

# CITY OF WATERBURY



## CURRENTLY ACCEPTING APPLICATIONS For a **GIS INTERN**

Salary: \$16.35/hr.

Standard Work Schedule: Up to 35 hours per week

### **EXAMPLES OF WORK(Illustrative only):**

- Assist with creating plans, maps, databases and reports. Assist with copying, project filing and correspondence. Perform survey party duties in the field for field verification and records research. Answer telephone inquiries and perform records research. Other related work as required or directed.

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Some knowledge of principles and practices of Geographic Information Systems and mapping.
- Ability to follow written and oral directions.
- Ability to perform basic administrative duties related to GIS and engineering projects including reading and interpreting maps and project plans.
- Ability to perform basic mathematic computations.
- Ability to assist with field work, including survey party member and other field inspections.

### **REQUIRED EDUCATION AND EXPERIENCE**

Recent degree or current enrollment in an engineering (Civil, Environmental or Construction Management) or GIS program. Familiarity with Microsoft Office products and AutoCAD or SurvcADD or equal programs is desirable but not required.

***To apply: Submit a Temporary Application to 236 Grand Street, 2<sup>nd</sup> FL, Room 202, Waterbury, CT 06702 or Fax to: 203-574-8087. For an application go to our website [www.waterburyct.org](http://www.waterburyct.org) or scan the QR Code below.***



THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER  
E.O.E. M/F/D/V  
EEOP Utilization Report available upon request