



# DEPARTMENT OF PLANNING

CITY OF WATERBURY  
26 KENDRICK AVENUE  
WATERBURY, CONNECTICUT 06702  
Tel. (203) 574-6817 Fax (203) 346-3949

James A. Sequin, AICP  
City Planner

## APPLICATION FOR AN EARTH EXCAVATION PERMIT

(SHADED AREAS FOR STAFF USE)

**ADDRESS:**   
**TAX ID:**

**DATE:**

### APPLICANT:

Name:   
Address:   
City, State, Zip:   
Phone:   
Fax:   
Email:

### PROPERTY OWNER:

Name:   
Address:   
City, State, Zip:   
Phone:   
Fax:   
Email:

**ZONING DISTRICT:**

**Fee:** \$

### EXCAVATION RELATED TO:

BUILDING PERMIT:   
APPROVED SUBDIVISION:   
COMMERCIAL EARTH EXCAVATION:   
ENVIRONMENTAL REMEDIATION ACTIVITY:   
OTHER ACTIVITY:

### AMOUNT OF EARTH EXCAVATION

	Cubic Yards
CUT: (Excavated and removed from site.)	<input type="text"/>
FILL (Trucked to and deposited on the site)	<input type="text"/>
REGRAVING (Excavated and deposited on the site)	<input type="text"/>

TRUCK TRIPS	Maximum Expected	
	per Day	Overall
Arrivals	<input type="text"/>	<input type="text"/>
Departures	<input type="text"/>	<input type="text"/>

**TRUCK ROUTE:** (Describe the streets to be followed from a designated State or Federal Highway to the site)

**DURATION OF EARTH EXCAVATION ACTIVITES**

Expected Start Date

Expected Completion Date

Duration (Months)

**REQUESTED WAIVERS** (requires 5 votes for approval)

If checked, the applicant requests a waiver of the submission requirements in Article VII of the Zoning regulation.

If checked, the applicant requests a waiver of the provisions of Sections 5-14-8 (j) 1,2,7 and 10 of the zoning regulation dealing with setbacks, the limitation of exposed area and the perimeter fence.

Other Provision (specify):

Other Provision (specify):

Explain reason(s) for requested waiver(s) below:

I certify that the information submitted herein is accurate to the best of my knowledge and that I hereby the City Plan Commission and/or its agents, employees or contractors permission to enter on the subject site for purposes associated with this application.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Office Use Only

**CERTIFICATION:**

*Date Rec'd:*

*Date Completed*

*Approved*

*Denied*

*Reason for denial:*

*Signature:*

*Date:*

*City Planner/Secretary*



## CITY OF WATERBURY EARTH EXCAVATION SPECIAL PERMIT SUBMISSION REQUIREMENTS

### APPLICATION

- (1) Application Form (11 copies)
- (2) Application Fee (\$630.00)

**THE ITEMS BELOW ARE REQUIRED AS PART OF YOUR APPLICATION BY § 5.14-8 OF THE ZONING REGULATION AND MUST BE SUBMITTED. AN INCOMPLETE APPLICATION IS GROUNDS FOR DENIAL.**

Please submit eleven (11) paper copies of all items with professional engineers stamp and certification and one electronic copy of all maps in an AutoCAD compatible format.

- A map showing the boundaries of the entire property, the zoning classification of the property, the zoning classification of all adjacent property, the location and extent of the operation involving earth material, identified wetlands, watercourses, rock outcrops, wooded areas and intersecting streets within 200 feet of the property. § 5.14-8 (g) (1)
- Grading plans, showing existing and proposed grades, at 1" = 40' with two (2) foot contours, including the surrounding area within 40 feet. (Existing contours shall be based upon actual field survey.) § 5.14-8 (g) (2)
- The amount of earth material (in cubic yards) involved. § 5.14-8 (g) (3)
- Existing and proposed drainage. § 5.14-8 (g) (4)
- Proposed truck access route to the property, the number and types of trucks to be used on the site and the location of a 50-foot anti-tracking pad on the site, as well as the number and types of trucks for hauling earth material to or from the site (including a "not-to-exceed" number of trucks entering and exiting the property on a daily basis). § 5.14-8 (g) (5)
- The number and types of machinery to be used on the site and the proposed areas for stockpiling of earth material. § 5.14-8 (g) (6)
- Location of any test pits or borings. § 5.14-8 (g) (7)
- Depth of the water table. § 5.14-8 (g) (8)
- Erosion and sedimentation control plan per section 5.11 of the zoning regulation, including plans for dust control and temporary erosion stabilization. § 5.14-8 (g) (9)
- A site restoration plan. § 5.14-8 (g) (10)
- Evidence by way of an insurance binder that the applicant has sufficient liability insurance for any liability resulting from the permitted operations as determined by the City Engineer and which names the City of Waterbury as an additional insured. Such evidence shall be reviewed and approved by Corporation Counsel prior to the issuance of a special permit and site plan approval. § 5.14-8 (g) (11)

**APPLICANTS ARE ENCOURAGED TO SCHEDULE A PRE-APPLICATION MEETING WITH STAFF TO REVIEW APPLICATION COMPLETENESS AND COMPLIANCE WITH FILING REQUIREMENTS**

- A performance bond, in the form of a certified check, in an amount acceptable to the City Engineer to be sufficient to cover final stabilization and interim erosion and sedimentation controls and to secure compliance with the City of Waterbury zoning regulations, which bond shall be posted prior to commencement of the operation. § 5.14-8 (g) (12)
- Payment of a fee as reasonably determined from time to time by the city plan commission to cover third party costs, including, without limitation, the cost of advertising the application for special permit and site plan approval, and, including, without limitation, the cost of professionals and experts utilized by the city plan commission in evaluating an application hereunder. § 5.14-8 (g) (13)
- A report from the Inland Wetlands and Watercourses Agency is required prior to City Plan Commission action.

**PLEASE NOTE THAT ALL ITEMS SPECIFIED IN THE SUBMISSION REQUIREMENTS FOR SPECIAL PERMITS FOUND IN ARTICLE VII OF THE ZONING REGULATION ALSO MUST BE SUBMITTED UNLESS THE COMMISSION GRANTS A WAIVER REQUESTED ABOVE.**

#### **NEARBY PROPERTY OWNER INFORMATION**

*You must prepare a list of and mailing labels for:*

- (1) All property owners who own property which is the subject of a public hearing regarding an application, and.
- (2) All property owners who own property, in whole or in part, within 500 feet of the boundary of any property subject to the application;

Property owners above refers to the owners of the land.

The names and addresses of the property owners above shall come from a list prepared by your surveyor using the assessor's records and maps.

The City Must mail postcards to the property owners at least 15 days prior to the public hearing.

#### **PROPERTY SIGN REQUIREMENT**

- (1) Signs will be provided by the City Planning Department. A \$100 refundable deposit per sign is required and will be returned when the sign is returned in good condition.
- (2) A sign must be posted on every paved street frontage of the area which is the subject of a Public Hearing.
- (3) Multiple signs must be posted no further than 500 feet apart along any single frontage.
- (4) Sign(s) must be placed in close proximity to the street or highway with a clear and unobstructed visibility to the passing public.
- (5) The applicant shall place said sign(s) fifteen full days prior to the day of the Public Hearing commences and reasonably maintain such signs until the day following the close of the Public Hearing.
- (6) The applicant shall remove required signs after the close of the public hearing.

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WITH FILING REQUIREMENTS**

- (7) Complete the attached affidavit indicating compliance with the foregoing requirements regarding sign placement. Have your signature notarized and **return the notarized document when you return the sign.**
- (8) Failure to post and/or maintain said signs shall be cause for the Commission to deem an application as incomplete. Failure to file the affidavit may provide a basis for a future challenge to your zone change.

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WITH STAFF TO REVIEW APPLICATION COMPLETENESS AND COMPLIANCE  
WITH FILING REQUIREMENTS**

CITY PLAN COMMISSION, 26 KENDRICK AVENUE; WATERBURY, CT. 06702  
TEL: 203 574-6817; FAX: 203 346-3949; E-MAIL: [jsequin@waterburyct.org](mailto:jsequin@waterburyct.org)



Complete the attached affidavit indicating compliance with the foregoing requirements regarding sign placement. Have your signature notarized and **return the notarized document when you return the sign.** Failure to post and/or maintain said signs shall be cause for the Commission to deem an application as incomplete. Failure to file the affidavit may provide a basis for a future challenge to your zone change

**AFFADAVIT**

**POSTING OF SIGNS ON PROPERTIES SUBJECT TO A PUBLIC HEARING**

I, \_\_\_\_\_ (Name of individual or individuals) **herby swear or affirm that the sign(s) provided by the City of Waterbury with regard to an application for**

**a** \_\_\_\_\_ (Type of Application) **concerning an area located at:**

\_\_\_\_\_  
\_\_\_\_\_ (Property Address(es))

**have been posted as described: A sign or signs was/were posted along every street frontage contiguous to the area of the proposed amendment no further than 500 feet from another sign along the same frontage. Every sign was placed in close proximity to the street or highway with a clear and unobstructed visibility to the passing public. Said signs were installed on**

\_\_\_\_\_ (Date sign(s) were installed) **on were reasonably maintained in place until** \_\_\_\_\_ (Date sign(s) were removed).

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**State of Connecticut**

**County of** \_\_\_\_\_ **ss.** \_\_\_\_\_ (Town/City)

**On this the** \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_\_\_, **before me, (Name of Notary) , the undersigned officer, personally appeared** \_\_\_\_\_ (Name of individual or individuals), **known to me (or satisfactorily proven) to be the person(s) whose name(s)** \_\_\_\_\_ (is or are) **subscribed to the within instrument and acknowledged that** \_\_\_\_\_ (he, she or they) **executed the same for the purposes therein contained.**

**In witness whereof I hereunto set my hand.**

\_\_\_\_\_  
**Signature of Notary Public**  
**Date Commission Expires:** \_\_\_\_\_