

For Public Review

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Proposed Annual Action Plan

Program Year 45
October 1, 2019 – September 30, 2020



City of Waterbury
Neil M. O'Leary, Mayor

City of Waterbury
Community Development Program
235 Grand Street, Room C29
Waterbury, CT 06702
www.waterburyct.org

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Five Year Consolidated Plan for Waterbury covers calendar years October 2013 to September 2018. In August 2017, HUD approved the City's request for a two-year extension to the Five Year Plan, so that the City could collaborate with the Waterbury Housing Authority. This allowed for a Year 6 and Year 7 Annual Action to be associated with the Consolidated Plan. As such, the Consolidated Plan now covers the period from 2013 to 2020. The following represents the Year Seven Annual Action Plan, which begins on October 1, 2019 and ends on September 30, 2020 (CD Year 45).

The intent of the Consolidated Plan is to meet three basic objectives: 1) Decent, affordable housing 2) a suitable living environment; and 3) provide economic opportunities. The outcomes of the Consolidated Plan are the provision of 1) availability/accessibility; 2) affordability; and 3) sustainability.

NEEDS ASSESSMENT

In order to establish the objectives and outcomes in this Consolidated Plan, the City of Waterbury completed an extensive needs assessment. This process included consultation with numerous agencies, organizations, and individuals as well as analysis of available reports and data. The needs analysis process identified a range of needs and gaps in resources and services to be addressed with Consolidated Plan resources over the Five Year Strategy Period and which are still relevant for the two-year extension period. The needs are described in detail in the NA-Needs Assessment and MA-Housing Market Analysis Sections of the Consolidated Plan.

2. Summarize the objectives and outcomes identified in the Plan

OBJECTIVES AND OUTCOMES

In response to the needs summarized above, the Waterbury Consolidated Plan contains several goals and anticipated outcomes as described below.

Housing Affordability/Accessibility

- Increase the accessibility to housing resources through a program of rehabilitation, new construction, enforcement of housing codes, and abatement of lead paint hazards.
- Increase housing affordability by providing technical and financial resources to add decent housing units responsive to the income levels prevalent in Waterbury.
- Maintain and increase the availability of housing for the homeless with financial assistance and coordination by the Continuum of Care.
- Increase the supply of three- or more bedroom units for homeless families and supportive permanent housing.
- Provide support for programs and organizations that increase access to affordable goods and materials for a stable residential environment.

Suitable Living Environment/Sustainability

- Support youth initiatives including mentoring to address daily issues as well as educational and life skills attainment in order to succeed in the 21st Century economy and society.
- Provide for the elderly to meet daily living needs as well as socialization within the community including affordable transportation.
- Support the provision of targeted social service programs to address conditions that impact individuals and families as well as the community as a whole.
- Support the improvement of housing conditions with an investment in infrastructure replacement and improvement in order to stabilize and revitalize neighborhoods.
- Continue the school investment program as both an educational and neighborhood improvement initiative.
- Provide basic medical and nutritional resources to sustain low and moderate income persons in the community.

Economic Opportunity

- Make strategic investments in the abatement of hazardous environmental conditions to increase the amount of land and buildings available for economic development.
- Provide technical assistance and support for leveraging financial resources and marketing to assist the transition of Waterbury into a competitive 21st Century economy.

OUTCOMES

The outcomes to address community needs as well as objectives will result from specific programs and investments over the term of the seven years now covered by this Consolidated Plan. The programs and investments selected for funding in year seven were reviewed for consistency with the needs and objectives contained in the original five-year plan.

3. Evaluation of past performance

The City chooses its goals and projects in a manner that addresses identified community needs and gaps in services as established during its citizen participation and local consultation process. Programs and projects which are consistent with goals and objectives of the Consolidated Plan are chosen according to community need and an evaluation of the past performance and implementation capacity of the administering agency.

"Past performance" of sub- recipients is taken into consideration in the awarding of annual CDBG and ESG funds. Citizen Advisory Committee (CAC) members who are responsible for the review and evaluation of applications rely on past performance reports in deciding whether to award future funds. The Community Development staff provides CAC members with the status of all the agencies' expenditures as well as information related to their reporting history or any performance problems such as timeliness and accuracy of invoices and/or reporting documents if applicable.

At the close of each program year, the City of Waterbury prepares its Consolidated Annual Performance Evaluation Report (CAPER) which is submitted to HUD within 90 days of the end of the Program Year. The CAPER analyzes the City's use of its annual CDBG, ESG and HOME fund allocations and serves as an evaluation of the City's performance. In general, the City has met its overall goals and timeliness standards with its Consolidated Plan programs.

In addition, the Community Development staff monitors performance of program/project sub-recipients. The staff has a monitoring plan which is made available to public service sub-recipients. The staff requires monthly, quarterly and close-out reports of all CDBG public service sub-recipients and performs visits once a year. ESG sub-recipients report quarterly and provide an end of the year close-out report. The staff also work with City departments and nonprofits receiving project funds to ensure timely processing of contracts, correct bidding procedures and compliance with all Federal regulations concerning Davis-Bacon wages. Projects are visited several times while they are underway to ensure program compliance.

4. Summary of Citizen Participation Process and consultation process

In order to establish the objectives and outcomes in this Annual Action Plan, the City of Waterbury has completed an extensive needs assessment. This process has included consultation with numerous agencies, organizations, and individuals as well as analysis of available reports and data. Citizen participation has been carried out under the leadership of the Citizens Advisory Committee (CAC) inclusive of public hearings, solicitation of proposed programs, and CAC meetings open to the public. Two public hearings, one on the needs of the community was held on February 6, 2019 and one on the Draft Annual Action Plan will be held on April 9, 2019 during a 30-day public comment period.

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Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City of Waterbury receives federal funds through the U.S. Department of Housing and Urban Development on an annual basis. During the seventh program year of this extended Five Year Plan (2013-2020), the City has estimated that it will receive entitlement allocations in the following amounts: +

CDBG: \$2,146,218

ESG: \$175,851

HOME: \$859,735

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 6				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total:\$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$2,146,218	\$14,000	\$61,173	\$2,221,391	\$-0-	A new five-year Con Plan will be prepared for 2020-2025.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 6				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total:\$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$859,735	\$2,500	\$0	\$862,235	\$-0-	A new five-year Con Plan will be prepared for 2020-2025.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	\$175,851	\$0	\$0	\$175,851	\$-0-	A new five-year Con Plan will be prepared for 2020-2025.

Table 1 - Expected Resources – Priority Table

AP-35 Projects – 91.220(d)

Introduction

Following an application, citizen participation and formal review process the City of Waterbury allocated its CDBG, HOME and ESG resources in a manner that addresses its identified housing and community development needs. The projects and programs selected for funding over the upcoming program year are described briefly in the following table.

#	Project Name
1	CDBG - Administration
2	Brass City Harvest
3	Catholic Charities
4	Center for Human Development
5	Connecticut Legal Services
6	Greater Waterbury Interfaith Ministries (GWIM)
7	Hispanic Coalition
8	Literacy Volunteers
9	Manufacturing Alliance Service Corporation, Inc. (MASC)
10	Safe Haven
11	Salvation Army
12	Shakesperience Productions, Inc.
13	WOW Community Center
14	Waterbury Senior Shuttle
15	Waterbury Youth Services
16	Economic Development-Brass City Food Hub
17	Park Improvements-Library Park
18	Neighborhood Facilities-YMCA Annex at Rose Hill
19	ESG19 Waterbury

#	Project Name
20	HOME-Administration
21	HOME-CHDO Set Aside
22	HOME-Housing Development

Table 2 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects were selected to meet identified needs in the community with the resources provided. Limited financial resources with which to finance programs and projects is the greatest obstacle to meeting the municipality's underserved needs.

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Projects

AP-38 Projects Summary

Project Summary Information

1	Project Name	CDBG - Administration
	Funding	\$429,244
	Description	Funds will be used for the Administration of the CDBG Program.
2	Project Name	Brass City Harvest
	Target Area	Citywide
	Goals Supported	Provide for Basic Medical and Nutritional Needs
	Needs Addressed	Provide Public and Supportive Services
	Funding	\$16,488
	Description	CDBG funds will be used for the utility and insurance expenses related to year-round food production and distribution, and the direct purchase of fresh food on behalf of income-eligible Waterbury senior citizens. 380 individuals and families are served.
	Estimate the number and type of families that will benefit from the proposed activities	380
Location Description	324 Mill Street, Waterbury, CT	
3	Project Name	Catholic Charities
	Target Area	Citywide
	Goals Supported	Provide Targeted Social Service Programs
	Needs Addressed	Provide Public and Supportive Services
	Funding	\$5,388

	Description	CDBG funds will be used to support the salary of the direct service staff providing case management and crisis resolution services as well as the building expenses (i.e. utilities) necessary to providing services. The program will serve up to 255 unduplicated persons.
	Estimate the number and type of families that will benefit from the proposed activities	255
	Location Description	13 Wolcott Street, Waterbury, CT 06702
4	Project Name	Center for Human Development
	Target Area	Citywide
	Goals Supported	Provide Targeted Social Service Programs
	Needs Addressed	Address Homelessness Provide Public and Supportive Services
	Funding	\$50,000
	Description	This program provides a drop-in center (Hospitality Center) for Homeless Persons. It currently operates weekdays from 7:30am to 3:30pm. Funds will be used for the salary of the community coordinator and to expand current programming into late evenings and weekends. An estimated 700 persons will be served annually.
	Estimate the number and type of families that will benefit from the proposed activities	700
	Location Description	693 East Main Street, Waterbury, CT 06706
5	Project Name	Connecticut Legal Services
	Target Area	Citywide
	Goals Supported	Provide Targeted Social Service Programs
	Needs Addressed	Provide Public and Supportive Services
	Funding	\$10,088

	Description	CDBG funds will be used for the salary and fringe of a local staff attorney who will provide legal representation and counsel to the target population under this project. The program will serve an estimated 45 persons.
	Estimate the number and type of families that will benefit from the proposed activities	45 Persons
	Location Description	85 Central Avenue, Waterbury, CT 06702
6	Project Name	Greater Waterbury Interfaith Ministries
	Target Area	Citywide
	Goals Supported	Provide for Basic Medical and Nutritional Needs
	Needs Addressed	Address Homelessness Provide Public and Supportive Services
	Funding	\$51,062
	Description	CDBG funding will be used for soup kitchen and food pantry food purchases, soup kitchen supplies, direct staff salaries and utilities. There will be 3,000 beneficiaries.
	Estimate the number and type of families that will benefit from the proposed activities	3,000
	Location Description	770 East Main Street, Waterbury, CT 06705
7	Project Name	Hispanic Coalition
	Target Area	Citywide - South End
	Goals Supported	Provide for the Elderly Provide Targeted Social Service Programs
	Needs Addressed	Provide Public and Supportive Services
	Funding	\$11,388

	Description	CDBG funds will be used for the salary of a full-time Case Manager. The program provides case management services to the Hispanic population in the City's South End neighborhood. The program serves 1,200 clients annually
	Estimate the number and type of families that will benefit from the proposed activities	1,200
	Location Description	135 East Liberty Street, Waterbury, CT 06706
8	Project Name	Literacy Volunteers
	Target Area	Citywide
	Goals Supported	Provide Targeted Social Service Programs
	Needs Addressed	Provide Public and Supportive Services
	Funding	\$5,000
	Description	CDBG funds will be used for salary support to train tutors, register students, provide on-going support to tutors and students, and to purchase educational materials. The program provides literacy tutoring to adults through the efforts of volunteers. The program will serve 250 persons annually.
	Estimate the number and type of families that will benefit from the proposed activities	250
	Location Description	267 Grand Street, Waterbury, CT 06702
9	Project Name	Manufacturing Alliance Service Corp., Inc. (MASC)
	Target Area	Citywide
	Goals Supported	Job Training and Employment Opportunities
	Needs Addressed	Job Training and Employment Opportunities for low income persons.
	Funding	\$51,350
	Description	CDBG funds will be used to pay the tuition for 13 additional students to attend the manufacturing program. Tuition covers teacher salaries, equipment and materials.

	Estimate the number and type of families that will benefit from the proposed activities	13
	Location Description	173 Interstate Lane, Waterbury, CT 06705
10	Project Name	Safe Haven
	Target Area	Citywide
	Goals Supported	Provide Targeted Social Service Programs
	Needs Addressed	Provide Public and Supportive Services
	Funding	\$9,131
	Description	CDBG funds will be used to pay for utilities, office supplies and insurance. This program provides advocacy and counseling for victims of domestic violence and sexual assault including 24- hour intervention. The funds will be used to support program implementation. The program will assist 250 people annually.
	Estimate the number and type of families that will benefit from the proposed activities	250
	Location Description	29 Central Avenue, Waterbury, CT 06702
11	Project Name	Salvation Army
	Target Area	Citywide
	Goals Supported	Provide for Basic Medical and Nutritional Needs
	Needs Addressed	Provide Public and Supportive Services
	Funding	\$10,000
	Description	CDBG funds will be used to cover emergency food pantry salaries and food costs. The program will assist 1,708 people annually.
	Estimate the number and type of families that will benefit from the proposed activities	1,708

	Location Description	74 Central Avenue, Waterbury, CT 06702
12	Project Name	Shakesperience Productions, Inc.
	Target Area	Citywide
	Goals Supported	Support Youth Initiatives
	Needs Addressed	Provide Public and Supportive Services
	Funding	\$5,388
	Description	CDBG funds will be used to underwrite the salaries and housing of Resident Artists (2) and the Education Manager who trains and supervises the program, as well as the occupancy expenses for the Shakesperience Studio at the times that the program is conducted. The program will serve 30 youth.
	Estimate the number and type of families that will benefit from the proposed activities	30
	Location Description	117 Bank Street, Waterbury, CT 06702
13	Project Name	WOW Community Center
	Target Area	Walnut Orange Walsh
	Goals Supported	Support Youth Initiatives
	Needs Addressed	Provide Public and Supportive Services
	Funding	\$9,131
	Description	CDBG funds will be used for utilities and insurance. This program serves neighborhood youth with afterschool activities and education in its learning center. It also provides information on social programs and housing issues to the general neighborhood population. The program will serve 24 youth annually.
	Estimate the number and type of families that will benefit from the proposed activities	24

	Location Description	308 Walnut Street, Waterbury, CT 06704
14	Project Name	Waterbury Senior Shuttle
	Target Area	Citywide
	Goals Supported	Provide for the Elderly
	Needs Addressed	Provide Public and Supportive Services
	Funding	\$78,388
	Description	CDBG funds will be used for on demand response transportation for senior citizens. Trips are for medical appointments, grocery shopping and recreation. Funds will be used for transportation costs to provide up to 650 rides per month. This program provides curb to curb and door to door transportation service with medical appointments as a priority. The program serves 400 people annually. The City will provide \$46,612 to the program.
	Estimate the number and type of families that will benefit from the proposed activities	400
	Location Description	235 Grand Street, Waterbury, CT 06702
15	Project Name	Waterbury Youth Services
	Target Area	Citywide
	Goals Supported	Support Youth Initiatives
	Needs Addressed	Provide Public and Supportive Services
	Funding	\$9,131
	Description	CDBG funds will be used to increase the capacity of case management services, including truancy prevention and counseling, by increasing the hours for a case manager and partnering with the Waterbury Department of Education to provide an out of school suspension program for middle school youth. The program will serve 315 youth.
	Estimate the number and type of families that will benefit from the proposed activities	315

	Location Description	83 Prospect Street, Waterbury, CT 06702
16	Project Name	Economic Development - Brass City Harvest Food Hub
	Target Area	South End Neighborhood
	Goals Supported	Create economic opportunities for low and moderate income persons through job creation
	Needs Addressed	Make strategic investments in the abatement of hazardous environmental conditions to increase the amount of land and buildings available for economic development.
	Funding	\$240,500
	Description	CDBG funds will be used to purchase interior equipment to facilitate food processing and manufacturing as part of the operation of the Food Hub.
	Estimate the number and type of families that will benefit from the proposed activities	750
	Location Description	359 Mill Street, Waterbury, CT 06706
17	Project Name	Park Improvements – Library Park
	Target Area	CDBG Income-Eligible Target Neighborhoods
	Goals Supported	Provide Infrastructure & Facility Improvements
	Needs Addressed	Provide or Improve Existing Community Facilities
	Funding	\$665,715
	Description	CDBG funds will be used to reconstruct the park promenade, interior pathways, overlook, brick wall, lighting and fixtures and WI-FI as part of the multi-year park improvements.*Program income if realized will be added to this project.
	Estimate the number and type of families that will benefit from the proposed activities	108,272
	Location Description	267 Grand Street, Waterbury, CT 06702
18	Project Name	Neighborhood Facilities – YMCA Annex at Rose Hill

	Target Area	Citywide
	Goals Supported	Provide Infrastructure & Facility Improvements
	Needs Addressed	Provide or Improve Existing Community Facilities
	Funding	\$549,999
	Description	CDBG funds will be used to help acquire the Rose Hill property at 63 Prospect Street by purchase and/or lease for the purpose of expanding their School Aged Programs and School Readiness Programs and to create more childcare and administrative space. **Last year's allocation of \$300,000 was cancelled because the YMCA was not ready to move forward and the City needed the funds in order to cover the construction costs for Phase 1 of the Food Hub Project.
	Estimate the number and type of families that will benefit from the proposed activities	400
	Location Description	63 Prospect Street, Waterbury, CT 06702
19	Project Name	ESG19 Waterbury
	Target Area	Citywide
	Goals Supported	Increase Housing Affordability Maintain and Increase Housing for Homeless
	Needs Addressed	Address Homelessness
	Funding	\$175,851
	Description	The 2019 Federal Fiscal Year allocation of ESG funds for the City of Waterbury.
	Planned Activities	With the use of its Emergency Solutions Grant funding the City of Waterbury will provide operational support to three (3) area shelters Safe Haven, Salvation Army and St. Vincent DePaul. Funds will also be used to provide rapid re-housing activities through the Salvation Army and St. Vincent DePaul facilities. The Salvation Army will also provide a homelessness prevention program. A portion of the funding will provide administrative support for the ESG program.
20	Project Name	HOME - Administration

	Funding	\$85,974
	Description	Funds will be used to cover administrative expenses associated with the HOME program.
21	Project Name	HOME - CHDO Set Aside
	Goals Supported	Increase Accessibility to Housing Resources Increase Housing Affordability
	Needs Addressed	Reduce Cost Burden Rehabilitate Existing Housing Stock
	Funding	\$128,960
	Description	Funds will be utilized to provide pre-development and development assistance to Community Housing Development Organizations (CHDOs). Funds will be allocated as sub-grants on an as-needed basis under a separate on-going application process.
22	Project Name	HOME - Housing Development
	Target Area	Citywide CDBG Income-Eligible Target Neighborhoods
	Goals Supported	Increase Accessibility to Housing Resources Improve Housing Conditions & Eliminate Blight
	Needs Addressed	Reduce Cost Burden Reduce Lead Hazards Rehabilitate Existing Housing Stock Provide Supportive Housing
	Funding	\$644,801
	Description	Funds will be used to provide loans and grants in support of housing development and redevelopment projects. Funds will be allocated as sub-grants in support of rehabilitation or new construction rental or homeownership projects under a separate on-going application process for projects of merit meeting HOME requirements. If realized during the Program Year, any anticipated Program Income (\$2,500) will be added to this account to be utilized to support housing projects.

+Expected Resources: For planning purposes, the City has estimated that it will receive the same allocation in the upcoming CD Year 45 Program that it received in the CD Year 44 Program. In the event of an increase or decrease in the final allocations, the Citizens Advisory Committee decided to apply the increase/decrease equally to the social service agencies, except in the event of a 50% decrease funds would go to the agencies meeting the Consolidated Plan priorities in the amounts noted. For the projects and for the HOME and ESG allocations, the increase or decrease would be applied equally.

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