

**CIVIL SERVICE COMMISSION
WATERBURY, CONNECTICUT**

OPEN COMPETITIVE EXAM # 2210

OPEN COMPETITIVE EXAMINATION FOR: PUBLIC WORKS STREET FOREPERSON

SALARY: \$23.74 ~ \$28.89/hr. (NOTE: NEW HIRES START AT THE BEGINNING OF THE RANGE)

FRINGE BENEFITS: Choose from available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation; paid Sick Days; paid Personal Days.

LAST DAY FOR FILING APPLICATIONS

APPLICATIONS: May be obtained by visiting our website at www.waterburyct.org or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:50 p.m. on:

FEBRUARY 26, 2019

IMPORTANT:

1. Veterans – Veteran’s points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. Residents – Five (5) Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

EXAMPLES OF WORK: (Illustrative only)

This is a working-foreperson position, emphasizing supervision and leadership; Supervises the municipal street programs and crews; coordinates work programs and directs the effective use of personnel and equipment; Organizes, coordinates and directs the construction, repair and maintenance of, streets and rights-of-way, structures, signs, sidewalks and walls and the reconstruction of sewers; Directs recurring maintenance management and safety programs; Schedules, assigns, and supervises crews in the sweeping and flushing of streets, and the removal of brush and weeds from the City’s rights-of-way and other city properties; and assists in the removal of bulk refuse; Supervises subordinates during the seasonal weed control (spraying) program; Coordinates the collection of clean up debris with federal, state, and other regulatory agencies and (local) groups; Supervises, organizes and directs crews to keep streets open under conditions of snow, ice, flooding or other emergencies; Advises and reports on condition of City Streets recommending resurfacing or other measures; Assists the Street Supervisor with establishing objectives and work programs for the Bureau; Coordinates and oversees the execution of outside services contracts which may be part of the Bureau’s annual maintenance programs; Assists with the establishment of work rules, operating policies, performance standards and other controls necessary to achieve objectives; Ensures the safe and permit approved operation of salt and sand storage, snow removal and other such activities as may be required; Counsels, reviews and evaluates subordinates and administers applicable union contracts as required; Prepares reports, summaries and plans for proposed and completed work activities; Performs other related work as required or directed.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Thorough and extensive knowledge of the methods, tools, equipment, practices, procedures, techniques and technologies of street, bridge, storm and sanitary sewers, and related maintenance work; Thorough knowledge of the City street systems or the ability to acquire that knowledge within a reasonable time; Thorough knowledge of the types and uses of construction and maintenance equipment; Ability to plan, organize and supervise semi-skilled and un-skilled workers engaged in street and sewer maintenance and repair related activities[Ability to perform all physical requirements of the position without impairment; Ability to perform work under emergency conditions with a minimum amount of direction and supervision;

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REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Ability to express ideas clearly and effectively, including providing clear and concise instructions to subordinates; Ability to prepare and present clear and concise reports, including adequate written and computer skills; Ability to establish and maintain effective working relationships with other Public Works Bureau Chiefs, employees, City Officials, unions and the public.

IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING:

Graduation from High School, and 5 years of Street or Heavy Construction and Highway Maintenance experience. Must be in possession of a CDL Class-B driver's license, CDL Class-A preferred.

SPECIAL REQUIREMENTS:

Must be available for "on-call" service regardless of day or hour, in order to handle emergencies. Must be able to obtain Flagger/Work Zone Safety Certification approved by Connecticut Department of Transportation (ConnDOT) and CDL Endorsement "N" (Liquid Bulk/Tank Cargo) issued by the Department of Motor Vehicle (DMV) within six (6) months of employment.

COPIES OF REQUIRED HIGH SCHOOL DIPLOMA/G.E.D. AND VALID CDL LICENSE MUST BE SUBMITTED AT TIME OF APPLICATION.

In order to verify possession of the appropriate Driver's License and good driving history, applicants will now be required to provide the H.R. Office with a Driving History Report that is less than 30 days old. Only reports generated by the Department of Motor Vehicle will be accepted. This information will be specifically requested of the applicants at the time that a conditional offer is made. In the event that a report is not supplied within (7) seven days or the H.R. Director deems your driving history to be poor, the conditional offer may be rescinded.

This position is covered under the written agreement between the City of Waterbury and the Waterbury City Employees Local 353, AFSCME. The Parts and Weights for this examination will be determined prior to conducting the exam. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination. Appeal Process- An applicant may appeal notice of not meeting the minimum qualifications (Civil Service Rules and Regulations, Section 3741, Subsection B, Article 9) to the *Civil Service Commission* within seven (7) days of the date on such notice.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER

E.O.E. M/F/D/V

EEOP Utilization Report available upon request