall.

15 But I just wanted you all to be  
16 reminded that City Hall is going to be closed on  
17 Friday and Monday February 15th and 19th because  
18 of Presidents' Day. So I just want to note that  
19 the CAC will begin their deliberations on Tuesday  
20 March 12th as noted in the CD year 45, 2019,  
21 scheduled meetings and due dates. And that's it.  
22 Thank you very much.

23 And we'll adjourn the public  
24 meeting.

25



## 1 CERTIFICATE

2  
3 I hereby certify that the foregoing 59 pages  
4 are a complete and accurate computer-aided  
5 transcription of my original verbatim notes taken  
6 of the Public Hearing of the CITY OF WATERBURY,  
7 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, PROGRAM  
8 YEAR 45, CITIZENS ADVISORY COMMITTEE, which was  
9 held before DIANE TOOLAN, HOUSING AND COMMUNITY  
10 PLANNING PROGRAM DIRECTOR, at The Waterbury City  
11 Hall, Veterans Memorial Hall, 235 Grand Street,  
12 Waterbury, Connecticut, on February 6, 2019.

13  
14  
15  
16 

17  
18 Robert G. Dixon, CVR-M 857

19 Notary Public

20 A Plus Reporting Service

21 55 Whiting Street, Suite 1A

22 Plainville, CT 06062

23 My Commission Expires:

24 6/30/2020  
25

**CITIZENS ADVISORY COMMITTEE**  
**Wednesday, February 6, 2019 @ 5:30 P.M.**

**CAC MEMBERS SIGN - IN SHEET**

NAME	SIGNATURE
Bailey, Bernard	
Bocci, Tony	Tony Bocci
Demac, Mackenzie	
Napoli, Ronald Jr. DeMaida, William	
Moriarty, Gail	
Demanda, William Napoli, Ronald, Jr.	Gail Moriarty Ronald Napoli Jr.
Pernerewski, Paul, Jr.	
Ursini, Christopher	

Citizen's Advisory Committee  
Veteran's Memorial Hall

Date: February 6, 2019

PLEASE PRINT CLEARLY

1	Maura Vogel	WHA
2	Kathy Grome	Waterbury Youth Services
3	Mark Lombardo	City of Wthg, DPW
4	Jared Breusza	St. Vincent Detail Mission
5	Lee Schlesinger	Safe Haven of Greater Waterbury
6	Chris Badger	CHA D
7	Shaker Floumal	CHID
8	Dan Layer	PAL
9	Jim OBooye	RMCA
10	Lorraine Shear	Easterseals

Citizen's Advisory Committee  
Veteran's Memorial Hall

Date: February 6, 2019

PLEASE PRINT CLEARLY

11	Maggie Hirst	Shakespeare Productions Inc.
12	Jessica Rebo	Literacy Volunteers of Greater Waterbury WASC.
13	Marylou Addon-	
14	<del>James</del> <i>Sullivan</i>	Salvation Army
15	Barbara Ann Dublin	Greater Waterbury Interfaith <sup>MINISTRIES</sup> GUILM
16	Susan Pronovost	Bruce C. Harvest
17	Mary Conkin	CT Legal Services
18	Mary Chiappalone	Mattatock Museum
19	Jessica Ocasio	Rivera Memorial Foundation
20	Nachar Vincent	Rivera Memorial Foundation

**Citizen's Advisory Committee  
Veteran's Memorial Hall**

**Date: February 6, 2019**

**PLEASE PRINT CLEARLY**

21	<i>Karen Senich</i>	<i>Boys + Girls Clubs</i>
22	<i>Pablo Rivera</i>	<i>Catholic Charities Wtby</i>
23		
24		
25		
26		
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29		
30		

Citizen's Advisory Committee  
Veteran's Memorial Hall

Date: February 6, 2019

PLEASE PRINT CLEARLY

31	Christine Bianchi	Staywell Health Center
32		
33		
34		
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39		
40		

The City of Waterbury is required to report on its program performance annually to the U.S. Department of Housing and Urban Development (HUD) through the completion of the Consolidated Annual Performance Evaluation Report (CAPER). The City completed and submitted its most recent CAPER to HUD on December 14, 2018 which covered the Program Year 43 period of October 1, 2017 to September 30, 2018. The report was made available on the City's website as well as the Office of the City Clerk; the Silas Bronson Library and the Community Development Office. The public comment period ended at 5pm on November 30, 2018 and no comments were received.

The CAPER details the expenditure of \$2,109,852 from the Community Development Block Grant Program (CDBG); the HOME Investment Partnerships Program and the Emergency Solutions Grant Program for a wide variety of activities and projects, which served the low and moderate- income residents of Waterbury. The following chart details the beneficiaries from the 14 public service agencies funded with CDBG and the 3 ESG grantees.

<b>CDBG Agency Name</b>	<b>Funded</b>	<b>Total Number of Households/ Persons Served</b>	<b>Total Number of Extremely Low Income</b>	<b>Total Number of Low Income</b>	<b>Total Number of Moderate Income</b>	<b>Total Number of Non Low Income</b>
<b>Brass City Harvest</b>	\$16,488	33	25	8	0	0
<b>Catholic Charities</b>	\$5,388	327	317	10	0	0
<b>Center for Human Development</b>	\$28,388	713	713	0	0	0
<b>Connecticut Legal Services</b>	\$10,088	22	21	1	0	0
<b>Greater Waterbury Interfaith Ministries</b>	\$51,062	1877	1861	14	1	1
<b>Hispanic Coalition</b>	\$11,388	1154	876	253	25	0
<b>Literacy Volunteers</b>	\$5,888	199	137	40	18	4
<b>MASC</b>	51,738	14	8	5	1	0
<b>Safe Haven</b>	\$9,888	669	452	150	43	24
<b>Salvation Army</b>	\$9,488	697	296	322	49	30
<b>Shakespeare Productions</b>	\$5,388	21	8	6	2	5

<b>CDBG Agency Name</b>	<b>Funded</b>	<b>Total Number of Households/ Persons Served</b>	<b>Total Number of Extremely Low Income:</b>	<b>Total Number of Low Income:</b>	<b>Total Number of Moderate Income:</b>	<b>Total Number of Non Low Income:</b>
<b>Walnut Orange Walsh NRZ Community Center</b>	\$9,888	509	509	0	0	0
<b>Waterbury Youth Service</b>	\$9,888	366	274	143	17	2
<b>Waterbury Senior Shuttle</b>	\$68,043	436	274	143	17	2
<b>TOTALS</b>	<b>\$293,011</b>	<b>7037</b>	<b>5842</b>	<b>962</b>	<b>165</b>	<b>68</b>

<b>Emergency Solutions Grants</b>	<b>Funded</b>	<b>Total Number of Adults and Children Served To Date</b>
<b>Safe Haven of Greater Waterbury</b>	\$18,853	141
<b>St. Vincent DePaul - ESG Shelter</b>	\$73,852	675
<b>St. Vincent DePaul - Rapid Re-housing</b>	\$18,743	26
<b>Salvation Army - ESG Shelter</b>	\$10,853	127
<b>Salvation Army - Homelessness Prevention</b>	\$27,908	141
<b>Salvation Army- Rapid Re-housing</b>	\$9,443	69
<b>Program Administration</b>	\$12,945	
<b>TOTALS</b>	<b>\$172,597</b>	<b>1179</b>

**NOTICE OF MEETING  
CITIZENS ADVISORY COMMITTEE (CAC)**

**March 12, 2019**

**5:30PM**

**Location:** City Hall  
Veterans Memorial Hall, 2nd Floor  
235 Grand Street  
Waterbury, CT 06702

**AGENDA**

1. Call to Order
2. Approval of Minutes: January 8, 2019; February 6, 2019 Public Hearing CD YR 45; February 6, 2019 Substantial Amendments
3. Public Speakers
4. Proposed Substantial Amendment-PAL CD YR 41 (2015-2016) Cancellation of Window Replacement Project
5. CD YR 45 Review of Applications
6. Adjournment

WATERBURY CITY CLERK  
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# CITIZENS ADVISORY COMMITTEE (CAC)

## MEETING

March 12, 2019 at 5:30PM  
Waterbury City Hall  
Veterans Memorial Hall, 2<sup>nd</sup> Floor  
235 Grand Street

## SUMMARY MINUTES

**Present:** Gail Moriarty Mackenzie Demac  
Tony Bocci William DeMaida  
Bernard Bailey Paul Pernerewski

**Absent:** Ronald Napoli, Jr.

**Also Present:** Diane C. Toolan, Housing and Community Planning Program Director  
Tina Lubus, Housing and Community Planning Program Manager  
Nancy Allen, Program Specialist

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### **Call to Order**

The meeting was called to order at 5:30 p.m. by Chairman Moriarty.

### **Approval of Minutes**

On a motion by Commissioner Pernerewski, seconded by Commissioner DeMaida, the Citizens Advisory Committee voted unanimously to approve the minutes of the January 8, 2019 meeting; the February 6, 2019 CD YR 45 Public Hearing and the February 6, 2019 Substantial Amendment Public Hearing.

### **Public Speakers:**

There were no public speakers.

### **Proposed Substantial Amendment PAL CD YR 41 (2015-2016) Cancellation of Window Replacement Project**

PAL has requested that a Substantial Amendment be approved so that they can cancel the CD YR 41 (2015-2016) Window Project and the allocation of \$30,000 be put towards the HVAC Upgrade Project, which was originally funded in CD YR 42 (2016-2017). In order to do so, the PAL HVAC Upgrade Project would need to be added to the CD YR 41 Annual Action Plan.

On a motion by Commissioner Pernerewski, seconded by Commissioner DeMaida, it was unanimously voted to approve the substantial amendment and to schedule a Public Hearing on Wednesday, April 9, 2019, at the Veterans Memorial Hall, 235 Grand Street, following the Public Hearing on the Draft Annual Action for CD Year 45, which will begin at 5:30pm. The 30-day public comment will run from March 15, 2019 to April 13, 2019.

### **CD Year 45 Review of Applications**

Chairman Moriarty told the Committee that the City still does not have its final allocation from HUD and as such must determine a methodology for increases or decreases to the funds. It was agreed that in the event the allocation is increased or decreased, the amounts would be applied equally. Commissioner DeMaida reminded the Committee about the priorities for funding as determined in the Five Year Consolidated Plan. They are:

- First Priority: meeting basic needs: i.e. food, shelter/housing/health
- Second Priority: seniors, youth, and transportation
- Third Priority: case management, education and recreation.

The Citizens Advisory Committee discussed allocation of funding and decided to review the applications in the following order: ESG, HOME, CDBG Social Services and CDBG Projects. The priorities and order of review were agreed to unanimously on a motion by Commissioner Pernerewski, seconded by Commissioner Bocci.

Listed below is the tentative allocation for CD YR 45 based upon the City's current funding level.

ESG												
2019-2020 Allocation (assuming the same as CD YR 44)			\$175,851									
Administration	PY 45 Request	Proposed Award	10% Reduction	20% Reduction	30% Reduction	50% Reduction	7% Reduction					
Program Administration	\$ 13,188	\$ 13,188	\$ 11,869	\$ 10,550	\$ 9,232	\$ 6,594						
<b>Sub-total Admin</b>	<b>\$ 13,188</b>	<b>\$ 13,188</b>	<b>\$ 11,869</b>	<b>\$ 10,550</b>	<b>\$ 9,232</b>	<b>\$ 6,594</b>						
<b>Shelter Operations (Maximum 60% of Grant)</b>												
1 Safe Haven	\$ 20,000	\$ 19,504	\$ 17,554	\$ 15,603	\$ 13,653	\$ 9,752						
2 Salvation Army	\$ 10,000	\$ 11,504	\$ 10,354	\$ 9,203	\$ 8,053	\$ 5,752						
3 St. Vincent DePaul Society	\$ 100,000	\$ 74,503	\$ 67,053	\$ 59,602	\$ 52,152	\$ 37,252						
<b>Sub-total Shelter</b>	<b>\$ 130,000</b>	<b>\$ 105,511</b>	<b>\$ 94,960</b>	<b>\$ 84,409</b>	<b>\$ 73,858</b>	<b>\$ 52,756</b>	<b>\$ 52,756</b>					
<b>Shelter Operations cannot exceed 60% of Grant</b>			<b>\$ 105,511</b>	<b>\$ 94,960</b>	<b>\$ 84,408</b>	<b>\$ 73,857</b>	<b>\$ 52,755</b>					
<b>Rapid Re-Housing</b>												
1 Salvation Army	\$ 22,200	\$ 9,972	\$ 8,975	\$ 7,978	\$ 6,980	\$ 4,986						
2 St. Vincent DePaul Society	25,000	19,272	\$ 17,345	\$ 15,418	\$ 13,490	\$ 9,636						
<b>Sub-total Rapid Re-housing</b>	<b>\$ 47,200</b>	<b>\$ 29,244</b>	<b>\$ 26,320</b>	<b>\$ 23,395</b>	<b>\$ 20,471</b>	<b>\$ 14,622</b>						
<b>Homelessness Prevention</b>												
1 Salvation Army	\$ 31,600	\$ 27,908										
<b>Sub-total Homelessness Prevention</b>	<b>\$ 31,600</b>	<b>\$ 27,908</b>	<b>\$ 25,117</b>	<b>\$ 22,326</b>	<b>\$ 19,536</b>	<b>\$ 13,954</b>						
<b>HMIS</b>												
1 Salvation Army	\$ 2,600	\$ -	\$ -	\$ -	\$ -	\$ -						
<b>Sub-total HMIS</b>	<b>\$ 2,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>						
<b>Total</b>	<b>\$ 224,588</b>	<b>\$ 175,851</b>	<b>\$ 158,266</b>	<b>\$ 140,681</b>	<b>\$ 123,096</b>	<b>\$ 87,926</b>	<b>\$ 52,755.50</b>					
<b>Balance to Commit</b>			\$ -									

On a motion by Commissioner Pernerewski, seconded by Commissioner Demac, the CAC unanimously voted to approve the proposed allocation for the ESG funds.

HOME												
2019 -2020 HOME Allocation (assuming the same as CD YR 44)			\$ 859,735.00									
	PY 45 Allocation	Anticipated Program Income	PY 45 Allocation w/ Program Income	10% Reduction	20% Reduction	30% Reduction	50% Reduction					
Administration (10%)	\$ 85,974	\$ -	\$ 85,974	\$ 77,376.60	\$ 68,779.20	\$ 60,181.80	\$ 42,987.00					
CHDO (15%)	128,960	-	128,960	116,064.00	103,168.00	90,272.00	64,480.00					
Housing Related Activities (75%)	644,801	-	644,801	580,320.90	515,840.80	451,360.70	322,400.50					
<b>Total</b>	<b>\$ 859,735</b>	<b>\$ -</b>	<b>\$ 859,735</b>	<b>\$ 773,761.50</b>	<b>\$ 687,788.00</b>	<b>\$ 601,814.50</b>	<b>\$ 429,867.50</b>					
Estimated Program Income:			\$ -									

On a motion by Commissioner Demac, seconded by Commissioner Pernerewski, the CAC unanimously voted to approve the proposed allocation for the HOME funds.

2019-2020 Allocation (assuming the same as CD YR 44)			\$ 2,146,218					
Administration (20%)		PY 45 Request	Proposed Award	10% Reduction	20% Reduction	30% Reduction	50% Reduction	?% Reduction
Program Administration		\$ 429,244	\$ 386,319	\$ 343,395	\$ 300,471	\$ 214,622		
<b>Total</b>		\$ -	\$ 429,244	\$ 386,319	\$ 343,395	\$ 300,471	\$ 214,622	\$ -
<b>Total Available</b>			\$ 429,244					
Social Services (15%)		PY 45 Request	Proposed Award	10% Reduction	20% Reduction	30% Reduction	50% Reduction	?% Reduction
Food	Brass City Harvest	\$ 18,500	\$ 16,488	14,839.20	13,190.40	11,541.60	8,244.00	
Case Mgmt	Catholic Charities	9,875	5,388	4,849.20	4,310.40	3,771.60	2,694.00	
Housing	Center for Human Development	50,000	50,000	45,000.00	40,000.00	35,000.00	25,000.00	
Youth	Children in Placement	15,000	-	-	-	-	-	
Housing	Connecticut Legal Services	11,000	10,088	9,079.20	8,070.40	7,061.60	5,044.00	
Employment	Easterseals of Greater Waterbury	5,055	-	-	-	-	-	
Food	GWIM	55,000	51,062	45,955.80	40,849.60	35,743.40	25,531.00	
Case Mgmt	Hispanic Coalition	16,000	11,388	10,249.20	9,110.40	7,971.60	5,694.00	
Employment	Literacy Volunteers	7,000	5,000	4,500.00	4,000.00	3,500.00	2,500.00	
Job Training	MASC	51,350	51,350	46,215.00	41,080.00	35,945.00	25,675.00	
Seniors	Mt. Olive A.M.E. Zion Senior Citizens Center	14,450	-	-	-	-	-	
Seniors	New Opportunities	68,000	-	-	-	-	-	
Youth	Rivera Memorial Foundation, Inc.	9,051	-	-	-	-	-	
Case Mgmt	Safe Haven	25,000	9,131	8,217.90	7,304.80	6,391.70	4,565.50	
Food	Salvation Army	10,000	10,000	9,000.00	8,000.00	7,000.00	5,000.00	
Youth	Shakesperience Productions, Inc.	8,000	5,388	4,849.20	4,310.40	3,771.60	2,694.00	
Youth	Staywell Healthcare, Inc.	15,000	-	-	-	-	-	
Youth	WOW	23,500	9,131	8,217.90	7,304.80	6,391.70	4,565.50	
Seniors	Waterbury Senior Shuttle	125,000	78,388	70,549.20	62,710.40	54,871.60	39,194.00	
Youth	Waterbury Youth Service System	14,700	9,131	8,217.90	7,304.80	6,391.70	4,565.50	
<b>Total</b>		\$ 551,481	\$ 321,933	\$ 289,739.70	\$ 257,546.40	\$ 225,353.10	\$ 160,966.50	\$ -
<b>Total Available</b>			\$ 321,933					
<b>Balance to Commit</b>			\$ (0)					

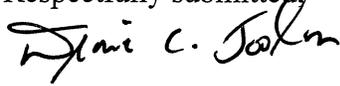
On a motion by Commissioner Pernerewski, seconded by Commissioner Demac, the CAC unanimously voted to accept the administration and social services proposed allocations.

Projects							
2019-2020 Allocation (assuming the same as CD YR 44)							
Reprogrammed		\$ 61,173.00					
<b>Total Available</b>		\$ 1,456,214.00					
Projects (65%)	Description	PY 45 Request	Proposed Award	10% Reduction	20% Reduction	30% Reduction	50% Reduction
Boys & Girls Club	Security Cameras	\$ 52,575.00		\$ -	\$ -	\$ -	\$ -
Brass City Harvest	Equipment	240,500.00	240,500.00	216,450.00	192,400.00	168,350.00	120,250.00
Housing Authority City of Waterbury	Tree Clearing	315,000.00		-	-	-	-
Mattatuck Museum	Expansion & Renovation Project	250,000.00		-	-	-	-
Public Works	Lakewood Park Playscape - Priority # 1			-	-	-	-
Public Works	Library Park Improvements - Priority # 2	775,000.00	665,715.00	599,143.50	532,572.00	466,000.50	332,857.50
Public Works	Chase Park Improvements - Priority # 3			-	-	-	-
Public Works	Washington Park Splash Pad - Priority # 6			-	-	-	-
Public Works	Town Plot Park Splash Pad - Priority # 7			-	-	-	-
Police Activity League	PAL Parking Lot Track Conversion	240,000.00		-	-	-	-
Police Activity League	Center Exterior Door Replacement			-	-	-	-
Waterbury Youth Services	Capital Improvement Parking Lot Security	62,154.00		-	-	-	-
YMCA <sup>1</sup>	YMCA Annex at Rose Hill <sup>1</sup>	600,000.00	549,999.00	494,999.10	439,999.20	384,999.30	274,999.50
<b>Total Request</b>		\$ 2,535,229.00	\$ 1,456,214.00	\$ 1,310,592.60	\$ 1,164,971.20	\$ 1,019,349.80	\$ 728,107.00
<b>Total Available</b>		\$ 1,456,214.00					
<b>Balance to commit</b>			\$ -				

On a motion by Commissioner Demac, seconded by Commissioner Pernerewski, the CAC unanimously voted to accept the projects proposed allocations. Chairman Moriarty suggested that the CAC review their work and discuss it at the meeting on March 13, 2019.

On a motion by Commissioner Pernerewski, seconded by Commissioner Bailey, the CAC voted to adjourn at 6:15pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Diane C. Toolan". The signature is written in a cursive, flowing style.

Diane C. Toolan, Housing and Community Planning Program Director  
City of Waterbury Community Development Program

**NOTICE OF MEETING  
CITIZENS ADVISORY COMMITTEE (CAC)**

**March 13, 2019**

**5:30PM**

**Location:** City Hall  
Veterans Memorial Hall, 2nd Floor  
235 Grand Street  
Waterbury, CT 06702

**AGENDA**

1. Call to Order
2. Public Speakers
3. CD YR 45 Review of Applications
4. Adoption of Draft Plan
5. Adjournment

WATERBURY CITY CLERK  
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# CITIZENS ADVISORY COMMITTEE (CAC)

## MEETING

March 13, 2019 at 5:30PM  
Waterbury City Hall  
Veterans Memorial Hall, 2<sup>nd</sup> Floor  
235 Grand Street

## SUMMARY MINUTES

**Present:** Gail Moriarty Mackenzie Demac  
Tony Bocci Paul Pernerewski  
Bernard Bailey

**Absent:** Ronald Napoli, Jr. William DeMaida

**Also Present:** Diane C. Toolan, Housing and Community Planning Program Director  
Tina Lubus, Housing and Community Planning Program Manager  
Nancy Allen, Program Specialist

### **Call to Order**

The meeting was called to order at 5:30 p.m. by Chairman Moriarty.

### **Public Speakers:**

There were no public speakers.

### **CD Year 45 Review of Applications**

Chairman Moriarty told the Committee that they must formally adopt the methodology of what will be done in the event the final allocations from HUD reflect either an increase or a decrease in what was received last year. Last year, it was decided that all programs selected for funding would be either increased or decreased equally in the event of changes up to 30%. In the event of a decrease to the funding greater than 30%, the Committee made specific recommendations to fund only the first priority basic needs and the second priority need of seniors and transportation. The only exception this year would be MASC with respect to getting any increase since they have a set tuition rate of \$3,950 per student. Last year they received a \$388 increase and we are now reprogramming those funds. With regard to the projects, since there are only 3 projects selected this year, any increase or decrease should be applied equally. With regard to the HOME and ESG allocations, the increase or decrease in funding would be applied equally.

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On a motion by Commissioner Pernerewski, seconded by Commissioner Demac, it was unanimously voted that the CAC adopt this methodology for the CD YR 45 funding.

Chairman Moriarty if any members wanted to review and discuss any of the proposed allocations from last evening. Commissioner Demac noted that the City confirmed that it will provide the \$21,612 difference to the Senior Shuttle which was deducted from it in order to fund the full request of \$50,000 for CHD.

Listed below is the tentative allocation for CD YR 45 based upon the City's current funding level.

ESG								
2019-2020 Allocation (assuming the same as CD YR 44)		\$175,851						
Administration	PY 45 Request	Proposed Award	10% Reduction	20% Reduction	30% Reduction	50% Reduction	% Reduction	
Program Administration	\$ 13,188	\$ 13,188	\$ 11,869	\$ 10,550	\$ 9,232	\$ 6,594		
<b>Sub-total Admin</b>	<b>\$ 13,188</b>	<b>\$ 13,188</b>	<b>\$ 11,869</b>	<b>\$ 10,550</b>	<b>\$ 9,232</b>	<b>\$ 6,594</b>		
<b>Shelter Operations (Maximum 60% of Grant)</b>								
1 Safe Haven	\$ 20,000	\$ 19,504	\$ 17,554	\$ 15,603	\$ 13,653	\$ 9,752		
2 Salvation Army	\$ 10,000	\$ 11,504	\$ 10,354	\$ 9,203	\$ 8,053	\$ 5,752		
3 St. Vincent DePaul Society	\$ 100,000	\$ 74,503	\$ 67,053	\$ 59,602	\$ 52,152	\$ 37,252		
<b>Sub-total Shelter</b>	<b>\$ 130,000</b>	<b>\$ 105,511</b>	<b>\$ 94,960</b>	<b>\$ 84,409</b>	<b>\$ 73,858</b>	<b>\$ 52,756</b>	<b>\$ 52,756</b>	
<b>Shelter Operations cannot exceed 60% of Grant</b>		<b>\$ 105,511</b>	<b>\$ 94,960</b>	<b>\$ 84,408</b>	<b>\$ 73,857</b>	<b>\$ 52,755</b>		
<b>Rapid Re-Housing</b>								
1 Salvation Army	\$ 22,200	\$ 9,972	\$ 8,975	\$ 7,978	\$ 6,980	\$ 4,986		
2 St. Vincent DePaul Society	25,000	19,272	17,345	15,418	13,490	9,636		
<b>Sub-total Rapid Re-housing</b>	<b>\$ 47,200</b>	<b>\$ 29,244</b>	<b>\$ 26,320</b>	<b>\$ 23,395</b>	<b>\$ 20,471</b>	<b>\$ 14,622</b>		
<b>Homelessness Prevention</b>								
1 Salvation Army	\$ 31,600	\$ 27,908						
<b>Sub-total Homelessness Prevention</b>	<b>\$ 31,600</b>	<b>\$ 27,908</b>	<b>\$ 25,117</b>	<b>\$ 22,326</b>	<b>\$ 19,536</b>	<b>\$ 13,954</b>		
<b>HMIS</b>								
1 Salvation Army	\$ 2,600	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Sub-total HMIS</b>	<b>\$ 2,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Total</b>	<b>\$ 224,588</b>	<b>\$ 175,851</b>	<b>\$ 158,266</b>	<b>\$ 140,681</b>	<b>\$ 123,096</b>	<b>\$ 87,926</b>	<b>\$ 52,755.50</b>	
<b>Blance to Commit</b>		<b>\$ -</b>						

On a motion by Commissioner Pernerewski, seconded by Commissioner Demac, the CAC unanimously voted to approve the proposed allocation for the ESG funds.

HOME							
2019 -2020 HOME Allocation (assuming the same as CD YR 44)		\$ 859,735.00					
	PY 45 Allocation	Anticipated Program Income	PY 45 Allocation w/ Program Income	10% Reduction	20% Reduction	30% Reduction	50% Reduction
Administration (10%)	\$ 85,974	\$ -	\$ 85,974	\$ 77,376.60	\$ 68,779.20	\$ 60,181.80	\$ 42,987.00
CHDO (15%)	128,960	-	128,960	116,064.00	103,168.00	90,272.00	64,480.00
Housing Related Activities (75%)	644,801	-	644,801	580,320.90	515,840.80	451,360.70	322,400.50
<b>Total</b>	<b>\$ 859,735</b>	<b>\$ -</b>	<b>\$ 859,735</b>	<b>\$ 773,761.50</b>	<b>\$ 687,788.00</b>	<b>\$ 601,814.50</b>	<b>\$ 429,867.50</b>
Estimated Program Income:		\$ -					

On a motion by Commissioner Demac, seconded by Commissioner Pernerewski, the CAC unanimously voted to approve the proposed allocation for the HOME funds.

2019-2020 Allocation (assuming the same as CD YR 44)		\$ 2,146,218						
	PY 45 Request	Proposed Award	10% Reduction	20% Reduction	30% Reduction	50% Reduction	7% Reduction	
Administration (20%)								
Program Administration	\$ 429,244	\$ 386,319	\$ 343,395	\$ 300,471	\$ 214,622	\$ -		
<b>Total</b>	<b>\$ -</b>	<b>\$ 429,244</b>	<b>\$ 386,319</b>	<b>\$ 343,395</b>	<b>\$ 300,471</b>	<b>\$ 214,622</b>	<b>\$ -</b>	
<b>Total Available</b>		<b>\$ 429,244</b>						
Purpose	Social Services (15%)	PY 45 Request	Proposed Award	10% Reduction	20% Reduction	30% Reduction	50% Reduction	7% Reduction
Food	Brass City Harvest	\$ 18,500	\$ 16,488	14,839.20	13,190.40	11,541.60	8,244.00	
Case Mgmt	Catholic Charities	9,875	5,388	4,849.20	4,310.40	3,771.60	2,694.00	
Housing	Center for Human Development	50,000	50,000	45,000.00	40,000.00	35,000.00	25,000.00	
Youth	Children in Placement	15,000	-	-	-	-	-	
Housing	Connecticut Legal Services	11,000	10,088	9,079.20	8,070.40	7,061.60	5,044.00	
Employment	Easterseals of Greater Waterbury	5,055	-	-	-	-	-	
Food	GWIM	55,000	51,062	45,955.80	40,849.60	35,743.40	25,531.00	
Case Mgmt	Hispanic Coalition	16,000	11,388	10,249.20	9,110.40	7,971.60	5,694.00	
Employment	Literacy Volunteers	7,000	5,000	4,500.00	4,000.00	3,500.00	2,500.00	
Job Training	MASC	51,350	51,350	46,215.00	41,080.00	35,945.00	25,675.00	
Seniors	Mt. Olive A.M.E. Zion Senior Citizens Center	14,450	-	-	-	-	-	
Seniors	New Opportunities	68,000	-	-	-	-	-	
Youth	Rivera Memorial Foundation, Inc.	9,051	-	-	-	-	-	
Case Mgmt	Safe Haven	25,000	9,131	8,217.90	7,304.80	6,391.70	4,565.50	
Food	Salvation Army	10,000	10,000	9,000.00	8,000.00	7,000.00	5,000.00	
Youth	Shakesperience Productions, Inc.	8,000	5,388	4,849.20	4,310.40	3,771.60	2,694.00	
Youth	Staywell Healthcare, Inc.	15,000	-	-	-	-	-	
Youth	WOW	23,500	9,131	8,217.90	7,304.80	6,391.70	4,565.50	
Seniors	Waterbury Senior Shuttle	125,000	78,388	70,549.20	62,710.40	54,871.60	39,194.00	
Youth	Waterbury Youth Service System	14,700	9,131	8,217.90	7,304.80	6,391.70	4,565.50	
<b>Total</b>	<b>\$ 551,481</b>	<b>\$ 321,933</b>	<b>\$ 289,739.70</b>	<b>\$ 257,546.40</b>	<b>\$ 225,353.10</b>	<b>\$ 160,966.50</b>	<b>\$ -</b>	
<b>Total Available</b>		<b>\$ 321,933</b>						
<b>Balance to Commit</b>		<b>\$ (0)</b>						

On a motion by Commissioner Pernerewski, seconded by Commissioner Demac, the CAC unanimously voted to accept the administration and social services proposed allocations.

Projects							
2019-2020 Allocation (assuming the same as CD YR 44)	\$	1,395,041.70					
Reprogrammed	\$	61,173.00					
<b>Total Available</b>	<b>\$</b>	<b>1,456,214.00</b>					
Projects (65%)	Description	PY 45 Request	Proposed Award	10% Reduction	20% Reduction	30% Reduction	50% Reduction
Boys & Girls Club	Security Cameras	\$ 52,575.00		\$ -	\$ -	\$ -	\$ -
Brass City Harvest	Equipment	240,500.00	240,500.00	216,450.00	192,400.00	168,350.00	120,250.00
Housing Authority City of Waterbury	Tree Clearing	315,000.00		-	-	-	-
Mattatuck Museum	Expansion & Renovation Project	250,000.00		-	-	-	-
Public Works	Lakewood Park Playscape - Priority # 1			-	-	-	-
Public Works	Library Park Improvements - Priority # 2	775,000.00	665,715.00	599,143.50	532,572.00	466,000.50	332,857.50
Public Works	Chase Park Improvements - Priority # 3			-	-	-	-
Public Works	Washington Park Splash Pad - Priority # 6			-	-	-	-
Public Works	Town Plot Park Splash Pad - Priority # 7			-	-	-	-
Police Activity League	PAL Parking Lot Track Conversion	240,000.00		-	-	-	-
Police Activity League	Center Exterior Door Replacement			-	-	-	-
Waterbury Youth Services	Capital Improvement Parking Lot Security	62,154.00		-	-	-	-
YMCA <sup>1</sup>	YMCA Annex at Rose Hill <sup>1</sup>	600,000.00	549,999.00	494,999.10	439,999.20	384,999.30	274,999.50
	<b>Total Request</b>	<b>\$ 2,535,229.00</b>	<b>\$ 1,456,214.00</b>	<b>\$ 1,310,592.60</b>	<b>\$ 1,164,971.20</b>	<b>\$ 1,019,349.80</b>	<b>\$ 728,107.00</b>
	<b>Total Available</b>	<b>\$ 1,456,214.00</b>					
	<b>Balance to commit</b>		<b>\$ -</b>				

On a motion by Commissioner Pernerewski, seconded by Commissioner Demac, the Committee unanimously voted to accept the projects proposed allocations.

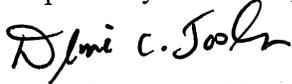
On a motion by Commissioner Pernerewski, seconded by Commissioner Bailey, the Committee voted unanimously to approve the proposed allocations and adopt the Draft Plan for the CD YR 45 Program.

Chairman Moriarty reminded the Committee that the Draft Annual Action Plan for CD YR 45 will be published in the Republican American on Saturday, March 23, 2019 and the 30 day comment period will run from March 26<sup>th</sup> to April 25<sup>th</sup>. The Committee will hold the Public Hearing on the Draft Plan on Tuesday, April 9, 2019 at 5:30pm in the Veterans Memorial Hall and would keep with its previous rules of allowing 3 speakers per program and a 3 minute speaking limit for each. Following the Public Hearing, the Public Hearing for the PAL Substantial Amendment will be held.

She also noted that the Tuesday, March 19, 2019 CAC meeting will be cancelled since the work is done.

On a motion by Commissioner Demac, seconded by Commissioner Pernerewski, the CAC voted to adjourn at 5:40pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane C. Toolan".

Diane C. Toolan, Housing and Community Planning Program Director  
City of Waterbury Community Development Program

**NOTICE OF MEETING  
CITIZENS ADVISORY COMMITTEE (CAC)**

**March 19, 2019**

**5:30PM**

**Location:** City Hall  
Veterans Memorial Hall, 2nd Floor  
235 Grand Street  
Waterbury, CT 06702

**AGENDA**

1. Call to Order
2. Public Speakers
3. CD YR 45 Review of Applications
4. Adoption of Draft Plan
5. Adjournment

WATERBURY CITY CLERK  
RECEIVED *Chad*  
2019 FEB 26 P 12:28

**CANCELLATION OF MEETING NOTICE**

**NOTICE IS HEREBY GIVEN THAT THE MEETING OF THE  
CITIZENS ADVISORY COMMITTEE (CAC)**

**ORIGINALLY SCHEDULED FOR**

**March 19, 2019**

**5:30PM**

**Location:** City Hall

Veterans Memorial Hall, 2nd Floor

235 Grand Street

Waterbury, CT 06702

**HAS BEEN CANCELLED DUE TO LACK OF AGENDA ITEMS**

WATERBURY CITY CLERK  
RECEIVED  
2019 MAR 15 A 9:12



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Public Notices**

**Legals/  
Public Notices**

**Legals/  
Public Notices**

**PROPOSED 2019-2020 CD YEAR 45 ANNUAL ACTION PLAN  
NOTICE OF PUBLIC HEARING**

**A SUMMARY OF THE CITY OF WATERBURY CONSOLIDATED HOUSING AND COMMUNITY DEVELOPMENT 2019-2020 ANNUAL ACTION PLAN/ USE OF FUNDS AND NOTICE OF SECOND PUBLIC HEARING ON TUESDAY, APRIL 9, 2019**

The City of Waterbury has prepared the City's proposed 2019-2020 Annual Action Plan. Notice is hereby given that the Citizen Advisory Committee (CAC) will hold a Public Hearing and public comment period for the proposed plan. This action is undertaken in compliance with federal regulations 24 CFR 91. The Action Plan delineates proposed activities to be funded under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program.

The 2019-2020 Annual Action Plan identifies how this year's funds will be used. For planning purposes, the CAC used the current funding levels to develop the draft plan because there is not yet final federal allocations. The current levels are: \$2,146,218(CDBG), \$175,851 Emergency Solutions Grant (ESG) and \$859,735 HOME Investment Partnerships Program (HOME). Program income for 2019-2020 is anticipated to be \$14,000 (CDBG) and \$2,500 (HOME). In addition, reprogrammed funds in the amount of \$61,173 from previous years due to the cancellation of projects/activities or the completion of them under budget has been allocated to projects. The proposed 2019-2020 Annual Plan is listed below. In the event of an increase or decrease in the final allocations, the Committee decided to apply the increase/decrease equally to the social service agencies, except in the event of a 50% decrease funds would go to the agencies meeting the Consolidated Plan priorities. For the projects and for the HOME and ESG allocations the increase or decrease would be applied equally.

A thirty (30) day public comment period will commence on March 26, 2019, and will end April 25, 2019. Drafts of the proposed plan will be available for public review at the Silas Bronson Library, 267 Grand Street and the City Clerk's Office, 235 Grand Street. The Plan is also available on the City of Waterbury website: [www.waterburyct.org](http://www.waterburyct.org).

Written comments regarding the draft plan may be submitted to the attention of Diane C. Toolan, Housing and Community Planning Program Director, Community Development Office, City Hall, Room C-29 Waterbury, CT. 06702 [dtoolan@waterburyct.org](mailto:dtoolan@waterburyct.org)

Second Public Hearing: Notice is hereby given that the CAC will hold a Public Hearing on Tuesday April 9, 2019 at 5:30 PM for the purpose of receiving public input on the proposed plan. The hearing will be located in the Veteran's Memorial Hall, 2nd floor, City Hall, 235 Grand Street, Waterbury, CT. The facility is handicapped accessible. The City will provide interpreters and assistance for non-English speaking, hearing-impaired or disabled residents upon receiving a request at least four (4) days prior to this hearing date. Contact Nancy Allen at 203-346-3810 ext. 7274 or at [nallen@waterburyct.org](mailto:nallen@waterburyct.org). All interested person(s) are encouraged to attend.

**Proposed 2019-2020 Annual Action Plan:**

Administration: \$429,244 - Allocation of 20% CDBG funds to provide for program administration.

**1. Social Service Programs**

Brass City Harvest (324 Mill St.): \$16,488- Funds utilities, insurance, and purchase of fresh food.\*\*\$16,488

Catholic Charities (13 Wolcott St.): \$5,388- Funds salaries, building facility, and case management.

Center for Human Development (693 East Main St.): \$50,000 – Funds coordinators salary and expansion of programming.\*\*\$50,000

Connecticut Legal Services (85 Central Ave.): \$10,088 - Funds salaries for housing related legal services.

Greater Waterbury Interfaith Ministries (770 East Main St.): \$51,062 - Funds food, supplies, utilities and salaries at soup kitchen and food pantry.\*\*\$51,062

Hispanic Coalition (135 East Liberty St.): \$11,388 - Funds salaries for Hispanic community case managers.

Literacy Volunteers of America, Inc. (267 Grand St.): \$5,000 - Funds salaries and expenses of the literacy program.

Manufacturing Alliance Service Corp. (173 Interstate Lane): \$51,350 – Funds teachers salaries and expenses for CNC entry level manufacturing program.

Safe Haven (29 Central Ave.): \$9,131 - Funds utilities and insurance to support services for abused women/children.

Salvation Army (74 Central Ave.): \$10,000 - Funds for emergency food pantry salaries and food.\*\*\$10,000

Shakespeare Productions, Inc. (117 Bank St.): \$5,388 - Funds acting intensive scholarship program.

Waterbury Senior Shuttle (83 Bank St.): \$78,388 - Funds transportation costs for seniors.\*\*\$33,416

Waterbury Youth Service Systems (83 Prospect St.): \$9,131 - Funds truancy program salaries.

WOW-NRZ Association, Inc. (308 Walnut St.): \$9,131 - Funds operating expenses of community center.

\*\*Funding at 50% reduction.

**2. Improvement Projects**

The following projects will be funded:

Economic Development-Brass City Harvest Food Hub (359 Mill St.): \$240,500 – Funds will be used to purchase interior equipment to facilitate food processing and manufacturing as part of the operation of the Food Hub.

Park Improvements – Library Park (267 Grand St.): \$665,715 – Funds will be used to reconstruct the park promenade, interior pathways, overlook, brick wall, lighting and fixtures and Wi-Fi, as part of the multi-year improvements.\*Program income if realized will be added to this project.

Neighborhood Facilities-YMCA Annex at Rose Hill (63 Prospect St.) \$549,999- Funds will be used to help the YMCA acquire the Rose Hill property for purpose of expanding their School Aged Programs and School Readiness Programs and create more childcare and administrative office space.

**Emergency Solutions Grants (ESG):**

Administration: \$13,188 - Allocation of 7.5% of ESG funds for program administration.

Safe Haven (29 Central Ave.): \$19,504 – Funds shelter operations for victims of domestic violence.

Salvation Army (74 Central Ave.): \$49,384 - \$11,504 to fund shelter operations; \$27,908 to fund salaries and direct financial assistance related to homelessness prevention services; \$9,972 to fund salaries and direct financial assistance related to rapid re-housing services

St. Vincent DePaul (114 Benedict St.): \$93,775 - \$74,503 to fund shelter operations; \$19,272 for direct financial assistance related to rapid re-housing services.

**HOME Program**: \$859,735 - Funds will benefit low and moderate households, targeted as determined by the City. 10% (\$85,974) will be used for administration and 15% (\$128,960) will be used for CHDO housing development. \$644,801 will be used for housing activities. An estimated \$2,500 in program income will be put back into the program.

## Diane Toolan

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**From:** Sofia.Swaby@USE.SalvationArmy.Org  
**Sent:** Monday, March 25, 2019 11:44 AM  
**To:** eric.kalender@independencenorthwest.org; executivedirector@acts4.org; frewb@taftschool.org; Mike Gilmore; gregory.simpson@beaconhealthoptions.com; gwimsk@snet.net; hfransico@safehavenofgw.org; hispanic.coalition@att.net; Janine Altamirano; jason.coppola@ct.gov; jschoenfuss@staywellhealth.org; jim@nutmegit.com; john.sullivan2@va.gov; josephinebt6@gmail.com; jrbalanda@unitedwaygw.org; k.clarke@waterburyhabitat.org; kate.travis@abilitybeyonddisability.org; kevin.j.o'neill@hud.gov; kleblanc@nvcc.comnet.edu; awoolcock@newoppinc.org; abocci@wtbyhosp.org; bard@ctrealtytrust.com; beatrice.perez@ct.gov; barcelopez@chd.org; bcronin@theconnectioninc.org; bobcva4064@aol.com; btenor@waterbury.k12.ct.us; cbianchi@staywellhealth.org; ctboscoc@gmail.com; dana.serra@waterburyha.org; dalbini@chd.org; dthompson@staywellhealth.org; ecastro@chd.org; ellen.brotherton@ct.gov; emartinez-hernandez@theconnectioninc.org; realtorron@charter.net; rosie.zeller@ssa.gov; ruth.glasser@uconn.edu; ryoung@unitedwaygw.org; sfo x@cceh.org; s howard@chd.org; wcanpc@gmail.com; st.vincent.depaul@snet.net; st.vincent.de.paul@snet.net; susan.pronovost@snet.net; tbcocchiola@hotmail.com; teddi.creel@ct.gov; theresa.titor@ssa.gov; Diane Toolan; vwalker@comcast.net; waterburyct.coc@gmail.com; wrybczyk@newoppinc.org; yvonne.candelariomorgan@hud.gov; larry.butler@cga.ct.gov; coffamily@msn.com; lschlesinger@safehavenofgw.org; episaf@comcast.net; Lwalling@chd.org; lriddick-barron@waterbury.k12.ct.us; lswiderski@wtbyhosp.org; lvgw-info@waterburyct.org; Martin.tobey@gmail.com; mconklin@connlegalservices.org; mfica@connlegalservices.org; mmolina@jdamelia.com; Nancy Allen; nharris@wellmore.org; nichole@pschousing.org; nora.bishop@ct.gov; pwalsh@chd.org; ptyson@wellmore.org; alphmonti99@gmail.com; mgill@newoppinc.org; resourcerick@yahoo.com; brandon.mccall@cga.ct.gov; aguerrera@svdpmmission.org; jbruzas@svdpmmission.org; shelter111@yahoo.com; mculmo@mhconn.org; gpadilla@mhconn.org; Jbadyrka@cmhacc.org; kevin.shea@ct.gov; layotte@safehavenofgw.org; leig h.shields -church@ct.gov; swood@waterbury.k12.ct.us; sharon.carroll@ct.gov; jremmey@mhconn.org; cdesroches@wellmore.org; blove@demarcomc.com; MMcGinnis@mhconn.org; Linoshka.cruz@va.gov; mmalanaphy@waterburyyouthservices.org; iccpastoraldirector@gmail.com; eric.kalender@indnw.org; Brittany.M.Thompson@USE.SalvationArmy.Org; Rebecca.Rioux@USE.SalvationArmy.Org; Kathryn.Purvis@USE.SalvationArmy.Org  
**Subject:** Fw: Public Notice for Distribution  
**Attachments:** CD Year 45-Notice of Second Public Hearing and Draft Plan Final Publish 3-23-19.pdf

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Please see below from The City of Waterbury.

Thank you,

**Sofia Swaby, MSHSV**  
The Salvation Army  
Director of Social Services  
74 Central Avenue

Waterbury, Ct. 06702  
(203)754-7056- Office  
(860)221.6913-Cell

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[Skip to main content](#)

## City Of Waterbury

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3/25/2019 - Notice of Public Hearing: Proposed 2019-2020 CD Year 45 Annual Action Plan

### **PROPOSED 2019-2020 CD YEAR 45 ANNUAL ACTION PLAN**

#### **NOTICE OF PUBLIC HEARING**

#### **A SUMMARY OF THE CITY OF WATERBURY CONSOLIDATED HOUSING AND COMMUNITY DEVELOPMENT 2019-2020 ANNUAL ACTION PLAN/ USE OF FUNDS AND NOTICE OF SECOND PUBLIC HEARING ON TUESDAY, APRIL 9, 2019.**

The City of Waterbury has prepared the City's proposed 2019-2020 Annual Action Plan. Notice is hereby given that the Citizen Advisory Committee (CAC) will hold a Public Hearing and public comment period for the proposed plan. This action is undertaken in compliance with federal regulations 24 CFR 91. The Action Plan delineates proposed activities to be funded under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program.

The 2019-2020 Annual Action Plan identifies how this year's funds will be used. For planning purposes, the CAC used the current funding levels to develop the draft plan because there is not yet final federal allocations. The current levels are: \$2,146,218(CDBG), \$175,851 Emergency Solutions Grant (ESG) and \$859,735 HOME Investment Partnerships Program (HOME). Program income for 2019-2020 is anticipated to be \$14,000 (CDBG) and \$2,500 (HOME). In addition, reprogrammed funds in the amount of \$61,173 from previous years due to the cancellation of projects/activities or the completion of them under budget has been allocated to projects. The proposed 2019-2020 Annual Plan is listed below. In the event of an increase or decrease in the final allocations, the Committee decided to apply the increase/decrease equally to the social service agencies, except in the event of a 50% decrease funds would go to the agencies meeting the Consolidated Plan priorities. For the projects and for the HOME and ESG allocations the increase or decrease would be applied equally.

A thirty (30) day public comment period will commence on March 26, 2019, and will end April 25, 2019. Drafts of the proposed plan will be available for public review at the Silas Bronson Library, 267 Grand Street and the City Clerk's Office, 235 Grand Street. The Plan is also available on the City of Waterbury website: [www.waterburyct.org](http://www.waterburyct.org).

Written comments regarding the draft plan may be submitted to the attention of Diane C. Toolan, Housing and Community Planning Program Director, Community Development Office, City Hall, Room C-29 Waterbury, CT. 06702 [dtoolan@waterburyct.org](mailto:dtoolan@waterburyct.org)

Second Public Hearing: Notice is hereby given that the CAC will hold a Public Hearing on Tuesday April 9, 2019 at 5:30 PM for the purpose of receiving public input on the proposed plan. The hearing will be located in the Veteran's Memorial Hall, 2nd floor, City Hall, 235 Grand Street, Waterbury, CT. The facility is handicapped accessible. The City will provide interpreters and assistance for non-English speaking, hearing-impaired or disabled residents

upon receiving a request at least four (4) days prior to this hearing date. Contact Nancy Allen at 203-346-3810 ext. 7274 or at [nallen@waterburyct.org](mailto:nallen@waterburyct.org). All interested person(s) are encouraged to attend.

### **Proposed 2019-2020 Annual Action Plan:**

Administration: \$429,244 - Allocation of 20% CDBG funds to provide for program administration.

#### **1. Social Service Programs**

Brass City Harvest (324 Mill St.): \$16,488- Funds utilities, insurance, and purchase of fresh food.\*\*\$16,488

Catholic Charities (13 Wolcott St.): \$5,388- Funds salaries, building facility, and case management.

Center for Human Development (693 East Main St.): \$50,000 – Funds coordinators salary and expansion of programming.\*\*\$50,000

Connecticut Legal Services (85 Central Ave.): \$10,088 - Funds salaries for housing related legal services.

Greater Waterbury Interfaith Ministries (770 East Main St.): \$51,062 - Funds food, supplies, utilities and salaries at soup kitchen and food pantry.\*\*\$51,062

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\*\*Funding at 50% reduction.

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The following projects will be funded:

Economic Development-Brass City Harvest Food Hub (359 Mill St.): \$240,500 – Funds will be used to purchase interior equipment to facilitate food processing and manufacturing as part of the operation of the Food Hub.

Park Improvements – Library Park (267 Grand St.): \$665,715 – Funds will be used to reconstruct the park promenade, interior pathways, overlook, brick wall, lighting and fixtures and Wi-Fi, as part of the multi-year improvements.\*Program income if realized will be added to this project.

Neighborhood Facilities-YMCA Annex at Rose Hill (63 Prospect St.) \$549,999- Funds will be used to help the YMCA acquire the Rose Hill property for purpose of expanding their School Aged Programs and School Readiness Programs and create more childcare and administrative office space.

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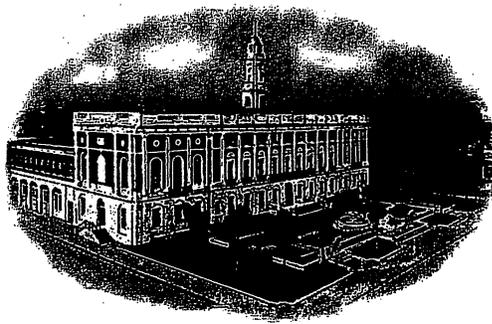
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Archives



OFFICE OF COMMUNITY DEVELOPMENT  
**THE CITY OF WATERBURY**  
CONNECTICUT

TO: Office of the City Clerk ✓  
Reference Desk Silas Bronson Library

FROM: Diane C. Toolan, Housing and Community Planning Program Director *DCT*  
City of Waterbury Community Development Program

RE: Materials Available for Public Review  
Proposed 2019-2020 CD Year 45 Annual Action Plan

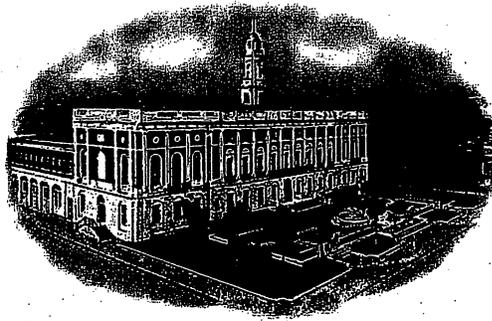
DATE: March 26, 2019

Per the attached Public Notice which ran in The Republican American on March 23, 2019 and which notified the public that the City's Proposed 2019-2020 CD Year 45 Annual Action Plan is available for public review; kindly keep this document available for public review. The thirty (30) day public comment period commences today and ends on April 25, 2019.

Thank you for your attention to this matter.

2019 MAR 26 A 10:34  
WATERBURY CITY CLERK  
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OFFICE OF COMMUNITY DEVELOPMENT  
**THE CITY OF WATERBURY**  
CONNECTICUT

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Reference Desk Silas Bronson Library ✓

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NOTICE OF PUBLIC HEARING**

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COMMUNITY DEVELOPMENT 2019-2020 ANNUAL ACTION PLAN/ USE OF FUNDS  
AND NOTICE OF SECOND PUBLIC HEARING ON TUESDAY, APRIL 9, 2019.**

The City of Waterbury has prepared the City's proposed 2019-2020 Annual Action Plan. Notice is hereby given that the Citizen Advisory Committee (CAC) will hold a Public Hearing and public comment period for the proposed plan. This action is undertaken in compliance with federal regulations 24 CFR 91. The Action Plan delineates proposed activities to be funded under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program.

The 2019-2020 Annual Action Plan identifies how this year's funds will be used. For planning purposes, the CAC used the current funding levels to develop the draft plan because there is not yet final federal allocations. The current levels are: \$2,146,218(CDBG), \$175,851 Emergency Solutions Grant (ESG) and \$859,735 HOME Investment Partnerships Program (HOME). Program income for 2019-2020 is anticipated to be \$14,000 (CDBG) and \$2,500 (HOME). In addition, reprogrammed funds in the amount of \$61,173 from previous years due to the cancellation of projects/activities or the completion of them under budget has been allocated to projects. The proposed 2019-2020 Annual Plan is listed below. In the event of an increase or decrease in the final allocations, the Committee decided to apply the increase/decrease equally to the social service agencies, except in the event of a 50% decrease funds would go to the agencies meeting the Consolidated Plan priorities. For the projects and for the HOME and ESG allocations the increase or decrease would be applied equally.

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NOTICE OF SECOND PUBLIC HEARING  
ON TUESDAY, APRIL 9, 2019

Notice is hereby given that the Citizen Advisory Committee (CAC) will hold a Public Hearing on Tuesday April 9, 2019 at 5:30 PM for the purpose of receiving public input on the City of Waterbury's proposed 2019-2020 CD Year 45 Annual Action Plan (AAP). The hearing will be located at City Hall, Veterans Memorial Hall 2nd Floor, 235 Grand Street. The facility is handicapped accessible. The City will provide interpreters and assistance for non-English speaking, hearing-impaired or disabled residents upon receiving a request at least four (4) days prior to this hearing date. Residents should contact Nancy Allen at 203-346-3810 x 7274.

The 2019-2020 Annual Action Plan identifies how this year's funds will be used. For planning purposes the CAC used the current funding levels to develop the draft plan because there is not yet final federal allocations. The current levels are: \$2,146,218 (CDBG), \$175,851 Emergency Solutions Grant (ESG) and \$859,735 HOME Investment Partnerships Program (HOME). Program income for 2019-2020 is anticipated to be \$14,000 (CDBG) and \$2,500 (HOME). In addition, the City has also estimated that it will have \$61,173 in funds from previous years due to the cancellation of projects/activities or the completion of them under budget and these funds have been included in the projects allocations.

Citizen's comments on the proposed plan are welcome and encouraged at the hearing. Copies of the proposed plan are available at the Silas Bronson Library, 267 Grand Street, and the City Clerk's Office, 235 Grand Street, Waterbury. The plan is also available on the City of Waterbury website: [www.waterburyct.org](http://www.waterburyct.org). In addition, citizens may submit written comments as part of a thirty (30) day public comment period which commenced on March 26, 2019 and will end on April 25, 2019. Written comments regarding the plan may be submitted to the attention of Diane C. Toolan, Housing and Community Planning Program Director, Community Development Office, City Hall, Room C-29, Waterbury, CT 06702. Any comments received during the comment period will be forwarded to the CAC.

Se pueden obtener copias de este aviso en español en la Oficina de Desarrollo de la Comunidad, el Ayuntamiento, C29, 235 Grand Street Waterbury, o en línea a través del sitio web de la Ciudad [www.waterburyct.org](http://www.waterburyct.org).

RA April 2, 2019

**NOTICE OF PUBLIC HEARING  
CITIZENS ADVISORY COMMITTEE (CAC)**

**April 9, 2019**

**5:30PM**

**Location: Waterbury City Hall**

Veterans Memorial Hall, 2nd Floor

235 Grand Street

Waterbury, CT 06702

**AGENDA**

1. Call to Order
2. Public Hearing – for the purpose of receiving public input on the Proposed 2019-2020 CD YR 45 Annual Action Plan which details proposed activities to be funded under the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Program. The Proposed Annual Action Plan was published on March 23, 2019 and made available for public review at the Silas Bronson Library and the City Clerk's Office and was posted on the City of Waterbury website.
3. Adjournment

2019 MAR 27 A 9:18  
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**NOTICE OF PUBLIC HEARING**

**CITIZENS ADVISORY COMMITTEE (CAC)**

**April 9, 2019**

**IMMEDIATELY FOLLOWING THE PUBLIC HEARING**

**ON THE PROPOSED 2019-2020 CD YEAR 45 ANNUAL ACTION PLAN**

**Location: Waterbury City Hall**

Veterans Memorial Hall, 2nd Floor

235 Grand Street

Waterbury, CT 06702

**AGENDA**

1. Call to Order
2. Proposed Substantial Amendment: CD YR 41(2015-2016) Annual Action Plan to eliminate the PAL Window Project in the amount of \$30,000 and provide these funds to the PAL HVAC Upgrade Project funded in CD YR 42 (2016-2017). In order to do so, the HVAC Upgrade Project must be funded in the CD YR 41 Annual Action Plan.
3. Adjournment

2019 MAR 27 A 9:18  
WATERBURY CITY CLERK  
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**In The Matter Of:**  
**CITY OF WATERBURY**  
**COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

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**PROGRAM YEAR 45**  
**April 9, 2019**

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**BCT Reporting LLC**  
**55 Whiting Street, Suite 1A**  
**Plainville, CT 06062**  
**860.302.1876**

WATERBURY CITY CLERK  
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CITY OF WATERBURY  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS  
PROGRAM YEAR 45  
October 1, 2019 - September 30, 2020

Citizens Advisory Committee

Public Hearing held at the Waterbury City Hall,  
Veterans Memorial Hall, 235 Grand Street, Waterbury,  
Connecticut, on April 9, 2019, beginning at 5:30 p.m.

H e l d   B e f o r e :

GAIL MORIARTY, THE CHAIR

1    A p p e a r a n c e s :

2    CAC Members Present:

- 3            GAIL MORIARTY
- 4            BERNARD BAILEY
- 5            TONY BOCCI
- 6            MACKENZIE DEMAC
- 7            WILLIAM DeMAIDA
- 8            RONALD NAPOLI, JR.
- 9            PAUL PERNEREWski, JR.

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Staff:

- NANCY ALLEN
- TINA LUBUS
- DIANE TOOLAN

1 THE CHAIR: Okay. I'd like to call the public hearing  
2 to order. It's 5:30.

3 Could everyone please stand for the pledge?  
4

5 [Pledge of Allegiance.]  
6

7 THE CHAIR: I'd like to thank everyone for coming, and  
8 this is the public hearing for the purpose of  
9 receiving public input on the proposed 2019 to  
10 2020 CD Year 45 Annual Action plan, which details  
11 the proposed activities to be funded under the  
12 U.S. Department of Housing and Urban Development,  
13 HUD, Community Development Block Grant Program.

14 The proposed annual action plan was published  
15 on March 23, 2019, and made available for public  
16 review at the Silas Bronson Library and the city  
17 clerk's office, and it was also posted on the  
18 City's website.

19 I just wanted to tell you that we still don't  
20 know -- the City still does not have its final  
21 allocations for the HUD programs.

22 And the speakers, I just want to remind  
23 everyone that there is a limited number of  
24 speakers per project and organization -- and we're  
25 doing that for three. And there is a time limit

1 of also three minutes for the speakers. Three,  
2 three.

3 Diane will read the names.

4 MS. TOOLAN: Thank you all for being here.

5 Our first speaker tonight for the public  
6 hearing is Tomas Olivo From Catholic Charities.

7 TOMAS OLIVO: Good evening, everybody. My name is  
8 Tomas Olivo. I am the Family Vocational Support  
9 Coordinator at Catholic Charities, which has  
10 recently relocated to 965 South Main Street.

11 We're very excited about that actually,  
12 because we are right next to our childcare  
13 development center. So we're going to be  
14 connected with those families and providing more  
15 support to those families.

16 If you ever have a chance to come visit us,  
17 please do so. And I wanted to say thank you for  
18 including Catholic Charities in the proposal. FOR  
19 this year we appreciate your support, and  
20 definitely every little bit helps.

21 And just so you know where your money is  
22 going, we are doing the case management. We're  
23 doing the financial education. You can do -- we  
24 offer our clients one-on-one for financial  
25 coaching as well as groups.

1           We also provide the two-gen programming,  
2           which is basically focused on the workforce  
3           component. So we are providing families the  
4           support they need if they want to do a trade.

5           So we're trying to get families out of  
6           poverty, parents who are underemployed or  
7           unemployed to help them get employed on a trade  
8           that is going to earn them enough money for their  
9           families.

10           We are also providing the case management  
11           housing mobility program to help families  
12           relocating to -- families who receive Section 8  
13           relocating to neighborhoods that are safer, that  
14           have better schools for their children, active  
15           transportation and other commodities. So we still  
16           offer the diaper bank. And so those are just some  
17           of the programs that we are operating.

18           And again, you know, thank you for the  
19           support. And that's my time for tonight.

20   MS. TOOLAN: Thank you, Tomas.

21           Our second speaker this evening is Sofia  
22           Swaby, with Salvation Army.

23   SOFIA SWABY: Good evening. I would just like to take  
24           this time to thank the CAC for their continuous  
25           support over the years for the Salvation Army

1 Waterbury.

2 The funds help support four different  
3 programs for the Waterbury Corps, our emergency  
4 family shelter, rapidly rehousing, homeless  
5 prevention program and our food pantry. So again,  
6 I would like to take a minute to thank you all for  
7 your time and your continuous support.

8 Thank you.

9 MS. TOOLAN: Thank you.

10 Our next speaker this evening is Mark  
11 Lombardo, City of Waterbury DPW.

12 MARK LOMBARDO: Good evening, everybody. My name is  
13 Mark Lombardo, City of Waterbury, Department of  
14 Public Works with the Bureau of Parks.

15 Thank you all, to this board for all your  
16 time and energy that you put into this. I know  
17 that you guys get a lot of applications each year  
18 and have to go through a lot, and make some tough  
19 decisions.

20 The City of Waterbury Bureau of Parks is very  
21 thankful for the many past years that you have  
22 contributed to the parks within the City. We've  
23 done some tremendous upgrades. We're excited in  
24 looking to the future, especially to the  
25 improvements that we're trying to make over at

1           Library Park right next door to us, to the  
2           historic park over there, to really upgrade it.

3           Library Park is one of the vital parks,  
4           especially in the downtown area how it's pretty  
5           much within the government plaza between City Hall  
6           and Chase Building. It book ends right over to  
7           Library Park.

8           So we're looking forward to upgrading it,  
9           making it more inviting, being able to bring folks  
10          from all around the city and state down to enjoy  
11          the park and use it throughout the year.

12          So again, thank you to everybody. We look  
13          forward to the project upcoming. Thank you.

14 MS. TOOLAN: Thank you, Mark.

15           Our next speaker is Cyndi Tolosa, Mattatuck  
16          Museum.

17 CYNDI TOLOSA: Good evening. My name is Cyndi Tolosa  
18          and I'm on the staff at the Mattatuck Museum. On  
19          the behalf of the board on staff I would like to  
20          ask the Citizen Advisory Committee to  
21          reconsider CDBG funding for the museum's classroom  
22          space improvements.

23           These funds will allow the museum to improve  
24          classrooms and its buildings located at 144 West  
25          Main Street will enable us to serve more Waterbury

1 public school students and improve the services we  
2 provide to the community members around us.

3 The museum is a community center and  
4 educational resource for people of all backgrounds  
5 which serves tens of thousands of students and  
6 community members each year. Students in  
7 Waterbury are looking for art and history  
8 education opportunities and the museum is  
9 perfectly poised to offer this experience, but we  
10 need to improve our facilities in order to do so.

11 Education spaces will double as a result of  
12 this project which will allow us to serve more  
13 children ages 3 to 18 through school programs both  
14 during the day and after school. The museum has  
15 been an important and beloved cultural cornerstone  
16 for Waterbury since 1877. It is dedicated to  
17 providing learning opportunities to a diverse  
18 audience from first-time museum goers and young  
19 families to art collectors and historians.

20 In order to continue its unique service to  
21 Waterbury and the region the Mattatuck must evolve  
22 and improve. In recent years the museum has  
23 become a busy place buzzing with more visitors and  
24 events than ever before, and museum staff and  
25 leadership have put their efforts into improving

1           exhibitions, programs and parking. Now it's time  
2           for the rest of the building to catch up.

3           You can help us capture the moment for the  
4           Mattatuck for Waterbury, and for the lives of  
5           everyone who benefit from the museum. Thank you  
6           to the committee for your time this evening.

7           We've made great progress toward making this  
8           project a reality. Through the support of this  
9           committee and others in the community we can  
10          complete funding for this project.

11          Thank you.

12 MS. TOOLAN: Thank you, Cyndi.

13          Our next speaker this evening is -- from the  
14          Greater the YMCA.

15          I'm sorry. I can't pronounce your first  
16          name. I don't want to butcher it.

17 MIKE TEDESCO: I'm sorry. I have horrible handwriting.

18 MS. TOOLAN: I'm sorry?

19 MIKE TEDESCO: Mike Tedesco, horrible handwriting.

20 MS. TOOLAN: Okay. It looks like your pen ran out of  
21          ink, or something happened. Okay.

22 MIKE TEDESCO: A lifetime of horrible handwriting.

23 MS. TOOLAN: Okay. Thank you, Mike. There we go.

24          Mike Tedesco. Thank you.

25 MIKE TEDESCO: Good evening. Thank you. My name

1 is Mike Tedesco. I'm the Director of Operations  
2 for the Waterbury YMCA. I'm here on behalf of Jim  
3 O'Rourke who unfortunately could not be here this  
4 evening due to a family emergency.

5 However, we would like to thank the Citizens  
6 Advisory Committee for your support of our  
7 application for the YMCA annex of Rose Hill. This  
8 will allow the Y to expand our child development  
9 programs to serve even more children and families  
10 in Waterbury.

11 Thank you for your continued support over the  
12 years enabling the Y to enhance our programs and  
13 facility, thus allowing us to strengthen our  
14 community as a whole.

15 Thank you very much.

16 MS. TOOLAN: Thank you, Mike.

17 Our next speaker this evening is Jessica Reho  
18 from Literacy Volunteers of Greater Waterbury.

19 JESSICA REHO: Good evening. My name is Jessica Reho  
20 and I am the Executive Director of Literacy  
21 Volunteers of Greater Waterbury.

22 I am here tonight to thank you for  
23 considering Literacy Volunteers for CDBG funding  
24 in the proposed draft plan for the upcoming  
25 program year.

1           Our mission states that Literacy Volunteers  
2 of Greater Waterbury, through the valuable use of  
3 trained volunteers and community partners, strives  
4 to improve all lives through literacy by  
5 cultivating educational opportunities for adults.

6           On average, with the help of over a hundred  
7 volunteer tutors Literacy Volunteers is able to  
8 tutor over 200 adult learners each year in English  
9 as a second language and basic literacy, and also  
10 help students prepare for their U.S. citizenship  
11 exam.

12           Students typically meet with their tutor for  
13 a minimum of an hour and a half to two hours a  
14 week either at the Silas Bronson Library where our  
15 office is housed, or at a mutually agreed upon  
16 location in the community, and our services come  
17 at no charge to the student.

18           The CDBG funds we are requesting would help  
19 cover a portion of the salaries of our staff who  
20 train our tutus who register our students and who  
21 provide ongoing support to tutors and students.  
22 It would also help cover some of the cost of the  
23 materials needed for our tutor trainings and  
24 workshops.

25           Please note that all funds awarded

1 to Literacy Volunteers will go directly towards  
2 serving the adult learners in our community. It  
3 is our hope that by attending our program adults  
4 will be able to meet their personal, educational  
5 and professional goals and become more productive  
6 members of our community.

7 Thank you for your consideration and we hope  
8 that you will chose to fund our program again this  
9 upcoming year, as together we can achieve literacy  
10 for all.

11 MS. TOOLAN: Thank you, Jessica.

12 Our next speaker this evening is Barbara Ann  
13 Dublin from GWIM.

14 BARBARA ANN DUBLIN: Good evening, everyone. My name  
15 is Barbara Ann Dublin. I'm the Executive Director  
16 for Greater Waterbury Interfaith Ministries. I'd  
17 like to thank the Citizens Advisory Committee very  
18 much for all you do for us, and your continued  
19 support.

20 The GWIM Soup Kitchen operates seven days per  
21 week. We offer a balanced meal at 770 East Main  
22 Street -- which is Ralph Monti's building --  
23 providing an average of 411 meals per day.

24 The GWIM food pantry is a consumer choice.  
25 We're very proud of that, where everyone can come

1 and shop. It's four days worth of food for every  
2 family member, and it's distributed on the last  
3 Monday of every month at 770 East Main in our  
4 White House, which is a manufactured classroom,  
5 but it works out beautifully. That's 7:30 to  
6 1:30.

7 For the other Mondays we're also giving out  
8 emergency bags. And quite frankly, we've been so  
9 busy we're just offering the food pantry to be  
10 open on a daily basis. So if anyone is suffering  
11 with not having enough food for their family and  
12 finding it a hardship, we bridge that gap for  
13 everyone.

14 The numbers are remaining steady each month  
15 and even going up further. So we thank you for  
16 your continued support and commitment to our  
17 programs and services.

18 We wrote a little -- we have this for you.  
19 It's just a little poster to say thank you.

20 But I'd like to read a poem real quickly from  
21 one of our 13 year olds that just handed this in.  
22 And he thought that this is what the soup kitchen  
23 meant to him.

24 You do not know my name. You do not know my  
25 story, because all you see is a boy without fame

1 and a lifestyle not of glory.

2 I work for the little I earn, yet you sit and  
3 you expect pay. Oh, how much I yearn for at least  
4 three meals a day.

5 Although for me that's my only hope, but I  
6 stay still filled with glee. Throughout all this  
7 I do not mope, because there is still some who are  
8 doing worse than me.

9 And this is written by Tyra, age 13.

10 So thank you very much again for your  
11 continued support. I know it's tough decisions,  
12 and we truly embrace and appreciate all that you  
13 do for all in need.

14 Thank you.

15 MS. TOOLAN: Thank you, Barbara.

16 Our next speaker this evening is Lee  
17 Schlesinger, Safe Haven of Greater Waterbury.

18 LEE SCHLESINGER: Good evening, everyone. My name is  
19 Lee Schlesinger, Executive Director, Safe Haven of  
20 Greater Waterbury.

21 I'd like to take this opportunity to thank  
22 you for your past support of our programs at Safe  
23 Haven and for your proposed funding plan for  
24 2019/2020. I fully realize how difficult it is to  
25 make funding decisions in an environment of flat

1 or decreasing funds available in an ever  
2 increasing need.

3 We are very grateful for your proposal to  
4 keep funding our emergency shelter and our  
5 community-based services, including case  
6 management and our community education program.

7 Our person of influence honoree at our  
8 fundraiser last week helped the audience recognize  
9 that our advocates play a crucial role in dealing  
10 with victims/survivors.

11 He stated, the victim advocates are the ones  
12 who meet with the victim at the hospital, or at  
13 their house, in their office, monthly at court, at  
14 sentencing, or on a weekly counseling schedule, or  
15 random hours on the phone.

16 They are the ones helping the  
17 victims/survivors get a restraining order or  
18 helping them cope with the physical, mental and  
19 emotional scars left from their situations. These  
20 funds will help us continue providing these  
21 life-saving services to victims of domestic  
22 violence and sexual assault.

23 We will also be able to continue our efforts  
24 to reduce this type of violence through our  
25 community education and prevention program.

1           Thank you to the Citizens Advisory Committee  
2           for volunteering your time and your commitment to  
3           our community. It's truly appreciated.

4           Thank you.

5   MS. TOOLAN: Thank you, Lee.

6           Our next speaker this evening is Kelsey M.  
7           Hopson, Mt. Olive Senior Citizens Center.

8   KELSEY M. HOPSON: Hello. Greetings. My name is  
9           Reverend Kelsey Hopson. I'm a pastor at the Mt.  
10          Olive AME Zion Church, and I'm the CEO of  
11          Mt. Olive Senior Citizen Center.

12          Thank you to the Citizens Advisory Committee  
13          for your faithfulness and your hard work, and the  
14          citizens of Waterbury for your ongoing support to  
15          the Mt. Olive Senior Citizen Center.

16          The center was organized in 1975, and we've  
17          been in operation for over 43 years. The church,  
18          Mr. Olive AME Zion Church is the oldest black  
19          institution in Waterbury. We recently celebrated  
20          140 years of witnesses sitting in service in  
21          Waterbury, and beyond.

22          A 2013/'17 American community survey did a  
23          five-year estimate. 3,026 people over the age of  
24          65 live in the Waterbury North End neighborhood,  
25          which is the area that we service -- which we have

1 serviced as a senior center for over 43 years 457  
2 of those people are over the age -- or who are  
3 over the age of 65 are living at or below the  
4 poverty level.

5 We are currently in partnership with BRASS to  
6 provide exercise classes, arts, crafts, a computer  
7 class, nutrition education, games to our clients.  
8 We provide nutritious meals and transportation to  
9 and from the center.

10 Until recently we've been accustomed to  
11 providing transportation to and from doctors  
12 appointments. We're open Tuesday, Wednesday and  
13 Thursday, 10 a.m. to 2 p.m.

14 And we seek to provide to increase the  
15 quality of life for the senior citizens in that  
16 area. And so we are requesting funding so that we  
17 can improve our facilities so that we can better  
18 our services, the services that we provide.

19 As I've said, we've been in existence for 43  
20 years, and so want to make sure that we provide a  
21 quality environment for our seniors who are there  
22 on a regular basis -- as indicated, Tuesday,  
23 Wednesday and Thursday.

24 Thank you very much for your time, for your  
25 consideration, and again for the service that you

1 provide to the city of Waterbury.

2 MS. TOOLAN: Thank you, Reverend Hopson.

3 Our next speaker this evening is Antwa Soto  
4 from GWIM.

5 ANTWA SOTO: Good evening, everybody. My name is Antwa  
6 Soto and I'm a volunteer at the soup kitchen, at  
7 GWIM. When I heard about what the community did,  
8 granting funds for us I felt compelled to come and  
9 personally thank you all on behalf of the people  
10 that eat there and volunteer. It means a lot.

11 Barbara, and Mr. Regina is doing God's work.  
12 They do a lot to help people out there, and it  
13 means a lot for you all to grant us some money.

14 Thanks a lot. Appreciate you all. We're  
15 grateful.

16 MS. TOOLAN: Thank you, Antwa.

17 Our next speaker this evening is Jeff Leatham  
18 from Shakesperience.

19 JEFFREY LEATHAM: Thank you very much, and thanks for  
20 taking the time tonight. I'm Jeff Leatham,  
21 Executive Director of Shakesperience Productions.  
22 And we're very grateful that we're once again  
23 included in the plan so that we can offer free  
24 acting classes to low and moderate income students  
25 on Saturdays.

1           We appreciate that you see the vision where  
2 we go out and solicit the funds to bring free  
3 programs to 75 percent of the public school kids  
4 in Waterbury where they go to school, programs  
5 about literature and theater. And then by  
6 introducing ourselves that way they know where  
7 they're going on Saturday when they enroll in our  
8 Saturday acting classes.

9           Then you know, that often serves as an entry  
10 point for them to get into our neighborhoods  
11 program, which is our history of Waterbury  
12 program. And through all that we teach them in  
13 this time -- when Dr. Ruffin is going around the  
14 city talking about what students want to look like  
15 when they graduate, changing workforce and  
16 changing industries -- there's only a few skills  
17 that are universally translatable and we think  
18 we're teaching all of those.

19           We're teaching teamwork, communication and  
20 problem solving. Those are translatable to pretty  
21 much any job you get. And you know, having them  
22 find a way to raise their voices is an important  
23 thing.

24           So thanks again for helping -- for seeing  
25 that vision that we came to Waterbury 20 years ago

1 to do.

2 And speaking of coming to Waterbury, please  
3 come down to Shakespeare-a-thon, which is our open  
4 house on April 24th when this spring session  
5 acting class will be strutting their stuff. I  
6 think it's at five in the evening, but our  
7 calendar is online. Feel free to reach out, and  
8 I'll get you the exact right time.

9 And also lastly -- pardon me as I bolt right  
10 from here to do dad homework duty before bedtime.

11 Thank you.

12 MS. TOOLAN: Thank you, Jeff.

13 Our next speaker this evening is Mary  
14 Conklin, Connecticut Legal Services.

15 MARY CONKLIN: Good evening. I'm sorry my throat is  
16 going. I'm Mary Conklin with Connecticut Legal  
17 Services. I am an attorney there doing housing  
18 law. I'd like to thank the committee for your  
19 review of our renewal application for CDBG  
20 funding.

21 The approval of the application permits us to  
22 represent tenants in housing related matters such  
23 as evictions, loss of subsidy, code enforcement.

24 Although the CDBG grant goes to direct client  
25 services, the process has caused our agency, and

1 particularly me, to cooperate with other CDBG  
2 agencies particularly in the area of ending  
3 homelessness.

4 So I would encourage you -- and thank you for  
5 supporting other agencies that do this,  
6 St. Vincent de Paul, the Salvation Army, Safe  
7 Haven, GWIM, Catholic Charities. I think that  
8 this, this process has allowed all of us to become  
9 a combined effort to help people who are at risk  
10 of losing their housing.

11 So again, thank you for your support, and  
12 hopefully we'll be back next year.

13 MS. TOOLAN: Thank you, Mary. Appreciate it.

14 Our next speaker is Captain Dan Lauer of the  
15 Waterbury PAL.

16 DANIEL LAUER: Good evening, everyone. Thank you for  
17 the opportunity to speak tonight. Joining me is  
18 Sergeant Ryan Bessette. My name is Captain Dan  
19 Lauer. I'm the Vice President of Waterbury PAL.

20 We just want to thank the board for the  
21 opportunity to apply this year. I mean, we  
22 realize that there were other funding priorities  
23 this year. We hope that you guys will consider us  
24 again for future requests in subsequent years.

25 As I mentioned in the first public hearing,

1 the reclamation and repaving of our PAL parking  
2 lot to make it into a special and fixed track is  
3 very important for the sustainability of our  
4 program and to give those folks, at-risk athletes  
5 and those special citizens the opportunity to have  
6 a place of their own.

7 So we hope that whether you consider our  
8 request now or in future years we thank you for  
9 the opportunity to apply.

10 Thank you.

11 MS. TOOLAN: Thank you.

12 That is the last speaker for this evening.

13 We do have one letter that was submitted as a  
14 comment from an organization that was unable to be  
15 here this evening. It's submitted from Brass City  
16 Harvest.

17 Honorable Citizens Advisory Committee, dear  
18 committee members.

19 Due to a scheduling conflict I will be unable  
20 to attend the public hearing on April 9th. I  
21 would, however, like to thank this esteemed body  
22 for approving our CD year 45 funding request for  
23 \$16,488 in human service funding; and \$240,500 in  
24 fixed capital equipment for the Brass City  
25 Regional Food Hub.

1           The human service funds are invaluable to the  
2 operation of Brass City Harvest and provide us  
3 with unique financial support that enables our  
4 organization to grow, aggregate and distribute  
5 more than 100,000 pounds of fresh produce to  
6 Waterbury's most vulnerable citizens.

7           The Brass City Regional Food Hub is an  
8 innovative project that will be unrivaled in the  
9 Northeast. Ensuring that the food hub has  
10 state-of-the-art food manufacturing and processing  
11 equipment will allow this facility to  
12 competitively operate and to create new food  
13 product lines and careers for our citizens.

14           Once again, thank you for fulfilling our  
15 funding request.

16           Sincerely, Susan G. Pronovost, Executive  
17 Director.

18 THE CHAIR: Thank you.

19           And lastly, the 30-day public comment period  
20 will end on April 25th, and the CAC will meet  
21 again on Tuesday, May 7th, at 5:30, to review and  
22 deliberate on any comments received and finalized  
23 on the CD Year 45 Annual Action Plan. And then we  
24 send it to the board of alderman in June.

25           And I believe that is it. May I have a

1 motion to adjourn?

2 TONY BOCCI: I make a motion.

3 THE CHAIR: Thank you, Tony.

4 WILLIAM DeMAIDA: Second.

5 THE CHAIR: Thank you. All in favor?

6 THE COMMITTEE: Aye.

7 THE CHAIR: Thank you.

8

9 (Whereupon, the above proceedings were

10 concluded at 5:56 p.m.)

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## CERTIFICATE

I hereby certify that the foregoing 24 pages are a complete and accurate computer-aided transcription of my original verbatim notes taken Of the Public Hearing of the CITY OF WATERBURY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, PROGRAM YEAR 45, CITIZENS ADVISORY COMMITTEE, which was Held before GAIL MORIARTY, THE CHAIR, at The Waterbury City Hall, Veterans Memorial Hall, 235 Grand Street Waterbury, Connecticut, on April 9, 2019.



Robert G. Dixon, CVR-M 857

Notary Public

BCT Reporting, LLC

55 Whiting Street, Suite 1A

Plainville, CT 06062

My Commission Expires:

6/30/2020

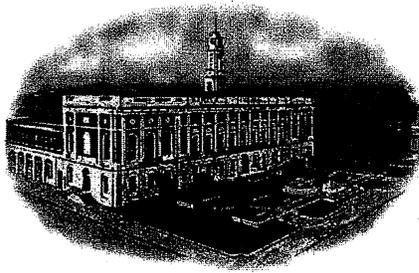
## **Diane Toolan**

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**From:** Diane Toolan  
**Sent:** Thursday, April 18, 2019 11:28 AM  
**To:** Gail; William DeMaida; Bernard J. Bailey Jr. (bernard.baileyct@yahoo.com); abocci62@sbcglobal.net; Mackenzie Demac; Alderman Napoli; RNapoliJr@concast.net; Alderman Pernerewski; Paul Pernerewski  
**Cc:** Nancy Allen; Tina Lubus; Michael LeBlanc; Diane Toolan  
**Subject:** Final HUD Allocations for CD YR 45 (2019-2020) Annual Action Plan  
**Attachments:** Memo G. Moriarty, CAC, Final HUD Allocations CD YR 45 4-18-19.pdf; Copy of Application Calculation Sheet - CD Year 45 - CAC Allocations FINAL FY 19 ALLOCATIONS 4-18-19.xls

Good Morning All: I have attached a copy of my memo to you with the final HUD allocations for the CD YR 45 (2019-2020) Annual Action Plan. The City will see slight decreases in its CDBG and HOME allocations and will receive a slight increase in its ESG allocation. I have also attached the CAC allocations sheets with the final figures. Please review this information so that we can discuss it and vote on the final CD YR 45 Annual Action Plan at the May 7, 2019 CAC meeting and recommend it to the Board of Aldermen for their action at their June 10, 2019 meeting. Thank you and best wishes for the Holiday weekend. Diane

Diane C. Toolan  
Housing and Community Planning Program Director  
Community Development Program  
City of Waterbury  
235 Grand Street, Room C29  
Waterbury, CT 06702  
Tel: 203-346-3810 ext. 7288  
[dtoolan@waterburyct.org](mailto:dtoolan@waterburyct.org)



OFFICE OF COMMUNITY DEVELOPMENT  
**THE CITY OF WATERBURY**  
CONNECTICUT

MEMORANDUM

TO: Gail Moriarty, Chairman  
Members of the Citizens Advisory Committee

FROM: Diane C. Toolan, Housing and Community Planning Program Director *DCT*

RE: Final HUD Allocations for CD YR 45 (2019-2020) Annual Action Plan

DATE: April 18, 2019

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The final HUD allocations for the CD YR 45 (2019-2020) Annual Action Plan have been released by HUD. Waterbury's allocations are as follows:

- Community Development Block Grant: \$2,126,160, a decrease of \$20,058
- HOME Investments Partnerships: \$827,794, a decrease of \$31,941
- Emergency Solutions Grant: \$182,111 an increase of \$6,260

In accordance with the CAC's agreed upon policy to increase or decrease equally the programs and projects, I have attached the revised sheets for the CDBG, HOME and ESG Programs reflecting the final allocations.

Kindly review them so that they can be discussed and voted on at the CAC's meeting on May 7, 2019. Thank you for your attention to this matter.

**CD Year 45**  
**CAC allocations as of 3/12/19**  
**Final HUD Allocations**  
**April 16, 2019**

**Administration & Social Services**

2019-2020 Allocation		\$ 2,126,160
<b>Administration (20%)</b>		
Program Administration	PY 45 Request	Proposed Award
	\$	\$ 425,232
<b>Total</b>	\$ -	\$ 425,232
<b>Total Available</b>		\$ 425,232

Purpose	Social Services (15%)	PY 45 Request	Proposed Award
1 Food	Brass City Harvest	\$ 18,500	\$ 16,274
2 Case Mgmt	Catholic Charities	9,875	5,174
3 Housing	Center for Human Development	50,000	49,786
5 Housing	Connecticut Legal Services	11,000	9,874
7 Food	GWIM	55,000	50,848
8 Case Mgmt	Hispanic Coalition	16,000	11,174
9 Employment	Literacy Volunteers	7,000	4,786
10 Job Training	MASC	51,350	51,136
14 Case Mgmt	Safe Haven	25,000	8,917
15 Food	Salvation Army	10,000	9,786
16 Youth	Shakesperience Productions, Inc.	8,000	5,174
18 Youth	WOW	23,500	8,917
19 Seniors	Waterbury Senior Shuttle	125,000	78,161
20 Youth	Waterbury Youth Service System	14,700	8,917
	<b>Total</b>	<b>\$ 551,481</b>	<b>\$ 318,924</b>
	<b>Total Available</b>		<b>\$ 318,924</b>
	<b>Balance to Commit</b>		<b>\$ -</b>

**CD Year 45**  
**CAC allocations as of 3/12/19**  
**Final HUD Allocations**  
**April 16, 2019**

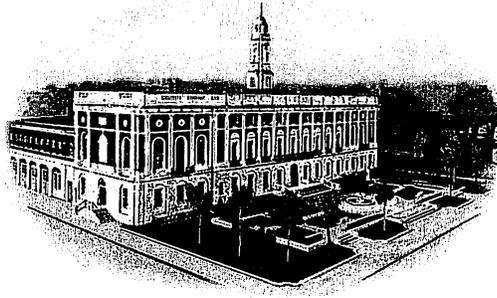
**ESG**

2019-2020 Allocation			\$182,111
<b>Administration</b>			
Program Administration		\$ 13,188	\$ 13,658
Sub-total Admin		\$ 13,188	\$ 13,658
<b>Shelter Operations (Maximum 60% of Grant)</b>			
1 Safe Haven		\$ 20,000	\$ 20,756
2 Salvation Army		\$ 10,000	\$ 12,756
3 St. Vincent DePaul Society		\$ 100,000	\$ 75,755
Sub-total Shelter		\$ 130,000	\$ 109,267
<b>Shelter Operations cannot exceed 60% of Grant</b>			
<b>Rapid Re-Housing</b>			
1 Salvation Army		\$ 22,200	\$ 10,650
2 St. Vincent DePaul Society		\$ 25,000	\$ 19,950
Sub-total Rapid Re-housing		\$ 47,200	\$ 30,600
<b>Homelessness Prevention</b>			
1 Salvation Army		\$ 31,600	\$ 28,586
Sub-total Homelessness Prevention		\$ 31,600	\$ 28,586
<b>HMIS</b>			
## Salvation Army		\$ 2,600	\$ -
Sub-total HMIS		\$ 2,600	\$ -
Total		\$ 224,588	\$ 182,111
Balance to Commit			\$ -



CD Year 45  
 CAC allocations as of 3/12/19  
 Final HUD Allocations  
 April 16, 2019

HOME		2019 - 2020 HOME Allocation		\$827,794.00
		PY 45 Allocation	Anticipated Program	
		\$	Income	
1	Administration (10%)	82,779	\$ 2,500	
2	CHDO (15%)	124,169		
3	Housing Related Activities (75%)	620,846	2,500	
<b>Total</b>		<b>\$ 827,794</b>		
Estimated Program Income:			\$ 2,500.00	



OFFICE OF COMMUNITY DEVELOPMENT  
**THE CITY OF WATERBURY**  
CONNECTICUT

MEMORANDUM

TO: Gail Moriarty, Chairman  
Members of the Citizens Advisory Committee

FROM: Diane C. Toolan, Housing and Community Planning Program *DCT*  
Director

RE: Summary of Comments Received on the Draft CD YR 45 Annual  
Action Plan

DATE: April 29, 2019

---

As you know, during the annual process for the allocation of the Community Development Block Grant Program which includes the entitlement awards for CDBG, ESG and HOME, as well as the anticipated program income to be generated and funds to be reprogrammed, there is a thirty (30) day public comment period. The availability of the Draft CD YR 45 Annual Action Plan was noticed twice in the Republican-American once on March 23, 2019 and once on April 2, 2019. These notices were distributed to the Continuum of Care network. These notices were also posted along with the draft document on the City's website. Copies were also available for public review at the Silas Bronson Library and the Office of the City Clerk. The public comment period commenced on March 26, 2019 and ended on April 25, 2019.

On the Annual Action Plan, there was one (1) written comment submitted by the Executive Director of Brass City, who could not attend the Public Hearing but wanted to thank the CAC for including them in the Plan. There were thirteen (13) public speakers at the Public Hearing on the Draft Plan on April 9, 2019. Ten of the speakers thanked the CAC for including them in the Draft Plan and three speakers asked the CAC to reconsider their requests (Mattatuck Museum; Mt. Olive Senior Center and PAL).

Your review and consideration of the comments is required prior to your final vote on funding allocations for the CD YR 45 Annual Action Plan. Thank you for your attention to this matter.

**NOTICE OF MEETING  
CITIZENS ADVISORY COMMITTEE (CAC)**

**May 7, 2019**

**5:30PM**

**Location: Waterbury City Hall**  
Veterans Memorial Hall, 2nd Floor  
235 Grand Street  
Waterbury, CT 06702

**AGENDA**

1. Call to Order
2. Approval of Meeting Minutes: March 12,2019; March 13,2019 and April 9, 2019 (Public Hearing on Draft Plan) and (Substantial Amendment for PAL)
3. Public Speakers
4. CD YR 45:
  - Review and consideration of public comments received during the 30 day comment period
  - Approval of the Annual Action Plan for CD YR 45 (2019-2020)
  - Recommendation of the Annual Action Plan for CD YR 45 to the Board of Aldermen
5. Other Business
6. Adjournment

**DD**  
WATERBURY CITY CLERK  
RECEIVED  
2019 APR 29 A 9:25

# CITIZENS ADVISORY COMMITTEE (CAC)

## MEETING

May 7, 2019 at 5:30PM  
Waterbury City Hall  
Veterans Memorial Hall, 2<sup>nd</sup> Floor  
235 Grand Street

## SUMMARY MINUTES

### Present:

Gail Moriarty Paul Pernerewski Mackenzie Demac  
Anthony Bocci William DeMaida Bernard Bailey  
Michael Salvio

### Also Present:

Diane C. Toolan, Housing and Community Planning Program Director  
Tina Lubus, Housing and Community Planning Program Manager  
Nancy Allen, Program Specialist

2019 MAY -8 P 3:21  
WATERBURY CITY CLERK  
RECEIVED

DD

### Call to Order

The meeting was called to order at 5:30 p.m. by Chairman Moriarty. The Pledge of Allegiance was observed. Chairman Moriarty welcomed the newest CAC member, Alderman Michael Salvio who is replacing Alderman Ron Napoli, Jr. who resigned his seat.

**Approval of Minutes:** On a motion by Commissioner Pernerewski, seconded by Commissioner Bocci, the CAC unanimously approved the minutes of the following CAC Meetings and Public Hearings: March 12, 2019 (Evaluation Meeting and Public Hearing on BCH Substantial Amendments); March 13, 2019 (Evaluation Meeting); April 9, 2019 (Public Hearing on Draft Plan); and April 9, 2019 (Public Hearing on PAL Substantial Amendment). These minutes were previously sent to the CAC and posted with the City Clerk's office.

### Public Speakers:

Ms. Susan Pronovost, Executive Director of Brass City Harvest addressed the CAC and invited the members to attend the groundbreaking ceremony of the new Regional Food Hub. The ceremony will begin at 10am and will be held at the construction site at 359 Mill Street. A reception will follow at the site of the existing greenhouse on 324 Mill Street.

### CD YR 45

- Review and consideration of public comments received during the 30 day comment period

Chairman Moriarty noted the availability of the Draft CD YR 45 Annual Action Plan was noticed twice in the Republican-American once on March 23, 2019 and once on April 2, 2019. These notices were distributed to the Continuum of Care network. These notices were also posted along with the draft document on the City's website. Copies were also available for public review at the Silas Bronson Library and the Office of the City Clerk. The public comment period commenced on March 26, 2019 and ended on April 25, 2019.

On the Annual Action Plan, there was one (1) comment submitted by the Executive Director of Brass City Harvest who could not attend the Public Hearing but wanted to thank the CAC for including them in the Plan. There were thirteen (13) public speakers at the Public Hearing on the Draft Plan on April 9, 2019. Ten of the speakers thanked the CAC for including them in the Draft Plan and three speakers asked the CAC to reconsider their requests (Mattatuck Museum, Mt. Olive Senior Center and PAL).

Commissioner Salvio noted that he will need to recuse himself due to a conflict of interest as he is a member of the Brass City Harvest Board of Directors.

On a motion by Commissioner Pernerewski, seconded by Commissioner Demac, the CAC voted unanimously to approve the comments as presented and make no changes to reconsider any unfunded requests.

- **Review and Consideration of Public Comments Received During the 30-Day Comment Period**

Chairman Moriarty asked if there was any discussion on the proposed allocations. Commissioner Demac asked the CAC to consider the following changes: fund CHD at \$50,000 increasing their proposed allocation by \$214; fund MASC at \$51,350 increasing their proposed allocation by \$214 and fund Shakesperience at \$8,000 increasing their proposed allocation by \$2,826. He proposed deducting the funds, \$3,254 from the Senior Shuttle bringing the total allocation to \$74,907. Commissioner Bailey reviewed the allocation amount for WOW.

There being no further discussion, on a motion by Commissioner Pernerewski, seconded by Commissioner Demac, the CAC voted unanimously to approve the comments as presented and make the noted changes to the allocations for the CD YR 45 (2019-2020) Annual Action Plan.

The following are the final allocations:



CD Year 45				
CAC Allocations as of 3/13/19				
Final HUD Allocations				
May 7, 2019				
	<b>2019-2020 Allocation</b>	\$ 1,382,004.00		
	<b>Reprogrammed</b>	\$ 61,173.00		
	<b>Total Available</b>	<b>\$ 1,443,177.00</b>		
	<b>Projects (65%)</b>	<b>Description</b>	<b>PY 45 Request</b>	<b>Final Award</b>
1	Brass City Harvest	Equipment	240,500.00	236,154.00
2	Public Works	Library Park Improvments	775,000.00	661,369.00
3	YMCA <sup>1</sup>	YMCA Annex at Rose Hill <sup>1</sup>	600,000.00	545,654.00
		<b>Total Request</b>	<b>\$ 1,615,500.00</b>	<b>\$ 1,443,177.00</b>
		<b>Total Available</b>	<b>\$ 1,443,177.00</b>	
		<b>Balance to commit</b>		<b>\$ -</b>
	Projected Program Income of \$14,000 if realized will be allocated to the Library Park Project.			
	<b>Note<sup>1</sup> : Please note the YMCA relinquished their CD YR 44 allocation of funds to the BCH Food Hub.</b>			

<b>CD Year 45</b>			
<b>CAC Allocations as of 3/13/19</b>			
<b>Final HUD Allocations</b>			
<b>May 7, 2019</b>			
<b>ESG</b>			
	<b>2019-2020 Allocation</b>		<b>\$182,111</b>
	<b>Administration</b>	<b>PY 45 Request</b>	<b>Final Award</b>
	Program Administration	\$ 13,188	\$ 13,658
	<b>Sub-total Admin</b>	<b>\$ 13,188</b>	<b>\$ 13,658</b>
<b>Shelter Operations (Maximum 60% of Grant)</b>			
1	Safe Haven	\$ 20,000	\$ 20,756
2	Salvation Army	\$ 10,000	\$ 12,756
3	St. Vincent DePaul Society	\$ 100,000	\$ 75,755
	<b>Sub-total Shelter</b>	<b>\$ 130,000</b>	<b>\$ 109,267</b>
<b>Shelter Operations cannot exceed 60% of Grant</b>			<b>\$ 109,267</b>
<b>Rapid Re-Housing</b>			
1	Salvation Army	\$ 22,200	\$ 10,650
2	St. Vincent DePaul Society	25,000	19,950
	<b>Sub-total Rapid Re-housing</b>	<b>\$ 47,200</b>	<b>\$ 30,600</b>
<b>Homelessness Prevention</b>			
1	Salvation Army	\$ 31,600	\$ 28,586
	<b>Sub-total Homelessness Prevention</b>	<b>\$ 31,600</b>	<b>\$ 28,586</b>
<b>HMIS</b>			
1	Salvation Army	\$ 2,600	\$ -
	<b>Sub-total HMIS</b>	<b>\$ 2,600</b>	<b>\$ -</b>
	<b>Total</b>	<b>\$ 224,588</b>	<b>\$ 182,111</b>

CD Year 45		
CAC Allocations as of 3/13/19		
Final HUD Allocations		
May 7, 2019		
<b>HOME</b>		
<b>2019 -2020 HOME Allocation</b>		<b>\$ 827,794.00</b>
	<b>PY 45 Allocation</b>	<b>Anticipated Program Income</b>
1 Administration (10%)	\$ 82,779	\$ 2,500
2 CHDO (15%)	124,169	
3 Housing Related Activities (75%)	620,846	2,500
<b>Total</b>	<b>\$ 827,794</b>	
Estimated Program Income:		\$ 2,500.00

- **Approval of the Annual Action Plan for CD YR 45 (2019-2020)**

On a motion by Commissioner Pernerewski, seconded by Commissioner Bailey, the CAC voted unanimously to allocate the estimated Program Income of \$14,000 to the Library Park Improvements Project.

On a motion by Commissioner Pernerewski, seconded by Commissioner Demac, the CAC voted unanimously to approve the Proposed CD YR 45 (2019-2020) Annual Action Plan as Final.

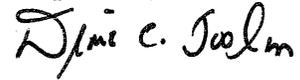
- **Recommendation of the Annual Action Plan for CD YR 45 (2019-2020) to the Board of Aldermen**

On a motion by Commissioner Pernerewski, seconded by Commissioner DeMaida, the CAC voted unanimously to send the CD YR 45 (2019-2020) Annual Action Plan to the Board of Aldermen.

- **Other Business:** There was none.

On a motion by Commissioner DeMaida, seconded by Commissioner Bocci, the CAC voted unanimously to adjourn at 5:46 p.m.

Respectfully submitted:



Diane C. Toolan, Housing and Community Planning Program Director  
City of Waterbury Community Development Program

CITIZENS ADVISORY COMMITTEE  
Public Meeting  
Tuesday, May 7, 2019 @ 5:30

CAC MEMBERS SIGN - IN SHEET

NAME	SIGNATURE
Bailey, Bernard	
Bocci, Tony	
Demac, Mackenzie	
DeMaida, William	
Moriarty, Gail	
Pernerewski, Paul, Jr.	
Salvio, Michael	

**Citizen's Advisory Committee  
Veteran's Memorial Hall**

**Date: May 7, 2019 @ 5:30**

**PLEASE PRINT CLEARLY**

1	Susan Parnas	DEA
2		
3		
4		
5		
6		
7		
8		
9		
10		

# **Appendix B**

## **Coordination with the Continuum of Care**

Consultation with the Continuum of Care (COC) Steering Committee at their meeting on March 27, 2019 at the United Way relative to the Emergency Solutions Grant Funds which the City anticipates receiving in CD YR 45 (October 1, 2019 to September 30, 2020)

The following is the list of attendees:

- Belinda Arce-Lopez, Co-chair of CoC, Program Director, CHD/Adult Mental Health;
- Mary Conklin, Staff Attorney, Connecticut Legal Services
- Diane C. Toolan, Housing and Community Planning Program Director, City of Waterbury Community Development Program
- Tony Bocci, Waterbury Hospital, Homeless Outreach Director;
- Anastacia Woolcock, Case Manager, New Opportunities
- Jill Schoenfuss, Youth and Community Strategy Director, StayWell Health
- Jo-Ann Reynolds-Balanda, VP Community Impact, United Way

Ms. Toolan thanked the Committee for meeting with her and reminded them that each year the City of Waterbury must consult with the COC in determining how to allocate this year's ESG funds; develop program standards for and evaluating the outcomes of, projects and activities assisted by ESG and developing funding, policies and procedures for the administration and operation of the HMIS. This is a requirement of the HEARTH Act published on December 5, 2011.

Ms. Toolan reviewed the Proposed 2019-2020 CD YR 45 Annual Action Plan and Notice of Public Hearing, which provides a summary of the proposed allocations completed by the Citizens Advisory Committee (CAC). She also noted that the City does not have its final allocations from HUD. As such, the CAC planned on receiving last year's allocation for ESG (\$175,851) and distributed the funds to the three ESG subrecipients the same as last year. There were no new subrecipients this year. Discussion followed on two potential applicants that the Committee was aware of and possible reasons why they did not submit an application. It was noted that lack of administrative capacity and structure were most likely the reasons. Ms. Toolan also reviewed the City's insurance requirements which new entities might find difficult.

The Citizens Advisory Committee (CAC) deliberated on the applications received on March 12 and 13, 2019. Ms. Toolan noted that Mr. Bocci sits on the Citizens Advisory Committee and is able to provide the CAC with insight into the homeless issues in the City. The Proposed Plan is available for 30 -day public comment period, which will end on April 25, 2019, and the second public hearing on the Proposed Plan will be held on April 9, 2019 at 5:30pm at Veterans Memorial Hall, City Hall. The Proposed Plan Notice

had been distributed to the COC via email from Ms. Swaby. She invited all to attend. Mr. Bocci urged their attendance as well and said it was a good opportunity to make the CAC aware of the collaboration that occurs among the agencies.

The Proposed Plan for Program Year 45 will begin on October 1, 2019 and end on September 30, 2020 and includes the ESG funding allocation as follows:

## ESG

2019-2020 Allocation			
Administration		PY 45 Request	PY 45 Allocation
	Program Administration	\$13,188.00	\$13,188.00
<b>Sub-total Admin</b>		<b>\$13,188.00</b>	<b>\$13,188.00</b>

Shelter Operations (Maximum 60% of Grant)			
<b>1</b>			
<b>2</b>	Safe Haven	\$20,000.00	\$19,504.00
<b>3</b>	Salvation Army	\$10,000.00	\$11,504.00
<b>4</b>	St. Vincent DePaul Society	\$100,000.00	\$73,503.00
<b>5</b>			
<b>Sub-total Shelter</b>		<b>\$130,000.00</b>	<b>\$105,511.00</b>
<b>Shelter Operations cannot exceed 60% of Grant</b>			<b>\$105,511.00</b>

Rapid Re-Housing			
<b>1</b>	Salvation Army	\$22,200.00	\$9,972.00
<b>2</b>	St. Vincent DePaul Society	\$25,000.00	\$19,272.00
<b>Sub-total Rapid Re-housing</b>		<b>\$47,200.00</b>	<b>\$29,244.00</b>

Homelessness Prevention			
<b>1</b>	Salvation Army	\$31,600.00	\$27,908.00
<b>Sub-total Homelessness Prevention</b>		<b>\$31,600.00</b>	<b>\$27,908.00</b>
HMIS			
<b>1.</b>	Salvation Army	\$2,600.00	-\$0-

<b>Total</b>	<b>\$224,588.00</b>	<b>\$175,851.00</b>
--------------	---------------------	---------------------

\$105,511 in total was allocated for shelter operations or 60% of the allocation, which is the statutory maximum

\$29,244 was allocated for rapid re-housing or 16.6% of the allocation.

\$27,908 was allocated for homelessness prevention or 15.9% of the allocation.

\$13,188 was allocated for program administration or 7.5% the maximum.

Discussion followed on the great need within the City and the constant shrinking budgets forcing organizations to do less with less. Ms. Toolan stated that she is hopeful this year that the programs will see an increase in funds, however, HUD has not yet released the final allocations. Discussion followed and the members echoed her concerns and urged continued advocacy to legislators.

There were no further suggestions or discussions on the ESG funds. On a motion by Ms. Reynolds-Balanda, seconded by Ms. Conklin the Steering Committee was unanimous in keeping the projects as is for CD YR 45.

# Waterbury Steering Committee Meeting 03/27/2019

**Present:**

**Absent:**

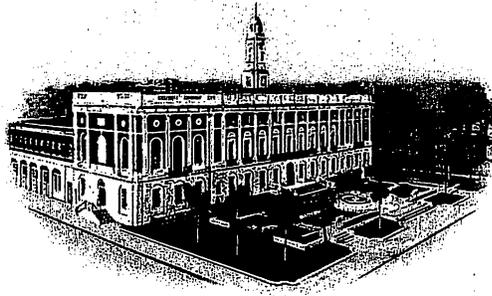
**Note Taker: Belinda Arce-Lopez**

<b><i>Agenda Topic</i></b>	<b><i>Discussion</i></b>	<b><i>Plans or Action/s to be Taken</i></b>	<b><i>TBD Next Meeting Completed Yes/No</i></b>
<b>ESG CD 45</b>	<ul style="list-style-type: none"> <li>• Diane Toolan to present</li> </ul>		
<b>Learning Collaborative</b>	<ul style="list-style-type: none"> <li>• Follow up on the Collaborative and what's next               <ul style="list-style-type: none"> <li>○ Some requests from last training</li> </ul> </li> </ul>		
<b>CAN</b>	<ul style="list-style-type: none"> <li>• Leadership Meeting               <ul style="list-style-type: none"> <li>○ CAN Budget</li> <li>○ Cold Weather</li> <li>○ Waterbury CAN Assessment site</li> </ul> </li> </ul>		
<b>Flex Fund Full Report</b>	<ul style="list-style-type: none"> <li>• JoAnn Reynolds-Balanda</li> </ul>		
<b>Youth Committee</b>	<ul style="list-style-type: none"> <li>• Update- Jill Schoenfuss-100 Days Challenge</li> </ul>		
<b>Advocacy Days</b>	<ul style="list-style-type: none"> <li>• Update on Advocacy Days</li> </ul>		
<b>Other</b>	<ul style="list-style-type: none"> <li>•</li> </ul>		

*Next Meeting: TBD based on need*

# **Appendix C**

## **Annual Action Plan Approval**



OFFICE OF COMMUNITY DEVELOPMENT  
**THE CITY OF WATERBURY**  
CONNECTICUT

DATE: May 30, 2019  
TO: Board of Aldermen, City of Waterbury  
FROM: Diane C. Toolan *DCT*  
Housing and Community Planning Program Director  
City of Waterbury  
SUBJECT: Approval of CD YR 45 (2019-2020) Annual Action Plan

2019 MAY 28 A 9:47  
CITY OF WATERBURY  
RECEIVED  
*DD*

At your meeting on June 10, 2019, please approve the City of Waterbury's CD YR 45 (2019-2020) Annual Action Plan and authorize Mayor Neil M. O'Leary to submit the plan and execute any and all related documents. I have attached a brief summary of the plan including the allocations of funds voted on by the Citizens Advisory Committee (CAC) at their meeting on May 7, 2019.

The 2019-2020 Annual Action Plan sets forth the specifics of how the City will use its CD YR 45 allocation of U.S. Department of Housing and Urban Development (HUD) funds in compliance with its current Five Year Consolidated Plan. The current Five Year Plan was extended for two years by HUD in August 2017 so that the City can collaborate with the Waterbury Housing Authority to prepare the new joint Assessment of Fair Housing. This year's CD YR 45 Annual Action Plan is the Year 7 Plan.

The Annual Action Plan also serves as the application for the City's 2019-2020 HUD Entitlement funds, which includes the Community Development Block Grant Program (CDBG); HOME Investment Partnerships Program (HOME) and the Emergency Solutions Grant Program (ESG).

The 2019-2020 Annual Action Plan was developed in compliance with HUD regulations and the City's Citizen Participation Plan (CPP). The Plan was formulated with public input through technical assistance workshops; public meetings of the Citizen Advisory Committee (CAC); and two public hearings held before the CAC. The CAC reviewed all applications for CDBG and ESG funding. One public hearing was held at the needs assessment stage of the Annual Plan and the second public hearing was held during the Plan's development and allocation stage. A schedule of CAC public meetings, hearings, and technical assistance workshops along with the transcripts of both public hearings are available upon request and will be included in the formal submission to HUD.

A summary of the Annual Plan allocations has been published in the paper. The full draft Plan was displayed for public comment at City distribution points identified in the City's Citizen Participation Plan for the required thirty day period. The Plan had also been posted on the City website and had been advertised as such.

## **A SUMMARY OF THE CITY OF WATERBURY'S CONSOLIDATED HOUSING AND COMMUNITY DEVELOPMENT 2019-2020 ANNUAL ACTION PLAN**

The City of Waterbury Community Development Office has prepared the City's proposed 2019-2020 Annual Action Plan. The Citizen Advisory Committee (CAC) has held two public hearings and a public comment period before voting to recommend the plan before you. This action is undertaken in compliance with federal regulations 24 CFR 91. The Annual Action Plan delineates proposed activities to be funded under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program.

The 2019-2020 Annual Action Plan identifies how this year's funds will be used. When the CAC began the process in January 2019, they used the CD YR 44 funding levels to develop the draft plan because there was not yet a final federal budget. HUD released the final FY 2019 allocations on April 16, 2019, so that the CAC was able to finalize the allocations and vote on them.

In addition, reprogrammed funds in the amount of \$61,173 from previous years due to the cancellation of projects/activities or the completion of them under budget has been allocated to the Library Park Improvements Project. For FY 2019, the City of Waterbury will receive \$2,126,160 in Community Development Block Grant funds; \$182,111 in Emergency Solutions Grant funds and \$827,794 in HOME investment Partnership funds. The proposed 2019-2020 Annual Action Plan is listed below.

### **Proposed 2019-2020 Annual Action Plan:**

Administration: \$425,232 - Allocation of 20% CDBG funds to provide for program administration.

#### **1. Social Service Programs**

Brass City Harvest (324 Mill St.): \$16,274 - Funds utilities, insurance, and purchase of fresh food.

Catholic Charities (965 South Main St.): \$5,174 - Funds salaries, building facility, and case management.

Center for Human Development (693 East Main St.): \$50,000 – Funds coordinator salary and expansion of programming.

Connecticut Legal Services (85 Central Ave.): \$9,874 - Funds salaries for housing related legal services.

Greater Waterbury Interfaith Ministries (770 East Main St.): \$50,848 - Funds food, supplies, utilities and salaries at soup kitchen and food pantry.

Hispanic Coalition (135 East Liberty St.): \$11,174 - Funds salaries for Hispanic community case managers.

Literacy Volunteers of America, Inc. (267 Grand St.): \$4,786 - Funds salaries and expenses of the literacy program.

Manufacturing Alliance Service Corp.(173 Interstate Lane): \$51,350 – Funds teachers salaries and expenses for CNC entry level manufacturing program.

Safe Haven (29 Central Ave.): \$8,917 - Funds utilities and insurance to support services for abused women/children.

Salvation Army (74 Central Ave.): \$9,786 - Funds for emergency food pantry salaries and food.

Shakesperience Productions, Inc. (117 Bank St.): \$8,000 - Funds acting intensive scholarship program.

Waterbury Senior Shuttle (235 Grand St.): \$74,907 - Funds transportation costs for seniors.

Waterbury Youth Service Systems (83 Prospect St.): \$8,917 - Funds truancy program salaries.

WOW-NRZ Association, Inc. (308 Walnut St.): \$8,917 - Funds operating expenses of community center.

## **2. Improvement Projects**

Economic Development- Brass City Harvest (359 Mill St.): \$236,154 – Funds will be used to purchase interior fixed, capital equipment to facilitate food processing and manufacturing as part of the operation of the Food Hub.

Park Improvements – Library Park (267 Grand St.): \$661,369 – Funds will be used to reconstruct the park promenade, interior pathways, overlook, brick wall, lighting and fixtures and Wi-Fi, as part of the multi-year improvements. \*Program income if realized will be added to this project.

Neighborhood Facilities-YMCA Annex at Rose Hill (63 Prospect St.) \$545,654 - Funds will be used to help the YMCA acquire the Rose Hill property for purpose of expanding their School Aged Programs and School Readiness Programs and create more childcare and administrative office space.

### **Emergency Solutions Grants (ESG):**

Administration: \$13,658 - Allocation of 7.5% of ESG funds for program administration.

Safe Haven (29 Central Ave.): \$20,756 – Funds shelter operations for victims of domestic violence.

Salvation Army (74 Central Ave.): \$51,992 - \$12,756 to fund shelter operations; \$28,586 to fund salaries and direct financial assistance related to homelessness prevention services; \$10,650 to fund salaries and direct financial assistance related to rapid re-housing services

St. Vincent DePaul (114 Benedict St.): \$95,705 - \$75,755 to fund shelter operations; \$19,950 for direct financial assistance related to rapid re-housing services.

**HOME Program**: \$827,794 - Funds will benefit low and moderate households, targeted as determined by the City; 10% (\$82,779) will be used for administration and 15% (\$124,169) will be used for CHDO housing development. \$620,846 will be used for housing activities. An estimated \$2,500 in program income will be put back into the program.



OFFICE OF THE CITY CLERK  
**MEMORANDUM**

**DATE:** June 11, 2019  
**FROM:** Board of Aldermen  
**TO:** Diane C. Toolan, Housing & Community Planning Program Director;  
Office of Community Development  
**SUBJECT:** *CD YR45 (2019-2020) Annual Action Plan*

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At a regular meeting of the Board of Aldermen held on Monday, June 10, 2019 the Board voted by a \*unanimous consent calendar voice vote to **APPROVE** the *CD YR45 (2019-2020) Annual Action Plan* and authorize the mayor to plan & execute any & all related documents.

*\*Lopez & Weaver abstained*

**ATTEST:**

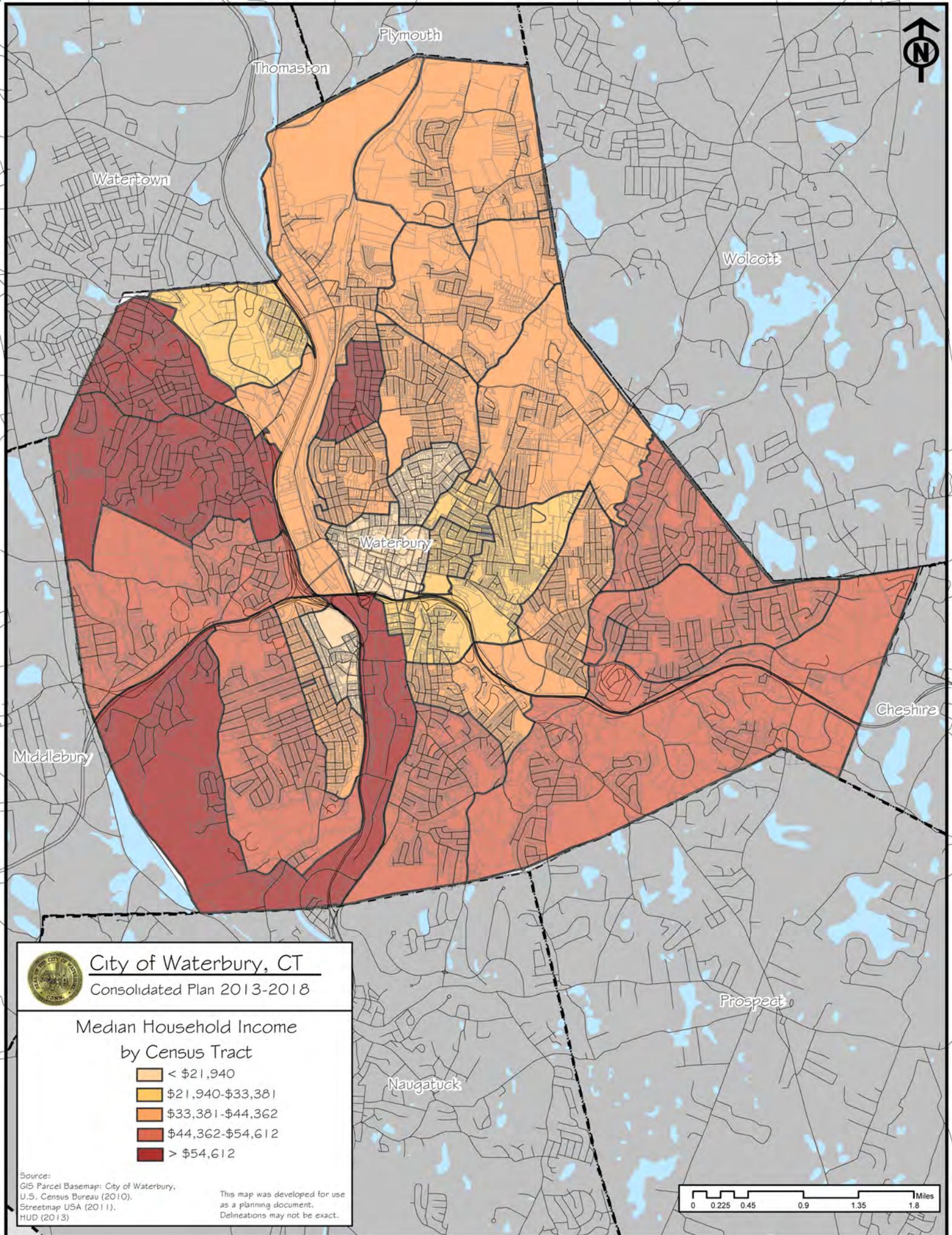
  
*Michael J. Dalton*  
*City Clerk*

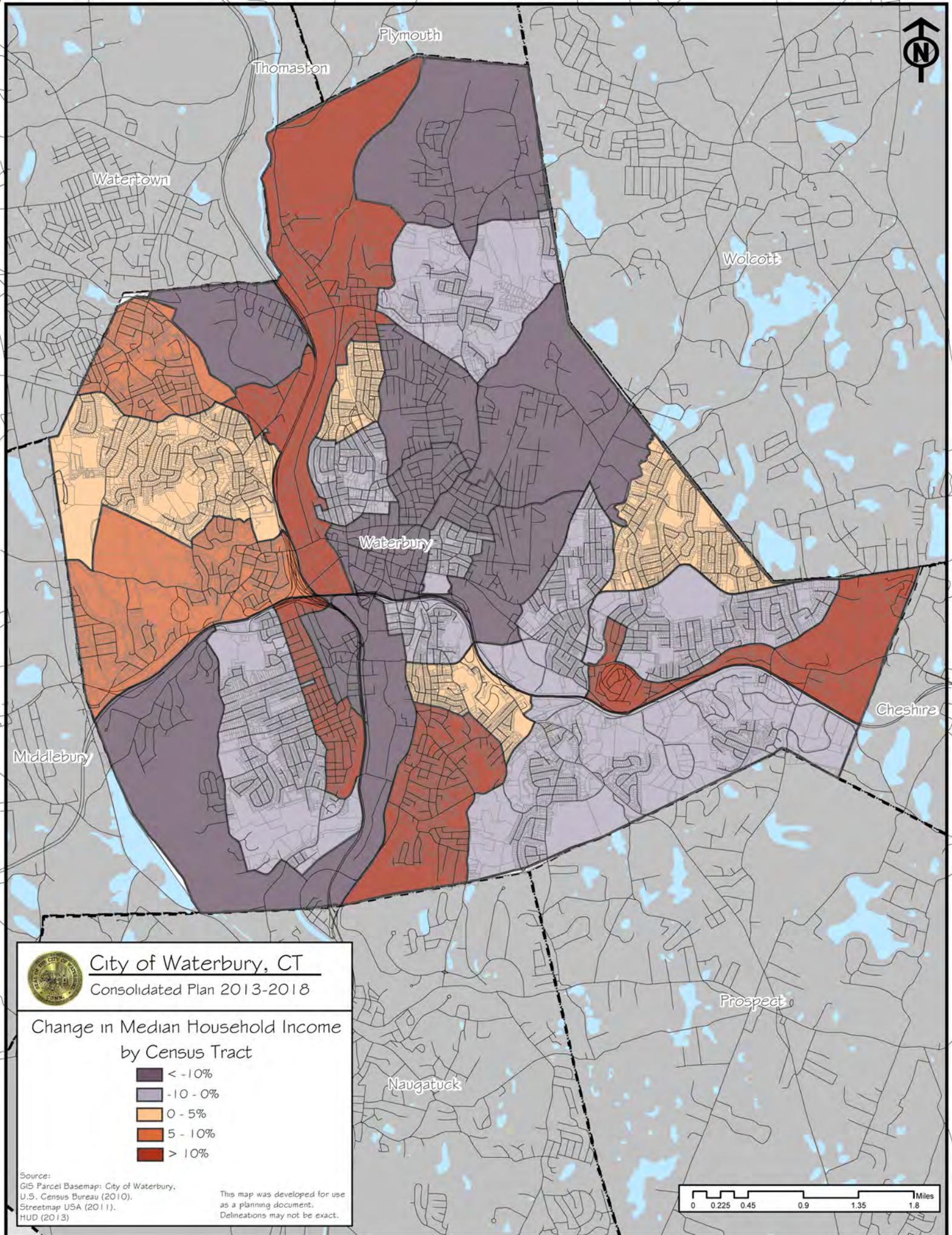
MJD/pmd  
#6

cc: Mayor Neil M. O'Leary  
Linda Wihbey, Corporation Counsel

# **Appendix D**

## **Maps**





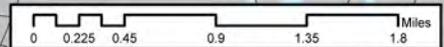
**City of Waterbury, CT**  
 Consolidated Plan 2013-2018

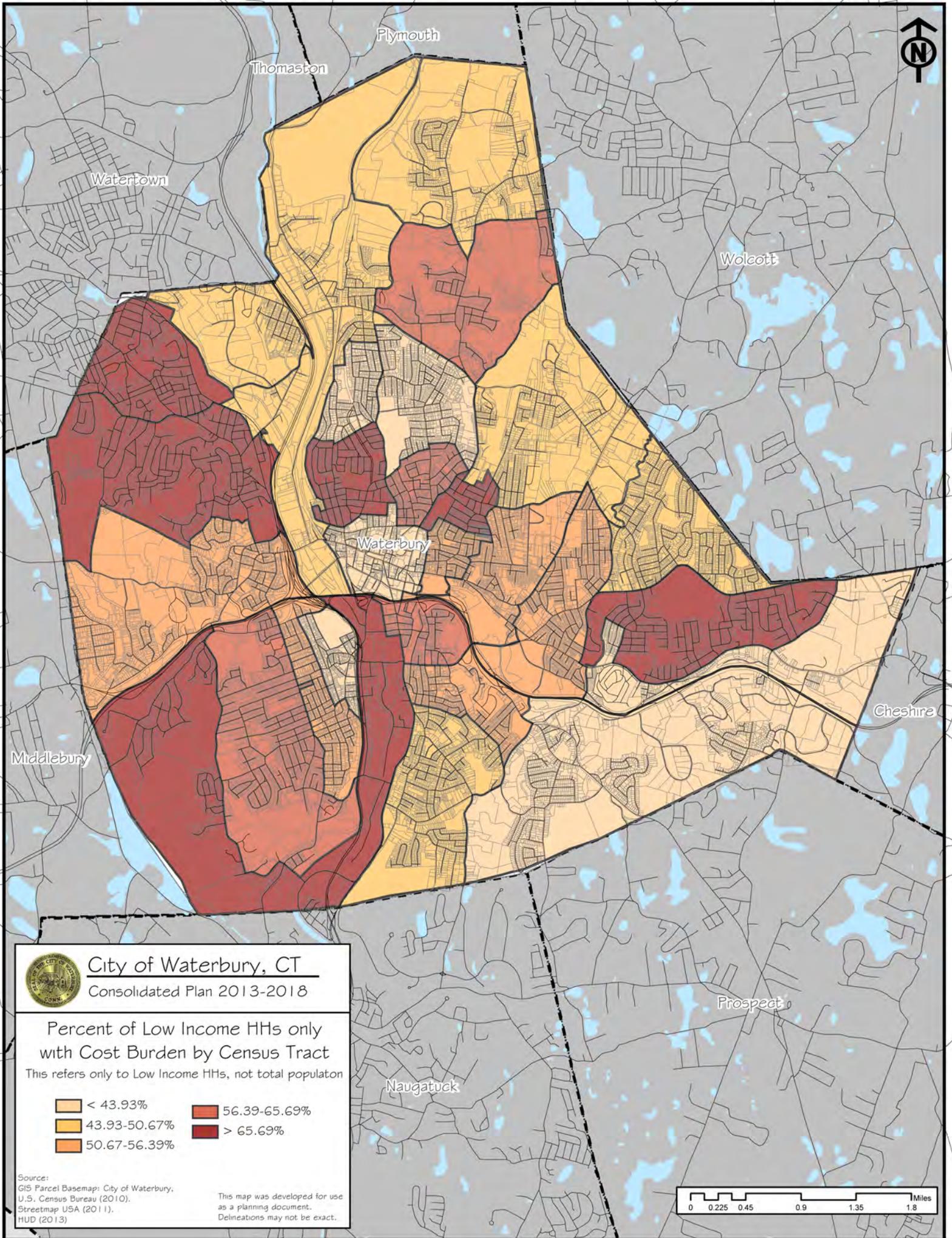
**Change in Median Household Income  
 by Census Tract**

- < -10%
- 10 - 0%
- 0 - 5%
- 5 - 10%
- > 10%

Source:  
 GIS Parcel Basemap: City of Waterbury,  
 U.S. Census Bureau (2010).  
 Streetmap USA (2011).  
 HUD (2013)

This map was developed for use  
 as a planning document.  
 Delineations may not be exact.





**City of Waterbury, CT**  
Consolidated Plan 2013-2018

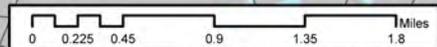
**Percent of Low Income HHs only with Cost Burden by Census Tract**

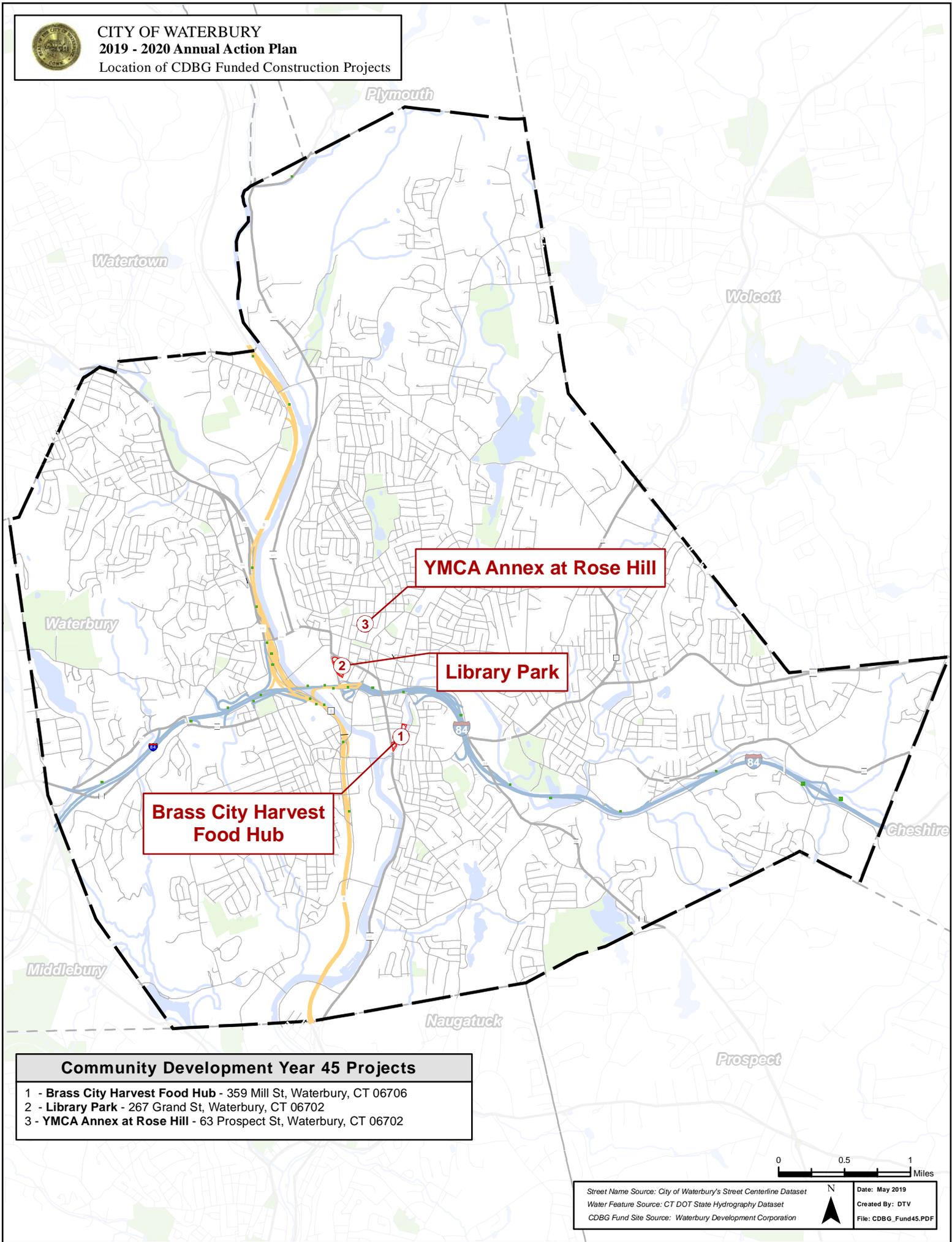
This refers only to Low Income HHs, not total population

- |  |  |
|--|--|
|  < 43.93%     |  56.39-65.69% |
|  43.93-50.67% |  > 65.69%     |
|  50.67-56.39% |  |

Source:  
GIS Parcel Basemap: City of Waterbury,  
U.S. Census Bureau (2010).  
Streetmap USA (2011).  
HUD (2013)

This map was developed for use  
as a planning document.  
Delineations may not be exact.



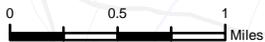


**YMCA Annex at Rose Hill**

**Library Park**

**Brass City Harvest  
 Food Hub**

- Community Development Year 45 Projects**
- 1 - Brass City Harvest Food Hub - 359 Mill St, Waterbury, CT 06706
  - 2 - Library Park - 267 Grand St, Waterbury, CT 06702
  - 3 - YMCA Annex at Rose Hill - 63 Prospect St, Waterbury, CT 06702



# **Appendix E**

## **ESG Standards**

## **Emergency Solutions Grant (ESG)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Waterbury has been using the Policies and Procedures developed for the Homelessness Prevention and Rapid Re-Housing Program (HPRP) as the foundation and the written standards for the provision of ESG assistance. These Policies and Procedures are evaluated periodically to ensure their effectiveness and that changes are made to them as necessary to meet the ESG requirements. It is anticipated that the City of Waterbury in collaboration with the CoC will evaluate program results and that the policies and procedures will change to reflect needs and future direction for the use of ESG funds. The key items required in the written standards per Section 576.400 (e) (3) (i – ix) are as follows:

(i) Evaluating Eligibility for Assistance

Both the Salvation Army and St. Vincent DePaul Mission have updated their intake forms to ensure that the current eligibility criteria are applied and the revised definitions of homeless are included. The Salvation Army's Homeless Prevention Program's housing specialist will meet with potential clients to conduct an assessment for eligibility. Eligibility is determined through a screening process that first qualifies the current living situation. For this program, the household must be at imminent risk of becoming homeless, meeting two of the threshold criteria, including income below 30% of the Area Median Income and have insufficient resources available to attain stability. In addition, one or more of the stated risk factors must be present, including a habit of frequent moving due to economic reasons, being doubled up, having been notified of pending termination of housing or living in housing that has characteristics associated with instability and homelessness. After these two areas have been determined, the housing specialist will explore with the client any possible financial resources, support networks such as family or friends and any subsequent housing options. If after the initial screening, the client is deemed eligible, the housing specialist and the client work together to develop an Individualized Action Plan.

In this year's program, the Salvation Army will once again be receiving ESG funds for its Rapid Re-Housing Program. In January 2013, they entered into a partnership with New Opportunities, under contract with the State of Connecticut Department of Social Services to provide rapid re-housing to help individuals or families living in a shelter or in places not suitable for human habitation move as quickly as possible into permanent housing and achieve stability in that housing. That program is designed to help people not currently in Waterbury. With the program funded through ESG, they will be able to assist Waterbury residents. Services will include rapid re-housing relocation and stabilization services and short-and/or medium term rental assistance. Many of the additional services provided mirror those provided through the Homeless Prevention Program, however the primary goal is to secure housing first and then provide the supportive and stabilization services once the family has been housed.

The St. Vincent DePaul Mission's Rapid Re-Housing Program's case manager meets with all first time clients entering the shelter as soon as possible, always within five working days. The initial interviews establish the client's basic reason for their homelessness and begin the process of their eligible entitlements. Together the case manager and the client develop an Action Plan and determine the steps necessary to reach housing stability. Safe Haven is a domestic violence shelter and any battered woman who calls the hot line in need of shelter is found a safe place. If a woman

is not safe in Waterbury or if the shelter is full, a referral is made to another domestic violence shelter. This is a reciprocal arrangement that Safe Haven has with the other 15 CT domestic violence shelters. Safe Haven's target population is battered women and their children who are not safe at home and have no other safe alternative living situation.

(ii) Standards for Street Outreach

Not applicable. The City of Waterbury has not allocated funds for this use. Currently street outreach is conducted by State agencies.

(iii) Policies and Procedures for Admission and Discharge by Emergency Shelters including Standards on Length of Stay and Safety

The three shelters are long time operations with dedicated and experienced staff. Safe Haven, the domestic violence shelter, operates a 15 bed shelter for battered women and their children and has been in existence for 41 years. They are the only program in the greater Waterbury area providing such shelter. Their location in the City is undisclosed for safety reasons. Any battered woman who calls the hot line in need of shelter is found a safe place. If the woman is not safe in Waterbury or if the shelter is full a referral is made to another domestic violence shelter. If they are full, then the family is put up in a local hotel at Safe Haven's expense until a safe placement is found. Safe Haven offers up to 60 days of temporary shelter and their average length of stay over the past year has been 28 days.

Salvation Army operates a 9-room, 30 bed shelter for single and two-parent households with children and has been in existence in Waterbury since 1987. The shelter was completely renovated in 2017. Within the first forty-eight hours of entering the shelter, each family participates in an intake session where an Individualized Action Plan is made. This plan becomes the road map for that family to reach self-sufficiency. Each family's stay can vary greatly depending upon their circumstances. Some can stay for a few weeks to a month, while others need a longer stay in order to put their lives back together. The average length of stay over the past year has been 90 days.

St. Vincent DePaul Mission operates a 126-bed shelter for individuals and families and has been in existence in Waterbury since 1984. An average of 80 single adults and 8 families with children find refuge at the shelter every night. The shelter also has the capacity to add 30 cots at night if the need should arise. A case manager sees clients as soon as possible, always within five working days of entering the shelter. Together they develop an Action Plan and determine the steps necessary to move from homelessness to a permanent place to live or another appropriate program such as a rehabilitation program. There is no maximum limit of stay for clients. The average length of stay over the past year has been 30 days.

(iv) Policies and Procedures for Assessing, Prioritizing, Reassessing Needs for Essential Services Related to Shelter

The three shelters employ professional and experienced staff which includes case managers with the proper credentials. All three develop Action Plans for their clients based upon a variety of criteria. All three promote self-sufficiency by helping their clients to access resources they will need to secure and maintain housing. The resources may include: benefits, job training, employment, mental health services, legal assistance, credit repair, reliable transportation, child care, personal growth and development. For Safe Haven clients, they meet at least twice a week

with a primary counselor for a minimum of at least 7 hours of individual counseling. They are also required to meet with their case manager at least two hours per week and attend two hours of peer support group. Children over the age of four meet with a child advocate for at least two hours per week. The child advocate has age appropriate activities to engage the children and help them recover from the abuse and trauma they have witnessed and/or suffered. The clients of Safe Haven are evaluated at the end of each counseling session and their progress is tracked in the Efforts to Outcome (ETO) software program, designed for domestic violence programs.

Clients who enter the Salvation Army Family Emergency Shelter are monitored by case workers to measure their progress towards the goals set in their Action Plan. Case notes are kept in each file and statistics are reported monthly. This program receives funding from many sources, each with its own set of requirements and mandates. The progress of those receiving assistance are reported to each funder in the appropriate way. The Salvation Army's Southern New England Divisional Headquarters and the CT Department of Social Services also conduct an annual program audit to determine that contractual obligations are met and that the ultimate goal of seeing families leave the shelter and enter stable, permanent housing is met.

Clients who enter the St. Vincent DePaul shelter are expected to adhere to the Action Plan developed between them and their case manager. The shelter program allows the clients to feel safe and clean, provides a mechanism to obtain a respite from homelessness, provides a sense of hope to move to self-sufficiency, provides them with professional case management and provides them with financial assistance to obtain a sustainable place to live.

(v) Policies and Procedures for Coordination

Among the experiences gained under the HPRP program was a strengthened collaboration among the shelter and service providers and this continues under the Emergency Solutions Grant Program and participation in the CAN. Through cooperative agreements case managers were able to share information. The City of Waterbury is fortunate that the staffs of the shelters are experienced professionals with considerable knowledge of resources and programs. They have developed relationships with the other local, state and federal agencies. They are active members of the Continuum of Care and benefit from the speakers and program information provided through that forum. Both agencies manage supplemental housing units and have a long history of involvement in the City. They collaborate on funding initiatives and participate in special events including Project Homeless Connect and the Point-in-Time count.

(vi) Policies and Procedures for Evaluating Eligibility for Assistance

The Action Plans developed by both the Salvation Army and St. Vincent DePaul Mission form the basis as to which services a client would be eligible for. The Action Plan puts together a comprehensive picture of the household to see the nature of the housing crisis, the reasons behind the instability and the services necessary to regain stability. Since funding for the program is limited, the goal is to provide the least amount of financial assistance possible to ensure stability, while providing case management to work through the immediate issues and get the client back on track. The Salvation Army will target its homeless prevention funds to those households with special circumstances, whenever possible. These include: households with children; those with serious medical concerns and those experiencing domestic violence and other threatening

situations. Further, households that are most promising for the potential of sustainability may receive assistance over some that have no immediate or long-term potential for income. Limited funding makes it impossible to assist everyone. The rapid re-housing funds will be targeted to families within their shelter or the other two shelters in the City or living in places not suitable for human habitation. They will use the "By Name List". The goal is to move them quickly in that housing through supportive and stabilization services. Housing and stabilization plans will be developed by 100% of eligible participants with the rapid re-housing case worker.

St. Vincent DePaul Mission will target its rapid re-housing funds to those living in one of the three shelters and with income or potential for income that will allow them to afford the cost of the unit they plan to occupy. Homeless single adults with income from Social Security Disability (SSD) meet the current HUD standards for Fair Market Rent (FMR) in the City of Waterbury. Likewise single adults working full time and earning minimum wage also qualify for the HUD FMR. Families with children on Temporary Assistance for Needy Families (TANF) also qualify for the HUD FMR. Clients who have an intense mental disability and cannot manage their disability will be referred to the Western Connecticut Mental Health Authority or similar agency for assistance.

(vii) Standards for Determining the Share of Rent and Utilities

The Action Plans developed for the clients include an assessment of how they reached their current situation and allows them to begin a manageable plan to alleviate arrears, secure payment plans with utility companies or landlords, work on applying for benefits or finding employment. In the Homeless Prevention Program for short term assistance, program participants receive rent and utility payments. For those requiring more assistance, a step-down plan may be developed where the client begins making gradual payments as assistance is decreased. For the rapid rehousing program, only rent and security deposit costs are paid.

(Viii) Standards for Determining Length of Rental Assistance and Amount

The guidelines for determining the length and amount of assistance a participant will receive will be further refined during the program period. Similar to the experiences gained during the HPRP Program, the case manager will assess the need during the development of the Action Plan and ensuing follow up services. In many instances, it depends upon the totality of the client's situation. Their stability, work history, medical situation and other factors weigh heavily in the assessment provided by the case manager. The Salvation Army's Homeless Prevention Program will be doing both short (3 months) and medium term (6-9 months) assistance based upon the needs of the clients. They anticipate utilizing a gradual step down of assistance for those receiving medium term help. This experience worked well for them under HPRP and helped clients to understand budgets and money management. The Salvation Army's Rapid Re-Housing Program will rely on the Action Plan developed in order to determine the amount of assistance provided. However, due to the limited funds available, they will provide assistance similar to the prevention program. This may change once they have more experience in the program. St. Vincent DePaul's Rapid Re-Housing Program will provide a maximum of three months rental assistance which includes the security deposit and up to two month's rent. The participants that receive rental assistance must have a signed lease that is for a period of one (1) year. Participants that receive rapid re-housing assistance must be re-evaluated at least once a year and those that receive homeless prevention assistance will be re-evaluated at least once every three (3) months. No program participant may

receive more than 24 months of assistance in a three (3) year period. The use of HMIS ensures that these program regulatory provisions are met.

(ix) Standards for Determining the Type, Amount and Duration of Services

As previously stated, each agency determines the amount of assistance needed by a client during the development of the Individualized Action Plan. The programs' case managers are best equipped to understand the clients' needs and to design a program that will best fit those needs. The Salvation Army's Homeless Prevention Program will provide both short and medium term rental assistance, including rent arrearages, utility payments and moving and storage costs in the event a household needs to be relocated. There is no maximum financial limit for the prevention program but since funds are limited, the Salvation Army anticipates providing up to \$750 for short-term assistance and up to \$2,200 for medium-term assistance.

St. Vincent DePaul's Rapid Re-Housing Program will provide one-time assistance to clients. The maximum financial assistance they will provide is a security deposit -and up to two month's rent. While some rents on larger units are \$1,000, they have generally found a good average to use for 1 to 2 bedroom units to be around \$620; as such assistance could range from \$1,860 to \$3,000.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The coordinated access system has United Way of Connecticut 2-1-1 system as the entry point for the State. The 2-1-1 contact specialist assesses the individual's or family's situation, completes an initial screening assessment in the new HMIS system, ECM and refers the case to the appropriate Coordinated Access Network (CAN). There are 8 CAN's and Waterbury is joined with Litchfield/ Torrington to serve the 32-town region. Connecticut Coalition to End Homelessness (CCEH) works closely with all 8 CAN's on planning and implementation.

Since its implementation, the CAN system has evolved in Waterbury. There are 2 Co-CAN Leads: The Salvation Army and Mental Health Connecticut (MHC). MHC was hired as a Navigator through DOH funding. MHC does the intake for both Waterbury and Torrington. The intake location in Waterbury is St. Vincent DePaul Shelter. MHC does intakes Monday thru Friday for adults and families. Families are also referred to the Salvation Army Shelter. Intakes are also done at Waterbury Hospital for Hospital patients that might become homeless upon discharge. MHC also does the intake for youth ages 18-24 utilizing their Youth Navigator located at their office in the former Russell School on 969 West Main Street.

The intake locations use the VI-SPADT (Vulnerability Index-Service Prioritization Decision Tool) which is designed to help providers determine the most appropriate housing intervention for a particular individual and family. However, the VI-SPADT is only done right away for youth and those adults that refuse shelter and would remain unsheltered. For the others, DOH wants people to self-resolve and advocates minimal interaction within the first 2 weeks.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Waterbury held a formal application process to award its FY 2019 Emergency Solutions Grant (ESG) funds as part of its regular Community Development Block Grant (CDBG) citizen participation process. The details of the process can be found in the section on citizen participation. The City publishes the Notices of Funding Availability in the Republican-American, posts them on the City's website and contacts all current recipients and those who have requested information. The CoC is provided with this information and they distribute via email to their extensive network. The criteria used to evaluate the applications were:

- Eligibility: Projects submitted for funding had to be for eligible activities. The uses of these funds were limited to the expenditure limits of 60% for shelter expense and 40% for homelessness prevention; rapid rehousing assistance, and HMIS. The City allocated 7.5% for its administration of the program. All of the applications submitted were for eligible activities.
  - Experience in Implementing Similar Programs: The three applications submitted were from agencies that are current ESG recipients. Two of them had participated in the Homelessness Prevention and Rapid Re-Housing Program (HPRP). They have excellent track records.
  - Collaboration: The three providers collaborate well with each other and participate in the Continuum of Care. Decisions on funding levels and allocations for future rounds will get more difficult as the agencies' other funders reduce levels and added pressure is placed on the shelter operations limits.
  - HMIS: Data quality and participation in the HMIS was also a consideration. The domestic violence shelter is exempt from participation but does track clients through the Efforts to Outcome (ETO) software system.
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Waterbury is unable to meet the homeless participation requirement in Section 576.405 (a). As such, its plan for reaching out and consulting with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities or services that receive funding under ESG shall be to consult with the Continuum of Care Steering Committee. While Waterbury is now a part of the CT Balance of State Continuum, it still maintains its Steering Committee due to its broad representation of government agencies, service providers, the Housing Authority, private landlords and consumers (formerly homeless). It provides the forum to present information and solicit input. In addition, information has also been distributed to the Downtown Hospitality Center which opened in May 2012 and serves the homeless during the day.

5. Describe performance standards for evaluating ESG.

The City of Waterbury requires each recipient of Consolidated Plan funds to identify measureable outcomes relative to their program or project. This information is used to monitor program performance along with the monthly direct benefit activity reports. The information for ESG recipients includes:

- Total number of households/persons assisted
- Total number of extremely low, low and moderate income persons or households
- Demographic breakdown of persons/households assisted
- Description of special needs (disability, frail elderly, chronic homeless etc.)
- Percent of total project or program that ESG funds represent
- Amount of funds leveraged
- Amount and source of match
- Number of homeless persons who obtained permanent housing

During the upcoming program year, these standards may be expanded so that additional performance measurements can be taken. These may include: each service provider's effectiveness in targeting its assistance to those who need it most; reducing the number of people living on the streets or in the shelters; shortening the time people spend homeless; and reducing each program participant's housing barriers or housing stability risks. It is anticipated that the new HMIS (Empowered Case Management) software will have the ability to track these performance standards so that a better determination of program success could be gauged.

The City of Waterbury and many other service providers, government agencies, the Housing Authority, private landlords and consumers (formerly homeless) participate in the CT Balance of State and sit on several of the committees. The current committee structure is based around the Coordinated Access Network (CAN). The Waterbury-Litchfield Housing Solutions meeting/committee oversees the housing placement of available certificates for the longest homeless and the most vulnerable population. This entity also case conferences with service providers in an effort to assist agency's when there is a client potentially struggling and possibly jeopardizing their subsidy. This group meets biweekly. There is also the CAN operations committee, which meets once a month to train and discuss any policy changes with all involved providers. The CAN Leadership committee has 2 votes at the State BOS Steering committee and oversees and creates policies and procedures for the CAN. It meets monthly. One member of the Steering Committee also sits on the Citizens Advisory Committee (CAC) so there is a direct correlation between community need and funding recommendations.

As developing the performance standards for activities funded under ESG is an ongoing process, the City will seek input and active participation from the CoC Steering Committee in its efforts to determine standards, policies and procedures.

# **Appendix F**

**CD Year 45 SF 424**

**And SF 424 B & D**

**Certifications**

**Program Certifications**

**Drug Free Workplace**

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="08/01/2019"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Waterbury, Connecticut"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="06-6001900"/>	* c. Organizational DUNS: <input type="text" value="8779930220000"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="235 Grand Street"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Waterbury"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="CT: Connecticut"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="06702-0000"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Finance Department"/>	Division Name: <input type="text" value="Community Development Program"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Michael"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="LeBlanc"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Director of Finance"/>	
Organizational Affiliation: <input type="text" value="City of Waterbury, Connecticut"/>		
* Telephone Number: <input type="text" value="203-574-6840"/>	Fax Number: <input type="text" value="203-753-6831"/>	
* Email: <input type="text" value="mleblanc@waterburyct.org"/>		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S.Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant Program

**\* 12. Funding Opportunity Number:**

14.218

\* Title:

Community Development Block Grant Program

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="2,126,160.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="61,173.00"/>
* f. Program Income	<input type="text" value="14,000.00"/>
* g. TOTAL	<input type="text" value="2,201,333.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

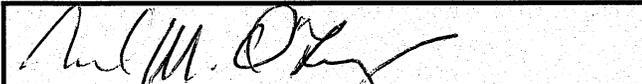
\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  Neil M. O'Leary	TITLE Mayor
APPLICANT ORGANIZATION City of Waterbury, CT	DATE SUBMITTED 7/18/19

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
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16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
 Neil M. O'Leary	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED 2/18/19
City of Waterbury, CT	[REDACTED]

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
<b>* 3. Date Received:</b> <input type="text" value="08/01/2019"/>	<b>4. Applicant Identifier:</b> <input type="text"/>	
<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>5b. Federal Award Identifier:</b> <input type="text"/>	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> <input type="text" value="City of Waterbury, Connecticut"/>		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="06-6001900"/>	<b>* c. Organizational DUNS:</b> <input type="text" value="8779930220000"/>	
<b>d. Address:</b>		
<b>* Street1:</b> <input type="text" value="235 Grand Street"/>	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
<b>* City:</b> <input type="text" value="Waterbury"/>	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
<b>* State:</b> <input type="text" value="CT: Connecticut"/>	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
<b>* Country:</b> <input type="text" value="USA: UNITED STATES"/>	<input type="text"/>	
<b>* Zip / Postal Code:</b> <input type="text" value="06702-0000"/>	<input type="text"/>	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> <input type="text" value="Finance Department"/>	<b>Division Name:</b> <input type="text" value="Community Development Program"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> <input type="text" value="Mr."/>	<b>* First Name:</b> <input type="text" value="Michael"/>	
Middle Name: <input type="text"/>	<input type="text"/>	
<b>* Last Name:</b> <input type="text" value="LeBlanc"/>	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
<b>Title:</b> <input type="text" value="Director of Finance"/>		
<b>Organizational Affiliation:</b> <input type="text" value="City of Waterbury, Connecticut"/>		
<b>* Telephone Number:</b> <input type="text" value="203-574-6840"/>	<b>Fax Number:</b> <input type="text" value="203-753-6831"/>	
<b>* Email:</b> <input type="text" value="mleblanc@waterburyct.org"/>		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

HOME Investment Partnerships Program

**\* 12. Funding Opportunity Number:**

14.239

\* Title:

HOME Investment Partnerships Program

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

HOME Investment Partnerships Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="827,794.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="2,500.00"/>
* g. TOTAL	<input type="text" value="830,294.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

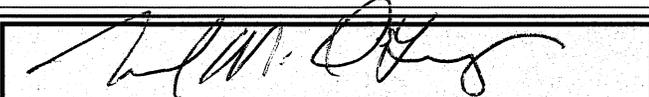
\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

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14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
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APPLICANT ORGANIZATION City of Waterbury, CT	DATE SUBMITTED 7/19/19

**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
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<b>* 3. Date Received:</b> <input type="text" value="08/01/2019"/>	<b>4. Applicant Identifier:</b> <input type="text"/>
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<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>5b. Federal Award Identifier:</b> <input type="text"/>
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**State Use Only:**

<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>
--	--

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="06-6001900"/>	<b>* c. Organizational DUNS:</b> <input type="text" value="8779930220000"/>
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**d. Address:**

**\* Street1:**   
**Street2:**   
**\* City:**   
**County/Parish:**   
**\* State:**   
**Province:**   
**\* Country:**   
**\* Zip / Postal Code:**

**e. Organizational Unit:**

<b>Department Name:</b> <input type="text" value="Finance Department"/>	<b>Division Name:</b> <input type="text" value="Community Development Program"/>
--	---

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**  **\* First Name:**   
**Middle Name:**   
**\* Last Name:**   
**Suffix:**

**Title:**

**Organizational Affiliation:**

**\* Telephone Number:**  **Fax Number:**

**\* Email:**

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.231

CFDA Title:

Emergency Solutions Grants Program

**\* 12. Funding Opportunity Number:**

14.231

\* Title:

Emergency Solutions Grants Program

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Emergency Solutions Grants Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="182,111.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="182,111.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<p>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</p> <p>Neil M. O'Leary </p>	<p>TITLE</p> <p>Mayor</p>
<p>APPLICANT ORGANIZATION</p> <p>City of Waterbury, CT</p>	<p>DATE SUBMITTED 7/18/19</p>

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
Neil M. O'Leary 	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED 7/12/19
City of Waterbury, CT	

**PROGRAM  
CERTIFICATIONS**

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

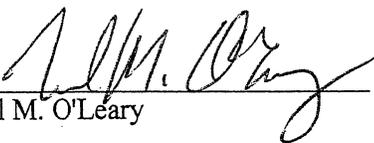
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

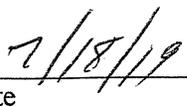
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Neil M. O'Leary

  
Date

\_\_\_\_\_  
Mayor, City of Waterbury

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018, 2019 & 2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Neil M. O'Leary

  
Date

\_\_\_\_\_  
Mayor, City of Waterbury

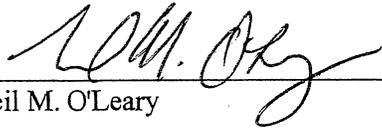
**Specific HOME Certifications**

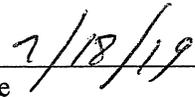
The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Neil M. O'Leary

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor, City of Waterbury

## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
Neil M. O'Leary

7/18/19  
Date

\_\_\_\_\_  
Mayor, City of Waterbury

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## ESG Certifications

**LOCAL GOVERNMENT GRANTEE  
CD YR 45 (2019-2020) EMERGENCY SOLUTIONS GRANTS PROGRAM  
CERTIFICATIONS BY THE CHIEF EXECUTIVE OFFICER**

**Safe Haven of Greater Waterbury**

• Ct Coalition Against Domestic Violence:	\$15,000
• United Way Waterbury:	\$30,000
<b>Safe Haven Total:</b>	<b>\$45,000</b>

**St. Vincent DePaul Mission of Waterbury, Inc.**

• Archdiocese of Hartford:	\$30,000
• Buck Foundation:	\$25,500
• Connecticut Community Foundation:	\$10,200
• Emergency Food and Shelter Grant:	\$23,800
• Ion Bank Foundation:	\$ 5,500
• Thomaston Savings Bank Foundation:	\$ 2,000
<b>St. Vincent Total:</b>	<b>\$97,000</b>

**The Salvation Army**

• ION Savings Bank:	\$10,000
• United Way of Greater Waterbury:	\$28,586
• New Opportunities:	\$10,650
• Savings Bank of Danbury:	\$ 2,756
<b>Salvation Army Total:</b>	<b>\$51,992</b>

**CERTIFICATION  
FOR A  
DRUG-FREE WORKPLACE**

# Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

City of Waterbury, CT

Program/Activity Receiving Federal Grant Funding

HUD Consolidated Plan Funding FY 2019 Annual Action Plan: CDBG, HOME and ESG

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Per the attached list of sites.

Check here  if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.

(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Neil M. O'Leary		Title Mayor
Signature 		Date 7/12/19

X

**CD Year 45  
Drug Free Workplace Attachment**

<b>Place of Performance</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
Brass City Harvest, Inc.	PO Box 11115	Waterbury	CT	06704
Catholic Charities, Inc.	965 South Main Street	Waterbury	CT	06706
Center for Human Development Hospitality Center	693 East Main Street	Waterbury	CT	06706
City of Waterbury	235 Grand Street	Waterbury	CT	06702
Connecticut Legal Services, Inc.	85 Central Avenue	Waterbury	CT	06051
Greater Waterbury Interfaith Ministries, Inc.	770 East Main Street	Waterbury	CT	06706
Hispanic Coalition of Greater Waterbury, Inc.	135 East Liberty Street	Waterbury	CT	06706
Literacy Volunteers of Greater Waterbury, Inc.	267 Grand Street	Waterbury	CT	06702
Manufacturing Alliance Service Corp., Inc. (MASC)	173 Interstate Lane	Waterbury	CT	06705
Safe Haven of Greater Waterbury, Inc.	29 Central Avenue	Waterbury	CT	06702
Shakesperience Productions, Inc.	117 Bank Street	Waterbury	CT	06702
St. Vincent DePaul Mission of Waterbury, Inc.	PO Box 1612	Waterbury	CT	06703
The Salvation Army	74 Central Avenue	Waterbury	CT	06702
Walnut Orange Walsh Neigh. Revitalization Zone	308 Walnut Street	Waterbury	CT	06704
Waterbury YMCA	136 West Main Street	Waterbury	CT	06702
Waterbury Youth Service System, Inc.	83 Prospect Street	Waterbury	CT	06702