

**CIVIL SERVICE COMMISSION
WATERBURY, CONNECTICUT**

OPEN COMPETITIVE EXAM #2445

OPEN COMPETITIVE EXAMINATION FOR: CRIME SCENE TECHNICIAN

SALARY: \$33.38 ~ \$41.04/hr. Non-Exempt (NOTE: NEW HIRES START AT THE BEGINNING OF THE RANGE)

FRINGE BENEFITS: Choose from available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation; paid Sick Leave; Personal Days.

LAST DAY FOR FILING APPLICATIONS

Applications: May be obtained by visiting our website at www.waterburyct.org or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:50 p.m. on:

UNTIL SUFFICIENT APPLICATIONS ARE RECEIVED

IMPORTANT:

1. Veterans – Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. Residents – Five (5) Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

Examples of Work: (Illustrative and not all inclusive)

Approximately 70% of this position involves: processing crime scenes, including but not limited to homicides, sexual assaults, armed robberies, home invasions, and property crimes such as burglaries; packaging and transporting evidence, attending and photographing autopsies and processing such evidence for fingerprints, trace evidence and other physical or biological evidence. The remaining time is spent preparing supplementary reports, testifying in court, receiving continuing education and maintaining equipment in a state of readiness. The incumbent must frequently interact, on a professional basis, with law enforcement officials at all levels, state and federal prosecutors, state laboratory personnel, medical examiners and pathologists in person or by telephone. Works under the supervision of the Crime Lab Supervisor within the Detective Division of the Criminal Investigation Bureau. Evaluates and physically secures crime scenes, using various types of equipment. Identifies, collects and prepares physical evidence for scientific evaluation and comparison. Establishes a permanent record describing the crime scene by writing detailed reports, preparing accurate sketches and diagrams, and by applying professional photographic techniques. Gives testimony in criminal court cases regarding the results of analysis and examination of physical evidence. Maintains forensic field and laboratory supplies for the department.

Transport evidence to and from laboratory. Ensure that crime scene vehicles are properly maintained and contain adequate supplies for processing crime scene. Responds to unpleasant sometimes gruesome environments such as the scene of a car crash, homicide or other assault that may involve a victim of any age. Responds to indoor or outdoor scenes in any weather conditions at various times of day or night. Communicates effectively, both orally and in writing, and with sensitivity. Interacts with people of various cultural, ethnic, and religious backgrounds.

Required Knowledge, Skills and Abilities:

Ability to observe minute details of a crime scene as they relate to the crime and their meaning in relation to the evidence; ability to write clear and concise reports; ability to provide testimony in court; working knowledge of photography and fingerprinting techniques; knowledge of scientific/analytical techniques for the handling, collection and testing of evidence; must be willing to take continuing education courses; must be able to visually identify or describe persons, vehicles, and locations and describe or compare physical evidence and crime scenes; ability to lift heavy objects and equipment weighing up to 100 pounds. Must be able to distinguish colors. Must be able to tolerate adverse conditions such as, fingerprinting and photographing deceased individuals. Knowledge of modern methods, practices and techniques of crime scene investigation and collection of evidence. Maintains confidentiality.

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IN ORDER TO BE CONSIDERED FOR THIS POSITION, YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING: Bachelor's degree in Forensic Science, Forensic Technology, Criminalistics, Biology, Chemistry, Physics, Cell and Molecular Biology or Anthropology. Closely related fields may be considered by the discretion of the position supervisor. Must possess a valid State Driver's License with a good driving history.

Preferred:

Master's degree in Forensic Science, Forensic Technology, Criminalistics, Biology, Chemistry, Physics, Cell and Molecular Biology or Anthropology (or a closely related field as determined by the position supervisor). Internship experience in a criminal justice or forensic agency or related field. Professional forensic certifications such as: IAI -CSI (Crime Scene Investigator) or IAI-CSA (Crime Scene Analyst).

Mental and Physical Demands:

Must prioritize requests, manage multiple tasks, meet deadlines and display professional detachment from sensitive situations. Works primarily in a laboratory with exposure to biological and chemical hazards and firearms. Will occasionally carry photography and other equipment weighing up to 100 lbs, and will occasionally work outdoors in inclement weather.

Special Requirement:

In addition to Monday through Friday schedule, must be available for rotating on-call schedule. Must be able to arrive on-scene in a timely fashion. Must pass a pre-employment drug screen and a thorough background investigation to include a criminal background check, which will include a polygraph test.

Working Conditions

Incumbents in this class may be exposed to communicable diseases, strong or foul odors, and hazardous substances.

**COPIES OF COLLEGE DEGREE OR TRANSCRIPTS
MUST BE SUBMITTED AT TIME OF APPLICATION**

This position is covered under the written agreement between the City of Waterbury and the White-Collar Union. The Parts and Weights for this examination will be determined prior to conducting the exam. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination. **APPEAL PROCESS:** - An applicant may appeal notice of not meeting the minimum qualifications (Civil Service Rules and Regulations, Section 3741, Subsection B, Article 9) to the *Civil Service Commission* within seven (7) days of the date on such notice. Please notify the Civil Service Office of a change in address. Notification will be mailed to the address written on your application.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER

E.O.E. M/F/D/V

EEOP Utilization Report available upon request

PART V - WORKING CONDITIONS, PHYSICAL AND MENTAL REQUIREMENTS

Physical Requirements: CRIME SCENE TECHNICIAN

Incumbents in this class must have general good health, be free from any disease or injury which would impair health or usefulness and possess and retain sufficient physical strength, stamina, agility, endurance and visual and auditory acuity required to perform all the duties of the class. Incumbents in this class may be required to lift moderate weights; may be exposed to some risk of injury from kitchen equipment and from students. A comprehensive medical examination, including a controlled substance screening, will be required of all applicants upon a conditional offer of employment.

Frequency: Place an “X” in each box that is appropriate to your job.

NEVER (N) 0 % of Shift	OCCASIONALLY (O) 1-33% of Shift				FREQUENTLY (F) 34-66% of Shift	CONSTANTLY (C) 67-100% of Shift			
Working Conditions	N	O	F	C	Working Conditions	N	O	F	C
Physical Demands		X			Depth Perception			X	
Standing		X			Color Distinction			X	
Walking		X			Peripheral Vision			X	
Sitting		X			Driving				X
Lifting		X			Physical Strength:				
Carrying		X			Little Physical Effort (-10 lbs.)		X		
Pushing		X			Light Work (-20 lbs.)		X		
Pulling		X			Medium Work (20-50 lbs.)		X		
Climbing		X			Heavy Work (50-100 lbs.)		X		
Balancing		X			Very Heavy Work (100+ lbs.)		X		
Stooping		X			Environmental Conditions				
Kneeling		X			Cold (50 degrees F or less)		X		
Crouching		X			Heat (90 degrees F or more)		X		
Crawling		X			Temperature Changes		X		
Reaching		X			Wetness		X		
Handling		X			Humidity		X		
Grasping		X			Extreme Noise or Vibration		X		
Twisting		X			Exposure to Chemicals		X		
Feeling		X			Exposure to Gases and Fumes		X		
Talking			X		Exposure to Unpleasant Odors		X		
Hearing			X		Exposure to bodily fluids			X	
Repetitive Motion			X		Exposure to dampness		X		
Hand/Eye/Foot Coordination			X		Confinement to Small or Restricting Area		X		
Visual Acuity/Near			X		Mechanical Hazards		X		
Visual Acuity/Far			X		Physical danger or abuse	X			

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified.

The City of Waterbury and Waterbury Public Schools is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the District will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the District when necessary.

Prepared on: December 21, 2022