

**CIVIL SERVICE COMMISSION  
WATERBURY, CONNECTICUT**

**OPEN COMPETITIVE EXAM #2662**

**OPEN COMPETITIVE EXAMINATION FOR: TRAFFIC UTILITY PERSON**

**SALARY: \$24.23 ~ \$31.43/hr. (40 hrs. /wk., non-exempt, paid weekly)** (NOTE: NEW HIRES START AT THE BEGINNING OF THE RANGE)

**FRINGE BENEFITS:** Choose from available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation; paid Sick Days; paid Personal Days.

**LAST DAY FOR FILING APPLICATIONS**

APPLICATIONS: May be obtained by visiting our website at [www.waterburymt.org](http://www.waterburymt.org) or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:30 p.m. on:

**Until Sufficient Applications Received**

**IMPORTANT:**

1. Veterans – Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled Veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. Residents – Five (5) Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

**EXAMPLES OF WORK:** (Illustrative only)

Performs skilled maintenance and construction tasks in accordance with national and local electrical codes and standard trade practices; Performs routine preventative maintenance and makes minor repairs to traffic controllers, relays and switches; Assists the Traffic Signal Technician in making difficult repairs on traffic equipment; Replaces traffic signal lamps; Places traffic counters at designated locations, verifies their proper operation, retrieves and prints data and reports for interpretation by the Traffic Engineer; Operates a bucket truck in the performance of duties; Maintains inventory and maintenance records pertaining to the various devices and equipment and initiates requisitions for needed supplies; Performs duties of sign maintenance staff as needed; Deploys traffic cones & barricades for Special Event traffic control; Programs and deploys the City's Variable Message Sign (VMS) units as required; Sets up and maintains traffic signs, cones, and barricades for work zone traffic control in accordance with Connecticut Department of Transportation (ConnDOT) regulations; Receives and records reports of faulty or damaged traffic equipment, performs repairs and keeps daily logs of all repairs; Prepares notes, sketches and drawings for work orders, service requests and general layout of location of traffic control equipment; Responds to emergencies related to malfunctioning traffic control equipment and provides assistance to staff in repair of traffic signals; Performs mark-outs in accordance with State of Connecticut Call Before You Dig (CBYD) regulations as required; Installs, repairs, and keeps inventory records of the City's street name signs; Performs manual turning movement counts as needed; Assists in winter and emergency highway operations (e.g. snow plowing) as needed; Performs other related work as required.

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**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

Basic knowledge of electrical circuits, wiring and maintenance of traffic signals; Knowledge and ability to work around high voltage; General knowledge of the Manual on Uniform Traffic Control Devices (MUTCD); Ability to maintain and repair electrical and mechanical devices; Ability to maintain inventory and work records; Ability to operate and work from a bucket truck; Ability to work independently; Ability to establish and maintain good working relationships with contractors, fellow employees; public officials and the general public; Working knowledge of the common practices, tools, terminology and safety precautions in the electrical trade; Familiarity with Flagger/Work Zone safety procedures required to work in moving traffic; Ability to work in various environments and climates, including adverse weather conditions; Must be available to respond to 24-hour emergency situations and Special Event Traffic Control; Ability to interpret Traffic Signal plans, timing and phasing diagrams, and perform test procedures for traffic equipment.

**IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING:**

Graduation from a vocational school with a diploma designating completion of subject requirements in the electronic or electrical trade; and a minimum of two (2) years of employment maintaining and operating electronic or electrical equipment. Must have working knowledge of Microsoft Office software, including Word, Excel and Outlook.

**ADDITIONAL REQUIREMENTS:**

Must be in possession of a valid Motor Vehicle Driver's License with a good driving history.

**SPECIAL REQUIREMENTS:**

Must be able to obtain Flagger/Work Zone Safety Certification approved by Connecticut Department of Transportation (ConnDOT) within six (6) months of employment. Must be able to obtain International Municipal Signal Association (IMSA) Traffic Signal Level I Certification the next time the examination is administered after being hired.

**COPIES OF REQUIRED HIGH SCHOOL/VOCATIONAL DIPLOMA/G.E.D. MUST BE  
SUBMITTED AT TIME OF APPLICATION &  
CERTIFICATIONS (IF APPLICABLE)**

**In order to verify possession of the appropriate Driver's License and good driving history, applicants will now be required to provide the H.R. Office with a Driving History Report that is less than 30 days old. Only reports generated by the Department of Motor Vehicle will be accepted. This information will be specifically requested of the applicants at the time that a conditional offer is made. In the event that a report is not supplied within (7) seven days or the H.R. Director deems your driving history to be poor, the conditional offer may be rescinded.**

This position is covered under the written agreement between the City of Waterbury and the Waterbury City Employees Local 353, AFSCME. The Parts and Weights for this examination will be determined prior to conducting the exam. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination. Appeal Process- An applicant may appeal notice of not meeting the minimum qualifications (Civil Service Rules and Regulations, Section 3741, Subsection B, Article 9) to the *Civil Service Commission* within seven (7) days of the date on such notice.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER  
E.O.E. M/F/D/V

3/26/18 EEOP Utilization Report available upon request

4/15/25 USAR md

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### PART V - WORKING CONDITIONS, PHYSICAL AND MENTAL REQUIREMENTS

Employees appointed to positions in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

**Frequency: Place an "X" in each box that is appropriate to your job.**

NEVER (N)	OCCASIONALLY (O)				FREQUENTLY (F)	CONSTANTLY (C)			
0 % of Shift	1-33% of Shift				34-66% of Shift	67-100% of Shift			
<b>Working Conditions</b>	N	O	F	C	<b>Working Conditions</b>	N	O	F	C
<b>Physical Demands</b>					Depth Perception			X	
Standing		X			Color Distinction			X	
Walking		X			Peripheral Vision			X	
Sitting			X		Driving		X		
Lifting		X			<b>Physical Strength:</b>				
Carrying		X			Little Physical Effort (-10 lbs.)		X		
Pushing		X			Light Work (-20 lbs.)		X		
Pulling		X			Medium Work (20-50 lbs.)		X		
Climbing		X			Heavy Work (50-100 lbs.)		X		
Balancing		X			Very Heavy Work (100+ lbs.)	X			
Stooping		X			<b>Environmental Conditions</b>				
Kneeling		X			Cold (50 degrees F or less)		X		
Crouching		X			Heat (90 degrees F or more)		X		
Crawling	X				Temperature Changes		X		
Reaching		X			Wetness		X		
Handling		X			Humidity		X		
Grasping		X			Extreme Noise or Vibration		X		
Twisting		X			Exposure to Chemicals	X			
Feeling		X			Exposure to Gases and Fumes		X		
Talking			X		Exposure to Unpleasant Odors		X		
Hearing			X		Exposure to bodily fluids	X			
Repetitive Motion		X			Exposure to dampness		X		
Hand/Eye/Foot Coordination				X	Confinement to Small or Restricting Area	X			
Visual Acuity/Near				X	Mechanical Hazards		X		
Visual Acuity/Far			X		Physical danger or abuse		X		

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified. The City of Waterbury is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the City when necessary.

Prepared on: 8/31/21

Position: Traffic Utility Person