

CIVIL SERVICE COMMISSION WATERBURY, CONNECTICUT

OPEN COMPETITIVE EXAM #2141

OPEN COMPETITIVE EXAMINATION FOR:

LEAD WPC OPERATOR

SALARY: \$31.76 ~ \$35.94 / Hour (NOTE: NEW HIRES START AT THE BEGINNING OF RANGE)
(As of July 1, 2017: \$32.71 – \$37.02)

FRINGE BENEFITS: Choose from available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation; paid Sick Leave; Personal Days.

LAST DAY FOR FILING APPLICATIONS

Applications: May be obtained by visiting our website at www.waterburyct.org or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:50 p.m. on:

UNTIL SUFFICIENT APPLICATIONS ARE SUBMITTED

IMPORTANT:

1. **Veterans** – Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. **Residents** – Five (5) Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

EXAMPLES OF WORK: (Illustrative Only)

Supervises and coordinates work of shift operators;
Analyzes recording instrument readings and laboratory test results and adjusts various plant processes accordingly;
Inspects plant, equipment and processes to determine efficiency of operations;
Determines and implements remedial action in emergencies;
Conducts and participates in training sessions;
Operates various equipment such as aerators, blowers, pumps, chlorinators, filters, sludge processing and sludge incineration equipment in the treatment process when required;
Serves as the shift liaison with maintenance, laboratory and engineering personnel regarding operational problems of equipment;
Keeps records and makes periodic written or oral reports as required by department SOPs;
Collects process control and permit compliance samples and performs analysis as required (i.e. pH, dissolved oxygen and sludge settling rate);
Does other related work as required.

REQUIRED KNOWLEDGE,SKILLS AND ABILITIES:

Thorough knowledge of processes and equipment involved in wastewater treatment;
Good knowledge of mathematics;
Thorough knowledge of Federal and State accepted safety practices;
Ability to direct and evaluate the operation of the plant;
Ability to perform WPC operations, maintenance and sampling and analysis duties;
Ability to plan and coordinate the work of WPC Operators and other WPC subordinate employees;
Ability to exercise good judgment in handling routine or emergency situations;
Ability to prepare routine operation reports and maintain records;
Ability to interpret a variety of instructions (e.g. written, oral, diagrammatic or schedule forms);
Ability to interpret technical manuals, drawings, specifications, plans and layouts;
Ability to establish and maintain effective working relationships with others.

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IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING

EXPERIENCE AND TRAINING: Three (3) years' experience in the operations and maintenance of wastewater treatment plants; Completion of a high school diploma or G.E.D., preferably supplemented by college level courses in a related scientific field.

ADDITIONAL REQUIREMENTS:

Possession of a Class III or higher Waste Water Treatment Plant Operations Certificate as provided by the Connecticut Department of Environmental Protection, Certification of Wastewater Facility Operations, Sections 22a-416-1 through 22a-416-10. Must obtain within twelve (12) months of appointment and continually maintain a Confined Space Entry certification in accordance with Occupational Safety and Health Act (OSHA) requirements. Possession of a valid motor vehicle driver's license with a good driving record.

<p align="center">COPIES OF HIGH SCHOOL DIPLOMA, TRANSCRIPTS OR GED MUST BE SUBMITTED AT TIME OF APPLICATION</p>

<p>In order to verify possession of the appropriate Driver's License and good driving history, applicants will now be required to provide the H.R. Office with a Driving History Report that is less than 30 days old. Only reports generated by the <u>Department of Motor Vehicle</u> will be accepted. <u>This information will be specifically requested of the applicants at the time that a conditional offer is made.</u> In the event that a report is not supplied within (7) seven days or the H.R. Director deems your driving history to be poor, the conditional offer may be rescinded.</p>
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This position is covered under the written agreement between the City of Waterbury and Waterbury City Employees Local 353 AFSCME (AFL-CIO). The Parts and Weights for this examination will be determined prior to conducting the exam. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination.

APPEAL PROCESS: - An applicant may appeal notice of not meeting the minimum qualifications (Civil Service Rules and Regulations, Section 3741, Subsection B, Article 9) to the *Civil Service Commission* within seven (7) days of the date on such notice. Please notify the Civil Service Office of a change in address. Notification will be mailed to the address written on your application.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER
E.O.E. M/F/D/V

6/21/17 cst