

CIVIL SERVICE COMMISSION WATERBURY, CONNECTICUT

OPEN COMPETITIVE EXAM #2674

OPEN COMPETITIVE EXAMINATION FOR: SANITARIAN II

SALARY: \$31.50 ~ \$37.22/hr. Non-Exempt, 35 hrs./wk. (NOTE: New hires start at the beginning of the range)

FRINGE BENEFITS: Choose from available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation Days; paid Sick Days; paid Personal Days.

LAST DAY FOR FILING APPLICATIONS

Applications, which may be obtained by visiting our website at www.waterburyct.org or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:50 p.m. on:

UNTIL SUFFICIENT APPLICATIONS ARE RECEIVED

IMPORTANT:

1. **Veterans** – Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. **Residents** – Five (5) Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

EXAMPLES OF WORK: (Illustrative and not all inclusive)

Investigates complaints of substandard, unsanitary conditions in dwellings, alleys, vacant lots or business establishments; Inspects transient lodging and trailer camps for overcrowding, defective plumbing, fire hazards, and related undesirable conditions and recommends corrective measures to be followed; Investigates requests for permits to occupy basement rooms in houses; Investigates complaints of nuisances, such as bed bugs, insects, rodents, weeds, unsanitary privies, and refuse disposal and recommends control measures; Appears in court as witness against persons in violation of health codes; Enforces ordinances pertaining to control of rodent and insect infestation; Checks operators; Licenses and renews or suspends permits; Inspects restaurants, groceries, bakeries and other food establishments for cleanliness of personnel, utensils and storage facilities; Instructs restaurant proprietors on the proper location of sanitary facilities and makes periodic inspections for compliance; Recommends revocation of health permits and appears as a witness in court against violators of sanitary laws; Performs other related work as required.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:

Good knowledge of public health and sanitation practices and ordinances; Good knowledge of the philosophy and principles underlying modern environmental sanitation programs; Ability to be tactful yet firm in enforcing compliance with laws and ordinances; Ability to establish and maintain effective working relationships with city, state, federal officials, co-workers, property owners and restaurateurs; Ability to express oneself clearly and concisely both orally and in writing; Ability to work indoor/outdoor environments with noise and all temperatures and climates including adverse weather conditions; Ability to demonstrate basic knowledge of computer skills; Ability to work independently to detect, analyze and remedy health code violations; Ability to maintain a high level of ethical and professional standards; Ability to exercise good judgment when making decisions, act confidentially and discretely with adherence to policies/procedures and applicable federal, state and local standards, guidelines and governing regulations.

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IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING EXPERIENCE: Bachelor's Degree in Public Health or related sciences and two (2) years' experience in public and/or environmental health field.

LICENSURES, CERTIFICATIONS AND OTHER REQUIREMENTS:

REQUIRED CERTIFICATION: Possession of a valid State of Connecticut Food Inspector's Certification preferable; or Successful completion of a State of Connecticut Department of Public Health Food Inspector Training Course. Attainment of State of Connecticut Food Inspector's Certification the next time that the State of Connecticut examination is administered after being hired.

Regardless of which situation above applies incumbent must obtain the State of Connecticut Lead Inspector Certification within one year.

SPECIAL REQUIREMENTS: Must be in possession of a valid motor vehicle driver's license with a good driving history (job duties require the use of privately-owned vehicle). See Below:

**COPIES OF APPLICABLE DOCUMENTS (DIPLOMA OR TRANSCRIPTS) AND
APPLICABLE CERTIFICATION MUST BE SUBMITTED AT TIME OF APPLICATION**

In order to verify possession of the appropriate Driver's License and good driving history, applicants will now be required to provide the H.R. Office with a Driving History Report that is less than 30 days old. Only reports generated by the Department of Motor Vehicle will be accepted. This information will be specifically requested of the applicants at the time that a conditional offer is made. In the event that a report is not supplied within (7) seven days or the H.R. Director deems your driving history to be poor, the conditional offer may be rescinded.

This position is covered under the written agreement between the City of Waterbury and the White-Collar Union. The Parts and Weights for this examination will be determined prior to conducting the exam. Seniority credit for this position will be in accordance with the amendment of the Civil Service Rules & Regulations. Residents – Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination. Appeal Process- An applicant may appeal notice of not meeting the minimum qualifications (Civil Service Rules and Regulations, Section 3741, Subsection B, Article 9) to the *Civil Service Commission* within seven (7) days of the date on such notice.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER

E.O.E. M/F/H/V

EEOP Utilization Report available upon request

6/26/25USARmd

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PART V - WORKING CONDITIONS, PHYSICAL AND MENTAL REQUIREMENTS

Employees appointed to positions in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

NEVER (N)	OCCASIONALLY (O)				FREQUENTLY (F)	CONSTANTLY (C)			
0 % of Shift	1-33% of Shift				34-66% of Shift	67-100% of Shift			
Working Conditions	N	O	F	C	Working Conditions	N	O	F	C
Physical Demands			X		Depth Perception			X	
Standing			X		Color Distinction			X	
Walking			X		Peripheral Vision			X	
Sitting			X		Driving			X	
Lifting		X			Physical Strength:				
Carrying		X			Little Physical Effort (-10 lbs.)			X	
Pushing		X			Light Work (-20 lbs.)		X		
Pulling		X			Medium Work (20-50 lbs.)		X		
Climbing	X				Heavy Work (50-100 lbs.)	X			
Balancing	X				Very Heavy Work (100+ lbs.)	X			
Stooping		X			Environmental Conditions				
Kneeling		X			Cold (50 degrees F or less)		X		
Crouching	X				Heat (90 degrees F or more)		X		
Crawling	X				Temperature Changes		X		
Reaching		X			Wetness		X		
Handling		X			Humidity		X		
Grasping		X			Extreme Noise or Vibration		X		
Twisting		X			Exposure to Chemicals	X			
Feeling		X			Exposure to Gases and Fumes	X			
Talking				X	Exposure to Unpleasant Odors		X		
Hearing			X		Exposure to bodily fluids	X			
Repetitive Motion			X		Exposure to dampness		X		
Hand/Eye/Foot Coordination			X		Confinement to Small or Restricting Area		X		
Visual Acuity/Near			X		Mechanical Hazards	X			
Visual Acuity/Far			X		Physical danger or abuse	X			

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified.

The City of Waterbury is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the City when necessary.

Prepared on: March 9, 2023

Position Title: Sanitarian II