

**CIVIL SERVICE COMMISSION
WATERBURY, CONNECTICUT**

OPEN COMPETITIVE EXAM #1987

OPEN COMPETITIVE EXAMINATION FOR: CIVIL ENGINEER II

SALARY: \$ 32.93 ~ \$ 43.83 PER HOUR (NOTE: New hires start at the beginning of the range)

FRINGE BENEFITS: Choose from three available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation Days; paid Sick Days; paid Personal Days.

LAST DAY FOR FILING APPLICATIONS

Applications, which may be obtained by visiting our website at www.waterburyct.org or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:50 p.m. on:

February 10, 2012

IMPORTANT:

1. **Veterans** – Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. **Residents** – Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

EXAMPLES OF WORK: (Illustrative only)

Plans and designs water supply projects and other public works projects;
Makes calculations as to line and grade, qualities of materials;
Travels independently between office, jobsites, and project meetings;
Acts as project lead on construction projects, supervising the work of inspectors, passing on various phases of the project as completed;
Determines and prepares payments to be made to contractors, keeping official project records and reports;
Represents city as liaison with state and federal agencies;
Briefs supervising engineer and appropriate city boards as required during projects;
Instructs and trains subordinate engineers and engineering technicians;
Does other related work as required, which may include duties normally done at lower classifications.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:

Comprehensive knowledge of the principles and practices of civil engineering as applied to the development and construction of municipal public works; ability to plan, lay out and direct engineering design and field survey activities; thorough knowledge of governmental regulations; ability to plan, manage and oversee major public works projects and prepare related designs, estimates and specifications. Ability to travel independently between office, jobsites, and project meetings; Position includes project management responsibility and, therefore, requires well-developed management and supervisory skills, including the ability to communicate effectively in writing and orally, ability to maintain effective working relationships with others; ability to represent Supervising Engineer in drafting and overseeing contracts with outside professional engineering firms. Good professional engineering judgment, good physical condition. Working knowledge of databases, MS Office and other engineering or CAD software programs

IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING EXPERIENCE: B.S. Degree in Civil Engineering, Engineering Technology or Mechanical Engineering and four years of professional engineering experience. Experience in public sector engineering preferred.

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Continued:

SPECIAL REQUIREMENTS:

- ◆ Must possess a Professional Engineer's License issued by the State of Connecticut or eligibility for certification through reciprocity within six months of appointment; and
- ◆ Must possess a valid Motor Vehicle Operator's License with a good driving history (*see statement below*).

**COPIES OF COLLEGE DEGREE OR TRANSCRIPTS
MUST BE SUBMITTED AT TIME OF APPLICATION**

In order to verify possession of the appropriate Driver's License and good driving history, applicants will now be required to provide the H.R. Office with a Driving History Report that is less than 30 days old. Only reports generated by the Department of Motor Vehicle will be accepted. This information will be specifically requested of the applicants at the time that a conditional offer is made. In the event that a report is not supplied within (7) seven days or the H.R. Director deems your driving history to be poor, the conditional offer may be rescinded.

This position is covered under the written agreement between the City of Waterbury and the White Collar Union. The Parts and Weights for this examination will be determined prior to conducting the exam. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination.

APPEAL PROCESS: An applicant may appeal a notice of rejection of his/her application to the Civil Service Commission within seven (7) days of receipt of such notice.

Please notify the Civil Service Office of a change in address. Notification will be mailed to the address written on your application.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER

E.O.E. M/F/H/V

1-26-11 mj (revised RL)