

# CIVIL SERVICE COMMISSION WATERBURY, CONNECTICUT

OPEN COMPETITIVE EXAM # 2673

## **OPEN COMPETITIVE EXAMINATION FOR: Food Service Driver**

**SALARY: \$24.23~\$31.43/hr.** (NOTE: NEW HIRES START AT THE BEGINNING OF RANGE)

**SALARY AS OF JULY 1, 2025: \$25.09~\$31.74/hr.**

**FRINGE BENEFITS:** Choose from available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation; paid Sick Leave; Personal Days.

### **LAST DAY FOR FILING APPLICATIONS**

Applications, which may be obtained by visiting our website at [www.waterburyct.org](http://www.waterburyct.org) or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:30 p.m. on:

**July 2, 2025**

### **IMPORTANT:**

1. Veterans – Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. Residents – Five (5) Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

### **EXAMPLES OF DUTIES:** (Illustrative Only)

- Completes Driver's Daily Vehicle Inspection Report;
- Ensures vehicle is properly fueled;
- Maintains cleanliness of motor vehicle equipment and storage facilities;
- Operates either a forklift or refrigerated truck and delivers lunch supplies and food from central storage facility to individual schools or other City locations, as necessary;
- Performs daily, driver's maintenance and safety checks and makes minor repairs on vehicle as required;
- Performs related tasks assigned by supervisor or designee;
- Receives all shipments of food or supplies at central storage facilities;
- Requires stocking food and placing supplies into proper storage facilities;
- Retains accurate revolving inventories;
- Performs other related work as required.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Skill in driving a forklift or refrigerated truck in all types of weather; ability to understand and follow oral and written instructions; considerable knowledge of traffic rules; mechanical and mathematical aptitude; ability to make minor repairs and adjustments to motor equipment; dependability, good physical condition, ability to lift 40 pounds or more; ability for sound judgment, ability to maintain pleasant relations with those being serviced and co-workers, willingness to learn.

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#### **ACCEPTABLE EXPERIENCE AND TRAINING:**

1 year experience in operating a motor vehicle requiring a Class B, CDL license to include an air brake endorsement. Completion of High School Diploma or a G.E.D. is required.

#### **SPECIAL REQUIREMENT:**

Requires 1 year of employment operating a motor vehicle requiring a Class B, CDL license and a good driving record.

**COPIES OF HIGH SCHOOL DIPLOMA, TRANSCRIPTS OR GED & CDL LICENSE  
MUST BE SUBMITTED AT TIME OF APPLICATION**

**In order to verify possession of the appropriate Driver's License and good driving history, applicants will now be required to provide the HR Office with a Driving History Report that is less than 30 days old. Only reports generated by the Department of Motor Vehicle will be accepted. This information will be specifically requested of the applicants at the time that a conditional offer is made. In the event that a report is not supplied within (7) seven days or the HR Director deems your driving history to be poor, the conditional offer may be rescinded.**

This position is covered under the written agreement between the City of Waterbury and Waterbury City Employees Local 353 AFSCME (AFL-CIO). The Parts and Weights for this examination will be determined prior to conducting the exam. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination.

**APPEAL PROCESS:** - An applicant may appeal notice of not meeting the minimum qualifications (Civil Service Rules and Regulations, Section 3741, Subsection B, Article 9) to the *Civil Service Commission* within seven (7) days of the date on such notice. Please notify the Civil Service Office of a change in address. Notification will be mailed to the address written on your application.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER  
E.O.E. M/F/D/V

EEOP Utilization Report available at [www.waterburyct.org](http://www.waterburyct.org)

## CIVIL SERVICE COMMISSION WATERBURY, CONNECTICUT

**WORKING CONDITIONS, PHYSICAL AND MENTAL REQUIREMENTS:** Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required. Incumbents in this class may be required to lift moderate to heavy weights and may be exposed to significant levels of dust, heat, noise, extreme weather conditions and risk of injury from equipment.

**Frequency: Place an "X" in each box that is appropriate to your job.**

NEVER (N)	OCCASIONALLY (O)				FREQUENTLY (F)	CONSTANTLY (C)			
0 % of Shift	1-33% of Shift				34-66% of Shift	67-100% of Shift			
Frequency:	N	O	F	C	Frequency:	N	O	F	C
<b>Physical Demands:</b>					Depth Perception				X
Standing				X	Color Distinction				X
Walking				X	Peripheral Vision				X
Sitting		X			Driving			X	
Lifting			X		<b>Physical Strength:</b>				
Carrying			X		Little Physical Effort (-10 lbs.)			X	
Pushing			X		Light Work (-20 lbs.)			X	
Pulling			X		Medium Work (20-50 lbs.)			X	
Climbing		X			Heavy Work (50-100 lbs.)			X	
Balancing		X			Very Heavy Work (100+ lbs.)		X		
Stooping		X			<b>Environmental Conditions:</b>				
Kneeling		X			Cold (50 degrees F or less)		X		
Crouching		X			Heat (90 degrees F or more)		X		
Crawling	X				Temperature Changes			X	
Reaching			X		Wetness		X		
Handling				X	Humidity		X		
Grasping			X		Extreme Noise or Vibration		X		
Twisting			X		Exposure to Chemicals			X	
Feeling			X		Exposure to Gases and Fumes		X		
Talking			X		Exposure to Unpleasant Odors		X		
Hearing				X	Exposure to Bodily Fluids		X		
Repetitive Motion				X	Exposure to Dampness		X		
Hand/Eye/Foot Coordination				X	Confinement to a Small/Restricting Area		X		
Visual Acuity/Near				X	Mechanical Hazards		X		
Visual Acuity/Far				X	Physical Danger		X		

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified. The City of Waterbury is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the City when necessary.